

STAFF REPORT



MEETING DATE:	September 26, 2024
SUBJECT:	Approve Action Minutes of the July 1, 2024, SRTA Board of Directors Special Meeting
AGENDA ITEM:	7-1
STAFF CONTACT:	Amy Lindsey, Executive Assistant

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the July 1, 2024, SRTA Board of Directors Special meeting.

A handwritten signature in blue ink, appearing to read "Jennifer Pollom", is written over a horizontal line.

Jennifer Pollom, AICP, Senior Transportation Planner

Attachment: Action Minutes of the July 1, 2024, SRTA Board of Directors Special Meeting

UNAPPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
SPECIAL MEETING
Thursday, July 1, 2024, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

*MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA
TELECONFERENCE*

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, <https://www.srta.ca.gov/AgendaCenter>.

Item #1 Call to Order/Roll Call

Chair Mezzano called the meeting to order at 9:00 a.m.

Board members Audette, Crye, Eisenbeisz, Gallagher, Jones, and Kelstrom were present.

Item #2 Pledge of Allegiance

Item #3 Staff Introductions

Item #4 Workshop – None

Item #5 Presentations – None

Item #6 Public Comment Period

No one wished to speak.

Consent Calendar

Item #7-1 Approve Action Minutes of the June 20, 2024, SRTA Special Board of Directors Meeting

By motion made, seconded (Crye/Eisenbeisz) and unanimously carried, the Consent Calendar was approved.

Regular Calendar

Item #8 Executive Director's Report—Information Item Only

A verbal report was provided as an information item.

Item #9 Adopt Resolution 24-08 Which Revises Compensation for All Job Classifications Effective July 1, 2024; Adopts Additions and Changes to Various Job Specifications; and Approves Fiscal Year 2025/26 Cost-of-Living Adjustment for all Job Classifications, Effective July 1, 2025

It is recommended that the board of directors adopt Resolution 24-08, effective July 1, 2024, which authorizes the following:

1. Revises SRTA's salary compensation for all job classifications per the resolution;
2. New and updated job specifications for all job classifications as attached to the resolution, including reclassifying Administrative Associate to Executive Assistant; and
3. Approves a fiscal year 2025/26 cost-of-living adjustment for all job classifications, effective July 1, 2025, equal to the Consumer Price Index, but capped at a maximum of three percent.

Executive Director Sean Tiedgen presented the recommendations and answered board of directors' questions during board discussion.

By motion made, seconded (Kelstrom/Audette) and unanimously carried by roll call vote, the recommendations passed.

There being no other business to discuss, Chair Mezzano adjourned the meeting at 9:10 a.m.

Item #10 Adjourn

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
SMT/acl