STAFF REPORT

MEETING DATE:	**June 20, 2024**
SUBJECT:	**Approve Action Minutes of the May 23, 2024, SRTA Special Board of Directors Meeting**
AGENDA ITEM:	**7-1**
STAFF CONTACT:	**Amy Lindsey, Administrative Associate**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the May 23, 2024, SRTA Special Board of Directors meeting.

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Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the May 23, 2024, SRTA Special Board of Directors Meeting

UNAPPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
SPECIAL MEETING
Thursday, May 23, 2024, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**
Chair Mezzano called the meeting to order at 9:00 a.m.

Board members Audette, Crye, Eisenbeisz, Gallagher, Jones, Kelstrom were present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

Item #5 **Presentations** – None

Item #6 **Public Comment Period**
No one wished to speak.

Consent Calendar

Item #7-1 **Approve Action Minutes of the April 25, 2024, SRTA Board of Directors Meeting**

By motion made, seconded (Kelstrom/Jones) and unanimously carried, the Consent Calendar passed unanimously.

Regular Calendar

Item #8 **Executive Director's Report—Information Item Only**
A verbal report was provided as an information item.

Item #9 **<u>SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)—Information Item Only</u>**

It is recommended that the board of directors receive verbal reports from board members regarding any events attended on behalf of SRTA.

Board member Audette attended the CalCOG and SHCC Joint Legislative Day and gave a brief presentation.

Item #10 **<u>Discuss History of Intercity Transportation Planning Coordination and Reconsider Action to Award a Contract for the North State Intercity Bus to Rail Plan</u>**

It is recommended that the board of directors:

1. Receive a presentation on the history of SRTA's coordination activities related to intercity transportation with agency partners across the North State;
2. Discuss and consider rescinding action voted on at the February 29, 2024, board meeting regarding not awarding a technical services agreement (TSA) with AECOM to prepare the North State Intercity Bus to Rail Plan;
3. Discuss and consider authorizing the executive director to execute a technical services agreement (TSA) with AECOM to prepare the North State Intercity Bus to Rail Plan, for a term ending August 30, 2025, not to exceed $189,956.43 ***(this action will only be discussed and voted on if the board votes to rescind their February 2024 meeting action***); and
4. Authorize the executive director to make minor administrative amendments to the TSA as appropriate ***(this action will only be voted on if the board votes to rescind their February 2024 meeting action)***.

Chair Mezzano presented reasons for bringing this back for Board discussion and highlighted items from letters of support submitted by partner agencies, and a comment letter from Caltrans. Executive Director Sean Tiedgen provided a brief history on collaborative efforts by SRTA and North State Super Region partners related to bus and passenger rail activities, presented the staff recommendations, and answered board of directors' questions.

By motion made and seconded (Audette/Eisenbeisz), five (5) board members (Audette, Eisenbeisz, Jones, Kelstrom, and Mezzano) voted in favor of staff recommendation No. 2 to rescind action voted on at the February 29, 2024, board meeting, and two (2) board members Crye and Gallagher) voted opposed. The motion passed with a 5-2 vote.

By motion made and seconded (Crye/Audette), six (6) board members (Audette, Crye, Eisenbeisz, Jones, Kelstrom, and Mezzano) voted in favor of staff recommendation Nos. 3 and 4, and one (1) board member voted opposed. The motion passed with a 6-1 vote.

Item #11 **Discuss and Consider Changing the Start Time of Board of Directors Meetings**

It is recommended that the board of directors discuss and consider changing the start time of future board meetings to earlier in the day, starting with the June 20, 2024, meeting.

By motion made and seconded (Crye/Audette) and unanimously carried, the new start time for board of directors' meetings will be 9 a.m., starting with the June 20, 2024, meeting.

There being no other business to discuss, Chair Mezzano adjourned the meeting at 9:45 a.m.

Item #12 **Adjourn**

Respectfully submitted,

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Sean Tiedgen, AICP, Executive Director
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