STAFF REPORT

MEETING DATE:	**October 31, 2024**
SUBJECT:	**Approve Action Minutes of the September 26, 2024, SRTA Board of Directors Meeting**
AGENDA ITEM:	**7-1**
STAFF CONTACT:	**Amy Lindsey, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the September 26, 2024, SRTA Board of Directors meeting.

Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the September 26, 2024, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
Thursday, September 26, 2024, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**

Chair Mezzano called the meeting to order at 9:02 a.m.

Chair Mezzano announced that board member Gallagher made a request for personal emergency remote attendance. Chair Mezzano asked the board for a motion to allow board member Gallagher to attend as a remote voting member.

By motion made, seconded (Crye/Kelstrom) and unanimously carried, the motion to allow board member Gallagher to attend as a remote voting member passes.

Board member Gallagher attested to not having anyone with him and agreed to leave his camera and microphone on at all times.

Board members Audette, Crye, Eisenbeisz, Gallagher, Jones, and Kelstrom were present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

Item #5 **Presentations** – None

Item #6 **Public Comment Period**

Resident John Hoeflich spoke to the board about the Bus to Rail project. Mr. Hoeflich expressed concerns about the scope of work, whether the consultant can produce the deliverables as scheduled, and whether there is a conflict with the consultant doing SRTA's and BCAG's Rail Plans at the same time. Mr. Hoeflich asked how he can participate in the focus groups and advisory committee meetings. Lastly, Mr. Hoeflich stated "The Coast Starlight is frequently sold out especially between Thanksgiving and Christmas. It's wrong to make this a Long-Term Plan as stated in the Introduction to the Request for Proposal (RFP)."

Executive Director Sean Tiedgen asked Chair Mezzano if SRTA staff could address the board to clarify items. Permission was granted.

Associate Transportation Planner Mehdi Moeinaddini addressed the board of directors. First, he addressed that the schedule mentioned by Mr. Hoeflich was from the initial Request for Proposals, that there were delays in initiating the effort, including board approval of a contract in May 2024. This required updating the project schedule with the consultant as part of executing the contract. Staff will put the updated schedule on the project webpage and can share with Mr. Hoeflich. Secondly, Mr. Moeinaddini shared the project is in the data gathering phase, an advisory meeting with technical staff at transit and planning agencies was held, and a community survey was sent out. He also shared when anticipated future workshops and draft documents may be ready for both public and board review. Thirdly, he shared that there is a project webpage (https://srta.ca.gov/373/North-State-Intercity-Bus-to-Rail-Plan) where individuals can see updates on the project and submit comments and feedback. Mr. Moeinaddini acknowledged frustration over limited Coast Starlight ticket availability but noted that SRTA cannot resolve this since Amtrak operates the service. SRTA is not a rail agency. SRTA has requested passenger data from rail agencies to determine if demand from Redding or other regions is causing the issue. It's important to note that rail projects, like the mentioned BCAG North Valley Rail plan, are long-term solutions, with service not expected until 2031, due to the costs and complexity of the project. Lastly, Mr. Moeinaddini explained staff disagrees that there is any conflict, as stated, as consultants often work on multiple projects at one time.

No other public comments were made.

Consent Calendar

Item #7-1 Approve Action Minutes of the July 1, 2024, SRTA Board of Directors Special Meeting

Item #7-2 Approve Amended Action Minutes (Agenda Item #12 Review and Comment on the DRAFT Shasta 2025 Federal Transportation Improvement Program) of the June 20, 2024, SRTA Board of Directors Meeting

Item #7-3 Receive Future Meeting Schedule Through December 2025—Information Item Only

Item #7-4 Receive Correspondence—Information Item Only

Item #7-5 Receive Cash Disbursements Report for June through July 2024

Item #7-6 Receive SRTA Comprehensive Budget Report for Fiscal Year 2023/24 Year-End

Item #7-7 Approve Fiscal Year 2022/23 Fiscal and Compliance Audit of the Financial Statements and the Single Audit of Federal Awards Reports

Item #7-8 Approve Notice of Completion for SRTA HVAC and Parking Improvements Project

Item #7-9 Authorize the Executive Director to Execute Sub-Recipient Cooperative Agreements with Redding Area Bus Authority (RABA) and Dignity Health Connected Living (DHCL) for Distribution of Senate Bill 125 Transit Capital, Operating, and Planning Funds

***Item 7-4, board member Gallagher mentioned the letter from the California Air Resources Board (CARB) regarding the proposed update to the Senate Bill 375 Greenhouse Gas Emissions Reduction Rates. Mr. Gallagher would like the board to keep this issue at the forefront. Executive Director Sean Tiedgen addressed the board and will discuss this matter further during Item 8 Executive Director's Report on actions staff is taking.*

***Item 7-9 was requested to be pulled by board member Gallagher and legal counsel to vote separately on this item.*

By motion made, seconded by roll call vote (Kelstrom/Eisenbeisz) and unanimously carried, Consent Calendar items 7-1, 7-2, 7-3, 7-4, 7-5, 7-6, 7-7, and 7-8 passed unanimously.

Item #7-9 Authorize the Executive Director to Execute Sub-Recipient Cooperative Agreements with Redding Area Bus Authority (RABA) and Dignity Health Connected Living (DHCL) for Distribution of Senate Bill 125 Transit Capital, Operating, and Planning Funds

It is recommended that the board of directors:

1. Authorize the executive director to execute a Sub-Recipient Cooperative Agreement (SCA) between RABA and SRTA for the distribution of Senate Bill (SB) 125 funds;
2. Authorize the executive director to execute a Sub-Recipient Cooperative Agreement (SCA) between DHCL and SRTA for the distribution of Senate Bill (SB) 125 funds; and
3. Authorize the executive director to make administrative amendments as appropriate.

Board member Gallagher mentioned he would vote no on this to be consistent with prior votes. Legal counsel advised the board to pull the item for a separate vote.

By motion made and seconded by roll call vote (Audette/Crye), six (6) board members (Audette, Crye, Eisenbeisz, Jones, Kelstrom, and Mezzano) voted in favor of staff recommendations 1, 2, and 3, and one (1) board member (Gallagher) voted opposed. The motion passed with a 6-1 vote.

Regular Calendar

Item #8 **Executive Director's Report—Information Item Only**
A verbal report was provided as an information item regarding building updates, recent events, legislation and actions with other MPO's related to SARB's letter on SB375.

Item #9 **Receive SRTA Board Members Reports on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234) — Information Item Only**
No conferences/meeting attended.

Item #10 **Hold Public Hearing and Approve Shasta 2025 Federal Transportation Improvement Program (FTIP)**
It is recommended that the board of directors:
1. Hold a public hearing on the Shasta 2025 FTIP;
2. Approve the Shasta 2025 FTIP, pursuant to Resolution Number 24-09 (Attachment C); and
3. Authorize the executive director to make revisions and administrative modifications to the Shasta 2025 FTIP in response to any approving agency comments.

Senior Transportation Planner Keith Williams presented the staff recommendations and answered board of directors' questions. Executive Director Sean Tiedgen also answered board of directors' questions related to procedures and mechanisms on project approvals and amendments.

Public hearing was opened.

No one wished to speak.

Public hearing closed.

By motion made, seconded by roll call vote (Eisenbeisz/Audette) and unanimously carried by roll call vote, the recommendations passed.

Item #11 **Approve Revising Fiscal Years 2022/23 and 2023/24 Local Carbon Reduction Program (CRP) Allocations for Regional Projects**
It is recommended that the board of directors:
1. Approve revoking Local Carbon Reduction Program (Local CRP) funds allocated for the California Street Bikeway project and allocate the same amount to the Victor Avenue and Cypress Avenue Active Transportation (VCAT) project;

2. Authorize the executive director to initiate an eligibility review process of the VCAT project with the Federal Highway Administration (FHWA) and Caltrans; and
3. Authorize the executive director to make minor administrative amendments necessary to meet Local CRP requirements and to program the funds in the Federal Transportation Improvement Program (FTIP).

Associate Transportation Planner Mehdi Moeinaddini presented the staff recommendations and answered board of director's questions.

City of Redding Associate Planner Zach Bonnin and city of Redding Assistant Public Works Director James Triantafyllou answered board of director's questions.

By motion made and seconded by roll call vote (Eisenbeisz/Audette), five (5) board members (Audette, Crye, Eisenbeisz, Gallagher, and Mezzano) voted in favor of staff recommendations 1, 2, and 3, and two (1) board members (Jones and Kelstrom) voted opposed. The motion passed with a 5-2 vote.

Item #12 **<u>Receive Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings</u>**

Board member Eisenbeisz asked that the meeting schedule be in a bigger font size. Staff commented that would be fixed for the next meeting.

There being no other business to discuss, Chair Mezzano adjourned the meeting at 9:59 a.m.

Item #13 **<u>Adjourn</u>**

Respectfully submitted,

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Sean Tiedgen, AICP, Executive Director
SMT/acl