STAFF REPORT

MEETING DATE:	**June 25, 2025**
SUBJECT:	**Approve Action Minutes of the April 30, 2025, SRTA Board of Directors Meeting**
AGENDA ITEM:	**7-1**
STAFF CONTACT:	**Amy Lindsey, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the April 30, 2025, SRTA Board of Directors meeting.

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Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the April 30, 2025, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Wednesday, April 30, 2025, 8:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**
Chair Watkins called the meeting to order at 8:01 a.m.

Board members Audette, Crye, Gallagher, Kelstrom, Littau, and Plummer were present. Executive Assistant Amy Lindsey confirmed that a quorum was present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

****Chair Watkins changed the order of the agenda items so that the Shasta County Board of Supervisors could be present during most of the items needing a board quorum and action.**

Item #6 **Public Comment Period**
No public comments were made.

Consent Calendar

***Items 7-3, and 7-5 were briefly discussed by board members or questions were asked of staff.*

Item #7-1 Approve Action Minutes of the February 26, 2025, SRTA Board of Directors Meeting

Item #7-2 Receive Future Meeting Schedule Through February 2026—Information Item Only

**Item #7-3 Receive Correspondence—Information Item Only
Board member Gallagher commented on incoming correspondence dated February 27, 2025, from Hydrogen Fuel Cell Partnership, Director of Industry Affairs, David Park including: expressed concerns about recommendation language in the letter; expressed support for primarily private sector investment versus use of public funds; and mentioned his continued disapproval of these types of state programs. Chair Watkins responded that the board will be watching the future recommendations and Mr. Gallagher's comments are duly noted.

Item #7-4 Receive Cash Disbursements Report for January to February 2025

**Item #7-5 Receive Findings of Apportionment Report for the Fiscal Year 2025/26 Local Transportation Fund (LTF)

Board member Plummer asked for clarification from Chief Fiscal Officer (CFO) Jessica Carlson regarding the yearly differences in LTF allocations between jurisdictions, including population and other factors. Ms. Carlson stated that the estimates are based just on population. Prior year numbers reflect the actual audited amounts provided and can vary greatly year-to year compared to TDA estimates based on many factors involved in the TDA budget, such as actual transit costs, other fund revenues RABA receives, and any funding true-ups from prior audited years.

Item #7-6 Adopt Resolution 25-03 to Approve Amendment 3 (Formal) to the Fiscal Year 2024/25 Overall Work Program (OWP)

Item #7-7 Receive Update on ShastaConnect Transit Services for Fiscal Year 2024/25

Item #7-8 Adopt a Proclamation Designating May as “Bike Month” in the Shasta Region

Item #7-9 Approve Contributing Regional Low Carbon Transit Operations Program (LCTOP) Funds to Redding Area Bus Authority (RABA) Project

Item #7-10 Receive Update on California Asset Management Pool (CAMP) Performance through March 2025 and Approve Additional Funds for Investing in California Cooperative Liquid Assets Securities System (CLASS)

By motion made, seconded (Kelstrom/Crye) and unanimously carried, Consent Calendar passed.

Regular Calendar

Item #8 Adopt the North State Intercity Bus to Rail Plan and Provide Direction to Staff Regarding Near-Term Activities

It is recommended that the board of directors:

1. Receive a presentation on the final North State Intercity Bus to Rail Plan;
2. Adopt the North State Intercity Bus to Rail Plan; and
3. Direct staff to engage in the following near-term activities:
   a. Work with Redding Area Bus Authority (RABA) on near-term funding – using non-regional transit funds – for the Interstate 5 (I-5) service, on implementation of the proposed service, and on interagency agreements between RABA, Tehama Rural Area eXpress (TRAX); Glenn Ride, San Joaquins Joint Powers Authority (SJJPA), and Amtrak to fund and implement the service;
   b. Support North State regional partners in making progress on the North State Express service proposal concepts;

c. Provide, as needed, input on Caltrans' San Joaquin Valley federal Corridor ID project and share the plan with state and federal agencies, highlighting needs in the Shasta and North State regions; and
d. Communicate regional concerns on existing Amtrak passenger services, including lack of available capacity and request exploration to increase reliability and seat availability.

Senior Transportation Planner Jennifer Pollom and AECOM Consultant Daniel Krause gave a presentation and answered board of directors' questions.

Chair Watkins opened the meeting for public comment. San Joaquin Joint Powers Authority (SJJPA), Connecting Services Manager, Terri Hayes, and Tehama County Transportation Commission (TCTC) Transportation Manager, Jessica Riske-Gomez, expressed support of the plan and gave praise to SRTA for leading this effort.

Board member Gallagher spoke in opposition to this plan.

Board member Kelstrom would like Chair Watkins to send a letter to CARB and other state agencies stating, "we've done all of this work on this plan and CARB's mandates will make it obsolete in four years."

Board member Audette made a motion to approve the North State Bus to Rail Plan and authorized the Chair to send a letter to CARB. By motion made, seconded (Audette/Kelstrom) six (6) board members (Audette, Crye, Kelstrom, Littau, Plummer, and Watkins) voted in favor of staff recommendations 1, 2, and 3 (a-d), and one (1) board member (Gallagher) voted opposed. The motion passed with a 6-1 vote.

Item #9 **Appoint a Board Member as SRTA's Alternate Representative to the California Association of Council of Governments (CalCOG) For a Two-Year Term**

It is recommended that the SRTA Board of Directors appoint an alternate member to represent the Shasta Regional Transportation Agency (SRTA), as needed, on the California Association of Council of Governments (CalCOG) Board of Directors for a two-year term.

Board member Gallagher nominated board member Plummer as SRTA's alternate representative on the CalCOG Board of Directors for a two-year term. By motion made, seconded (Gallagher/Audette), the motion passed unanimously.

***To be consistent with the Public Notice, Executive Director Sean Tiedgen and SRTA Legal Counsel John Kenny advised Chair Watkins that the board should skip Item #10, to be heard just after, and proceed with the public hearing for Agenda Item #11.*

****Item #11** **Conduct Transit Funding Workshop, Hold Fiscal Year 2025/26 Unmet Transit Needs Public Hearing, Designate the Redding Area Bus Authority as the Consolidated Transportation Services Agency and Review Draft Transit Needs Assessment. *This item will be heard at 9 a.m., or as soon thereafter as is possible.***

It is recommended that the SRTA Board of Directors:

1. Conduct a public transit funding workshop and receive a presentation on the Unmet Transit Needs Process;
2. Hold a public hearing to receive public comments on unmet transit needs;
3. Provide direction to staff regarding preliminary Fiscal Year (FY) 2025/26 Unmet Transit Needs recommendation;
4. Direct staff to prepare responses to any comments provided during the public hearing or additional comments received by May 1, 2025; and
5. Designate the Redding Area Bus Authority (RABA) as the Consolidated Transportation Services Agency (CTSA) and direct staff to work with RABA to assign SRTA's *Agreement for the Provision of Specialized Public Transportation Services with Dignity Health Connected Living (DHCL)* to RABA starting July 1, 2025, pending RABA's acceptance of being designated the CTSA.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions.

Board member Kelstrom asked about the percentage of cash sales amongst RABA riders. RABA Transit Manager John Andoh stated that the amount is five (5) percent.

Board member Crye asked why SRTA did not do an unmet transit needs survey this year? Senior Transportation Planner Jennifer Pollom stated that the survey is above and beyond what is required under TDA. Staff completed recent surveys as part of the Bus to Rail plan, and RABA is conducting a rider service survey this summer. Doing surveys too often may discourage participation. Staff wants to allow several transit changes implemented this year in response to SRTA's prior Unmet Transit Needs determination to have time to get established and evaluated.

Public hearing was opened.

No one wished to speak.

Public hearing was closed.

By motion made, seconded (Audette/Kelstrom) and unanimously carried, staff recommendations 1, 2, 3, 4, and 5 passed.

****Item #10** **<u>Receive a Legislative Update and Consider Taking Positions or Taking Action on Specific Legislation</u>**

It is recommended that the board of directors receive a legislative update and consider taking positions on specific legislation:

1. Authorize the Chair to sign a letter of support for House of Representatives Bill 1383 (LaMalfa); a letter of support for Senate Bill (SB) 239 (Arreguin); and a letter of support for Senate Bill 71 (Wiener);
2. Take an "oppose" position on AB 1244 (Wicks) and direct the executive director to submit a letter if the bill moves on to hearings; and

3. Receive an update on recent amendments to AB 902 (Schultz) since the April 14, 2025, Fiscal & Policy meeting, determine board position, and provide direction to staff on any further steps.

Executive Director Sean Tiedgen gave an update, presented the staff recommendations, and answered board of directors' questions.

Staff recommendation 1:
By motion made, seconded (Kelstrom/Crye) and unanimously carried, the board authorized the Chair to sign a letter of support for House of Representatives **Bill 1383 (LaMalfa)**. The board also gave approval to continuously send letters of approval in each phase of this bill.

By motion made, seconded (Audette/Kelstrom) and unanimously carried, the board authorized the Chair to sign a letter of support for **Senate Bill (SB) 239 (Arreguin)**.

By motion made, seconded (Watkins/Audette) four (4) board members (Audette, Littau, Plummer, and Watkins) voted in favor of a letter of support for **Senate Bill 71 (Wiener)** with corrected language, and three (3) board members (Crye, Gallagher, and Kelstrom) voted opposed. The motion passed with a 4-3 vote.

Staff Recommendation 2:
By motion made, seconded (Plummer/Kelstrom) and unanimously carried staff recommendation 2 (Take an "oppose" position on **AB 1244 (Wicks)** and direct the executive director to submit a letter if the bill moves on to hearings) passed. The board will take a watch and "oppose" position authorizing the Chair to send an opposition letter if needed.

Staff Recommendation 3:
By motion made, seconded (Plummer/Audette) and unanimously carried, staff recommendation 3 (Receive an update on recent amendments to **AB 902 (Schultz)** since the April 14, 2025, Fiscal & Policy meeting, determine board position, and provide direction to staff on any further steps) passed. The board will take an "oppose" position.

****Item #12** **Approve Envision 273 Comprehensive Multimodal Corridor Plan**

It is recommended that the board of directors:

1. Approve the Envision 273 Comprehensive Multimodal Corridor Plan;
2. Adopt Resolution 25-07, providing concurrence that the Envision 273 CMCP meets state requirements for a comprehensive multimodal corridor plan; and
3. Direct staff to work with Caltrans and regional partners to pursue grant funding for a regional railroad crossing study.

Senior Transportation Planner Michael Kuker and GHD Consultant Todd Tregenza presented the staff recommendations and answered board of directors' questions.

Caltrans District 2, Office of Transportation Planning, Division Manager, Tamy Quigley spoke about the continuous and committed partnership between SRTA and Caltrans on the Envision 273 Comprehensive Multimodal Corridor Plan.

By motion made, seconded (Kelstrom/Audette) and unanimously carried, staff recommendations 1, 2, and 3 passed.

*****County Board of Supervisors representatives (Crye, Kelstrom, and Plummer) left the meeting at 10:26 a.m. SRTA Executive Director confirmed to the Chair that a quorum remains present with board members Audette, Gallagher, Littau, and Watkins in attendance.***

Item #13 **Receive Triennial Performance Audit Reports for Fiscal Years 2021/22 through 2023/24 for SRTA and RABA**

It is recommended that the board of directors accept the Triennial Performance Audit of SRTA for the three years ending June 30, 2022, 2023, and 2024.

CFO Jessica Carlson presented the staff recommendations and answered board of director's questions.

By motion made, seconded (Gallagher/Audette) and unanimously carried, the staff recommendation to accept the Triennial Performance Audit Report passed.

Item #14 **Adopt Fiscal Year 2025/26 Overall Work Program**

It is recommended that the board of directors:

1. Approve the FY 2025/26 Overall Work Program, pursuant to Resolution 25-04;
2. Authorize the executive director to sign the FY 2025/26 Overall Work Program Agreement and certifications and assurances that all requirements have been met, including future amendments to these documents as needed;
3. Authorize the executive director to make administrative edits to the OWP to correct errors and address further comments from state and federal partners as part of the approval process; and
4. Authorize the executive director to sign the FY 2025/26 Indirect Cost Allocation Plan (ICAP) submission certification.

Senior Transportation Planner Michael Kuker presented the staff recommendations.

By motion made, seconded (Audette/Gallagher) and unanimously carried, staff recommendations 1, 2, 3, and 4 passed.

****Item #5** **Presentations – Receive Presentation from Caltrans District 2 on Upcoming 2025 Construction Project Schedule**

Caltrans District 2 Project Manager, Matteo D'Orio gave a presentation on Caltrans' 2025 Construction Project Look Ahead and answered board questions.

Item #15 **Executive Director's Report—Information Item Only**

A verbal report was provided regarding the following updates: 2025 California Statewide Local Streets, Roads, and Bridges Needs Assessment Letter; Shasta and Butte Counties met with CARB to discuss SB375 greenhouse gas reduction target guidelines, CARB's schedule for review of updating targets through the fall of 2026; Directors from several North State transportation agencies are scheduling a meeting with congressmen's staff to discuss the next federal transportation bill; Update on CalCOG Regional Leadership Forum; Board member Audette and Mr. Tiedgen will attend the CalCOG board meeting and Legislative Day in May; and the May CTC meeting.

Item #16 **Receive SRTA Board Members Reports on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)— Information Item Only**

Board member Audette attended CalCOG Regional Leadership Forum and gave a brief update.

Item #17 **Receive Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

Board member Gallagher asked if staff could look into and potentially provide a presentation regarding electric vehicles, gas tax, vehicle miles traveled, state regulations encouraging reduced travel, and the potential funding impacts on transportation funding through SB 1. Executive Director Sean Tiedgen stated that CalCOG has a project in progress to address these topics and provide informational items for use across California. Staff will look into this topic and as CalCOG provided materials can be discussed at a future meeting.

There being no other business to discuss, Chair Watkins adjourned the meeting at 11:09 a.m.

Item #18 **Adjourn**

Respectfully submitted,

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Sean Tiedgen, AICP, Executive Director
SMT/acl