

STAFF REPORT



MEETING DATE:	April 25, 2024
SUBJECT:	Receive Correspondence
AGENDA ITEM:	7-3
STAFF CONTACT:	Amy Lindsey, Administrative Associate

DISCUSSION:

Attached and summarized below is correspondence determined to be of interest to the board of directors.

INCOMING CORRESPONDENCE

Date	From	Subject
2/29/24	California State Controller, Local Apportionments Section, Manager, Melma Dizon	Letter of allocation for Low Carbon Transit Operations Program. Please see Agenda Item No. 13 for letter.
3/19/24	California State Department of Transportation, Division of Local Assistance	Letter of agreement - 2023/2024 Match Exchange RTPA Agreement for Project X24-6496(026).
3/25/24	California State Department of Transportation, Division of Local Assistance	Letter of request - Statewide Highway Bridge Program Updates - Request for Programming - Shasta County
4/3/24	California State Department of Transportation, Division of Local Assistance, Chief, Dee Lam	Letter of request for each relevant contract that local agencies awarded using federal and state funding during the period of January 1, 2020, through December 31, 2023.

OUTGOING CORRESPONDENCE

Date	To	Subject
2/13/24	California Department of Transportation, Strategic Investment Program Manager, District 2, Kelly Zolotoff	Letter of support for Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funds being transferred to Caltrans to implement Plans, Specifications, and Estimates (PS&E) on the Fix 5 Cascade Gateway (F5CG) project.

A handwritten signature in blue ink, appearing to read "Sean Tiedgen".

Sean Tiedgen, AICP, Executive Director

Attachment: SRTA Correspondence Letters

From: [Sean Tiedgen](#)
To: [Amy Lindsey](#)
Subject: FW: ACTION REQUIRED: District 2 - Match Exchange RTPA Agreement for Project X24-6496(026)
Date: Thursday, April 18, 2024 2:34:49 PM
Attachments: [6496026 RTPA TO AGENCY.pdf](#)
[RTPA Fed Apportionment Ex. Report 2024.pdf](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Sean Tiedgen, AICP

Executive Director | Shasta Regional Transportation Agency (SRTA)
1255 East Street, Suite 202, Redding, CA 96001 | (530) 262-6185 | stiedgen@srta.ca.gov



From: Snowden, Alberta@DOT <alberta.snowden@dot.ca.gov> **On Behalf Of** PISB Help Desk@DOT
Sent: Thursday, March 28, 2024 6:11 AM
To: Jessica Carlson <jcarlson@srta.ca.gov>; Jenn Pollom <jpollom@srta.ca.gov>; Sean Tiedgen <stiedgen@srta.ca.gov>
Cc: Cravens, Crystal@DOT <Crystal.Cravens@dot.ca.gov>
Subject: RE: ACTION REQUIRED: District 2 - Match Exchange RTPA Agreement for Project X24-6496(026)

Adding an attachment.

Thank you,

Miss Alberta S. Snowden

Associate Governmental Program Analyst
CalTrans, Division of Local Assistance
Office of Project Management Oversight
[Project Implementation Support Branch \(PISB\)](#)
(279) 599-3187



Mission: Facilitate successful delivery of state and federal local transportation projects through stewardship, oversight, and exceptional customer service.

From: Snowden, Alberta@DOT **On Behalf Of** PISB Help Desk@DOT

Sent: Thursday, March 28, 2024 5:48 AM

To: Jessica Carlson jcarlson@srta.ca.gov; External, jpollom@dot.ca.gov; External, stiedgen@dot.ca.gov stiedgen@srta.ca.gov

Cc: Cravens, Crystal@DOT Crystal.Cravens@dot.ca.gov

Subject: ACTION REQUIRED: District 2 - Match Exchange RTPA Agreement for Project X24-6496(026)

Good morning,

Attached is a copy of the 2023/2024 RTPA Exchange Agreement for the project in subject, which contains the estimated amount of federal funds you are eligible to exchange and is exclusive of the federal funds exchanged with eligible counties within your jurisdiction. The exchanged amount is based on your FFY 2022 estimated apportionment including any adjustments made to prior year RSTP/RSTBGP balances. Necessary rescissions or additions will be reflected on next year's agreement.

ACTION REQUIRED: Please **complete** your Agency's RTPA Federal Apportionment Report (attached). Please **review, sign, scan, and email** the agreement (our office will fill in the agreement effective date on the 1st page) back to [PISB](#) with a certified **Resolution**.

When attaching a certified **Resolution**:

- The resolution is to be signed and has an effective/adoption date.
- Clearly states who is authorized to sign the agreement(s) on the agency's behalf.
- If you have a designee signing, please confirm signee is a designee per the resolution in your return email with signed RTPA **or** please attach a memo stating the signee is a designee.

For an example of a blanket resolution: [CLICK HERE](#)

If you choose to return an **electronic signed document** (such as DocuSign), please keep the document **unlocked**.

Please return all documents related to this RTPA in one PDF file to save time in processing, including RTPA with Federal Apportionment Report, resolution, and any other related paperwork. Once agreements are fully executed, they will be returned to the Agency along with corresponding approved Finance Letter. **Changes shall not be made to the agreement language.**

Please acknowledge receipt of this email and return the agreements within 14 days. If unable to return within 14 days, please let us know the approximate time of return.

In an effort to expedite reimbursable funds to your Local Agency, we will no longer be mailing any hardcopy documents. All agreements, finance and allocation letters will be sent in electronically. Please continue to send invoices to your District Local Assistance Engineer per DLAE instructions.

If you have any questions, feel free to email PISB.help.desk@dot.ca.gov.

Thank you,

Miss Alberta S. Snowden

Associate Governmental Program Analyst

CalTrans, Division of Local Assistance
Office of Project Management Oversight
[Project Implementation Support Branch \(PISB\)](#)
(279) 599-3187



Mission: Facilitate successful delivery of state and federal local transportation projects through stewardship, oversight, and exceptional customer service.

FEDERAL APPORTIONMENT EXCHANGE PROGRAM
CALIFORNIA DEPARTMENT OF TRANSPORTATION
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 02

Agency: Shasta Regional Transportation Agency

Agreement No. X24-6496(026)

AMS Adv ID:0224000130

THIS AGREEMENT is made on _____, by Shasta Regional Transportation Agency, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$2,292,252.00 for Fiscal Year 2023/2024

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Shasta County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance



Accounting Officer

| Date 03/19/2024 \$2,292,252.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$2,292,252.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

12. RIGHT TO AUDIT

For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA
Department of Transportation

Shasta Regional Transportation
Agency

By: _____
Office of Project Management Oversight
Division of Local Assistance

Date: _____

By: _____

Title: _____

Date: _____

From: Sean Tiedgen
To: Amy Lindsey
Cc: Keith Williams (SRTA)
Subject: FW: Statewide Highway Bridge Program Updates - Request for Programming - Shasta County
Date: Thursday, April 18, 2024 2:37:07 PM
Attachments: [image001.png](#)
[Shasta County.zip](#)
[image002.png](#)
[image003.png](#)
[image004.png](#)
[image005.png](#)

Sean Tiedgen, AICP

Executive Director | Shasta Regional Transportation Agency (SRTA)
1255 East Street, Suite 202, Redding, CA 96001 | (530) 262-6185 | stiedgen@srtc.ca.gov



From: Cano, Antonio@DOT <Antonio.Cano@dot.ca.gov>

Sent: Monday, March 25, 2024 2:39 PM

To: Keith Williams (SRTA) <kwilliams@srtc.ca.gov>; Sean Tiedgen <stiedgen@srtc.ca.gov>; Laurent Beauregard <lbeauregard@srtc.ca.gov>

Cc: Renganathan, Vaikunthan@DOT <vaikunthan.renganathan@dot.ca.gov>; Kang, Peter B@DOT <peter.kang@dot.ca.gov>

Subject: FW: Statewide Highway Bridge Program Updates - Request for Programming - Shasta County

Some people who received this message don't often get email from antonio.cano@dot.ca.gov. [Learn why this is important](#)

Dear MPO FTIP Coordinator,

The note below from Caltrans' Division of Local Assistance includes an update to the Highway Bridge Program (HBP). Please program these projects in your next amendment/administrative modification. Use the fund type below when programming these projects.

Fund Table Manager - Google Chrome
<https://ctips-prod.dot.ca.gov/ctips/BrowseAllFundsForm.do>

Edit Fund Type		Browse All Funds	
Fund Type Details		Detailed Fund Description (Huh? Button)	
Fund ID HBRR-L	Fund1 Name Highway Bridge Program	The purpose of the Program is to replace or rehabilitate public highway bridges over waterways, other topographical barriers, other highways, or railroads when the State and the Federal Highway Administration determine that a bridge is significantly important and is unsafe because of structural deficiencies, physical deterioration, or functional obsolescence. Reimbursable scopes of work include replacement, rehabilitation, painting, scour countermeasure, bridge approach barrier and railing replacement, low water crossing	
☐ Blended Fund Type	Type ☐ Federal ☐ State ☐ Local		
Match % 0.00	Match Fund		
☐ Archived Fund Type ☐ State Highway Account			
Program Category(s) Containing this Fund Type		MPO Filter - This Fund Type Applies to ...	
Local HBRR	Select Category to Add Add Delete	☒ AMBAG ☒ BCAG ☒ COFCG ☒ KCOG ☒ MCAG ☒ MTC ☒ SACOG ☒ SBCAG ☒ SCAG ☒ SANDAG ☒ Shasta ☒ SJCOG ☒ SLOCOG ☒ STANCOG ☒ TCAG ☒ Kings ☒ TRPA ☒ Madera ☒ Rural Non-MPO	
		Check All ?	
Delete Fund Type Add Fund Type		Top Prior Next Bottom	
		Exit	

Thank you,

Tony Cano
Rural Non-MPO Coordinator
Division of Financial Programming
Office of Federal Programming and Data Management
California Department of Transportation
Cell: (916)215-2627

From: Chou, Andy@DOT <Andy.Chou@dot.ca.gov>

Sent: Monday, March 25, 2024 1:20 PM

To: Cano, Antonio@DOT <Antonio.Cano@dot.ca.gov>

Subject: Statewide Highway Bridge Program Updates - Request for Programming - Shasta County

Hi Tony,

The Department has updated the Local Assistance Highway Bridge Program. The new project lists will replace the prior lists that are on the Local Assistance website. We have attached the lists for recommended individually programmed projects, if any, and lists for projects that are recommended for grouped programming for direct distribution to the regions. Once ADA modifications have been completed, the files will be posted on our webpage. Here is a link to the lists by region:

<https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-bridge-program/hbp-listings>

The Department requests that the MPOs update their RTIPs with the revised lists. The projects in the lists have been prioritized based on structural deficiencies and their readiness to deliver consistent with federal and state code and policies recommended by the Highway Bridge Program Advisory Committee.

The HBP funds and Seismic Prop 1B funds are financially constrained within the current four-year element of the 2023 FSTIP. Toll credits have been assumed available through FFY 25/26 for most off federal-aid system classified bridges. Newly accepted and programmed off federal-aid system bridge projects will no longer use HBP toll credits as the local match.

For on federal-aid system projects, the Department has assumed a full year's core apportionment, and a year and a half of Bridge Formula Program (BFP) apportionment to financially constrain the Program for FFY 22/23. The Department has assumed a full year's core apportionment and approximately a year and a quarter of BFP apportionment to financially constrain the Program for FFY 23/24. The Department has assumed a full year's core apportionment and a quarter of a year of BFP apportionment to financially constrain the Program for FFY 24/25. For off federal-aid system projects, the Department has assumed a full year's core and BFP apportionment to financially constrain the Program for FFY 22/23. The Department has assumed a full year's core apportionment and a 35% of a year of BFP apportionment to financially constrain the Program for FFY 23/24. The Department has assumed a full year's core apportionment and a 65% of a year of BFP apportionment to financially constrain the Program for FFY 24/25. The Department has assumed a full year's core apportionment for each year thereafter.

The grouped item (lump sum programmed) in the FTIP should be programmed as construction funds. Some grouped projects have AC programmed and these funds should also be shown at the grouped level as shown in the summaries. The MPOs must review the grouped project backup list for compliance with 40CFR93.126 & 127 Tables 2 & 3 for regions in air quality non-attainment and maintenance areas. If changes need to be made, please let Roberta Jensen or myself know and we can provide updated lists.

In the event a local agency wants to change the scope of any project or change the schedule or funding, please refer them to the District Local Assistance Engineer for resolution.

Changes from the previously published lists are marked in red on the right margin of the new Line Item lists. Simply search on the word "Change!" or "New!" within Acrobat to review changes. To see the detail cost/schedule changes to the Lump Sum (Grouped) lists, a detailed transaction list is provided.

The Department has provided an Excel spreadsheet list of deleted projects that were on the previous program lists. The list includes grouped projects and individually programmed projects, if applicable.

The Department has also provided an Excel spreadsheet list of the HBP projects that will be using toll credits. It is for information only and not to be used as a "funding source" for projects. The program lists have been adjusted increasing the HBP programming to provide for 100% reimbursement on the projects for specific phases.

Please cc me on one (and only one) of your transmittals to the MPO for our records. I do not need to be cc'd on every transmittal to the MPO.

For general information on HBP FTIP procedures and project ranking criteria, please see the link below:

HBP Web Site: <https://dot.ca.gov/programs/local-assistance/fed-and-state-programs/highway-bridge-program>

The MPOs/RTPAs may contact the HBP Managers directly regarding these listings. We are working remotely, so email is the best way to contact us, but our work cell phone numbers have been provided as well.

Andy Chou, PE
HBP Manager
(279) 599-8855
Andy.Chou@dot.ca.gov

Roberta Jensen, PE
HBP/LBSRP Manager
(279) 599-8859
Roberta.Jensen@dot.ca.gov

As always, let me know if you have any questions.

Thanks,
Andy

DEPARTMENT OF TRANSPORTATION

DIVISION OF LOCAL ASSISTANCE

P.O. BOX 942874, MS-1

SACRAMENTO, CA 94274-0001

PHONE (916) 653-1776

FAX (916) 654-2409

TTY 711

www.dot.ca.gov

Making Conservation
a California Way of Life

April 03, 2024

Shasta Regional Transportation Agency

1255 East Street, Suite 202

Redding, California

To Whom It May Concern,

The California Department of Transportation (Caltrans) has commissioned BBC Research & Consulting (BBC) to conduct a disparity study to measure the participation and availability of person of color (POC)- and woman-owned businesses in Caltrans' contracts and procurements, including those awarded by local agencies. As part of the study, BBC has identified relevant local agency projects from a Caltrans database of federally-funded authorizations and state-funded allocations and needs to identify prime contractors/consultants and ALL subcontractors/subconsultants, truckers, and suppliers [both disadvantaged business enterprises (DBEs) and non-DBEs] that performed work on projects that those agencies awarded during the period of **January 1, 2020 through December 31, 2023** (the study period).

Enclosed is an information request form for each relevant contract that local agencies awarded using federal and state funding during the study period. Please verify the information on each form and provide additional information, as needed, about *every* prime contractor or consultant, subcontractor or subconsultant, supplier, and trucker that participated in the contract. ***We are interested in collecting information about all prime contractors or consultants, subcontractors or subconsultants, suppliers, and truckers, not just those owned by POCs or women.*** Please verify and/or provide the following information for *each* prime contractor, subcontractor, supplier, and trucker that participated in the contract:

- Prime contractor/consultant name;
- Award date;
- Award amount or amount committed to the prime contractor, inclusive of change orders;
- Amount paid to the prime contractor to-date;
- All available contact information for the prime contractor;
- Type of work performed by the prime contractor;
- Subcontractor (or subconsultant, supplier, or trucker) name;
- Award amount or amount committed to the subcontractor, inclusive of change orders;
- Amount paid to the subcontractor to-date;
- Type of work performed by the subcontractor; and
- All available contact information for the subcontractor.

If the project is still in the bid stage or has otherwise not yet been contracted, please indicate so by filling the "Total Amount Paid to Date" cell in with "0 – project not started" and leave the remainder of that form blank.

Please complete the forms by **April 19, 2024** and return them to the attention of Betsy Sava with BBC via e-mail at CaltransDisparity@bbcresearch.com.

It is very important that you provide us with the requested information as soon as possible so that we can complete the study in a timely manner. If you have any questions, please feel free to contact Betsy Sava at CaltransDisparity@bbcresearch.com. Thank you in advance for your time and cooperation.

Sincerely,



DEE LAM, Chief
Division of Local Assistance



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189
E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

February 23, 2024

Kelly Zolotoff
District 2
Strategic Investment Program Manager
California Department of Transportation
1657 Riverside Dr
Redding, CA 96001

Dear Ms. Zolotoff:

The Shasta Regional Transportation Agency (SRTA) previously programmed and allocated \$500,000 in Coronavirus Response and Relief Supplemental Appropriations Act of 2021 (CRRSAA) funding to be contributed to the Plans, Specifications, and Estimates (PS&E) component of the Fix 5 Cascade Gateway (F5CG) project.

The SRTA Board of Directors approved these funds to be programmed to the F5CG project on April 28, 2022 (see attached staff report). The CRRSAA funds were then programmed and allocated by the California Transportation Commission at their June 29-30, 2022, meeting.

As of the date of this letter, SRTA is still supportive of these CRRSAA funds being transferred to Caltrans to implement PS&E on the F5CG project. Which is also reflected in our 2024 Regional Transportation Improvement Program (RTIP): <https://www.srta.ca.gov/DocumentCenter/View/9236/2024-RTIP-SRTA-Final>

Please feel free to contact me for any questions or comments by email at stiedgen@srta.ca.gov or at (530) 262-6185.

Respectfully,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (MPO)

/acl

Attachment: Approve COVID Surface Transportation Block Grant Program Funds Projects, April 28, 2022

c: Kelly Timmons, Project Manager, Program Project Manager (email)
Kerry Molz, Chief Program Project Management (email)

STAFF REPORT



MEETING DATE:	April 28, 2022
SUBJECT:	Approve COVID Surface Transportation Block Grant Program Funds Projects
AGENDA ITEM:	14
STAFF CONTACT:	Kathy Urlie, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the following projects for use of \$855,186 of 2021 COVID Surface Transportation Block Grant Program (STBGP) stimulus/relief funds:

- Fix 5 Cascade Gateway: \$500,000
- On-Call Engineering Consultant Contract for Project Development: \$355,186

DISCUSSION:

In 2021, Congress passed the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA), which provided funds to California that were ultimately apportioned to regions as both an amount for their Regional Transportation Improvement Programs (RTIPs), as well as an amount that each agency could program outside the RTIP. The intent was to provide funding to regions to compensate for the loss of revenue due to the pandemic. The amount made available through the RTIP, was \$1,380,046, and was incorporated into SRTA's 2022 RTIP approved December 14, 2021. The second amount for \$855,168 was STBGP funds.

In developing the 2022 RTIP in consultation with Caltrans, a need for matching funds was identified for the Fix 5 Gateway Project (F5CG). SRTA made an initial commitment by designating \$500,000 of the \$855,168 STBGP funds to the F5CG match needed. These funds will be used to show local commitment—similar to the Redding Area Six-Lane Project.

OTHER AGENCY INVOLVEMENT:

Based on discussions with local agency partners over the past several years, SRTA staff is recommending the remaining \$355,186 STBGP funds be made available for an on-call engineering consultant to assist in developing projects, so understaffed jurisdictions may still take advantage of funding opportunities from various grant programs. Given the upcoming heavy workload associated with the State Route 273 Corridor, and the development of multiple, complex active transportation projects, the SRTA Fiscal Committee agreed to test this type of assistance. The Technical Advisory Committee concurs with this recommendation.

FISCAL IMPACT:

These funds were apportioned in 2021 to SRTA for discretionary use. There is no adverse impact to SRTA's existing operating and planning budget.

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director