

STAFF REPORT



MEETING DATE:	June 20, 2024
SUBJECT:	Receive Correspondence
AGENDA ITEM:	7-3
STAFF CONTACT:	Amy Lindsey, Administrative Associate

DISCUSSION:

Attached and summarized below is correspondence determined to be of interest to the board of directors.

OUTGOING CORRESPONDENCE

Date	To	Subject
4/22/24	Federal Transit Administration, Office of Program Management, Kristen Wiard-Bauer	Letter of Support for Redding Area Bus Authority's Submission to FTA's FY 2024 Low or No emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program.
4/25/24	California State Assembly, The Honorable Blanca Pacheco	Letter of Support for AB 817 (Pacheco): Open Meetings; teleconferencing; subsidiary body. As amended on January 17, 2024.
5/1/24	Redding Area Bus Authority (RABA), Executive Officer, Steve Bade	Letter of Confirmation for SRTA's Fiscal Year 2023/24 Low Carbon Transit Operations Program Contributions to RABA's Projects.
5/2/24	Modoc Transportation Agency/Sage Stage, Executive Director, Debbie Pedersen	Letter of Support for Modoc Transportation Agency's FTA 5311(f) Intercity Bus Program.
5/9/24	Caltrans, SB 1 Program Portfolio Manager, Patrick Lo	Letter of Concurrence on the Fix 5 Cascade Gateway Project Request for Project Scope Change.
5/15/24	Department of Transportation, District Local Assistance Engineer, Nicole Fortner	Letter of Invoice for SRTA's Regional Surface Transportation Program (RSTP) Exchange Funding for Fiscal Year 2023/24.
5/22/24	Division of Local Assistance – Office of Transit Grants and Contracts, Rural Transit & Intercity Bus Branch, Chief, Kathy Pongratz	Letter of Support for Trinity County Transportation Commission's FTA 5311(f) Application.
5/23/24	Trinity County Transportation Commission/ Trinity County Department of Transportation, Transportation Planner Sarah Saad	Letter of Acknowledgement of Memorandum of Understanding for a Trinity Transit Bus Shelter at Redding Downtown Transit Center.

5/28/24	Redding Area Bus Authority, Transit General Manager, John Andoh	Letter of Support for Redding Area Bus Authority's FTA 5311(f) Application.
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Sean Tiedgen, AICP, Executive Director

Attachment: SRTA Correspondence Letters

DRAFT



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189
E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

April 22, 2024

Kirsten Wiard-Bauer
Office of Program Management
Federal Transit Administration
1200 New Jersey Avenue, S.E.
Washington, DC 20590

Subject: Redding Area Bus Authority's Submission to FTA's FY 2024 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program

Dear Ms. Wiard-Bauer:

I am writing to express my support for Redding Area Bus Authority's (RABA) grant application for hybrid and battery electric buses and associated charging infrastructure that RABA submitted in response to the Federal Transit Administration's (FTA) FY 2024 Low or No Emission Grant Program and the Grants for Buses and Bus Facilities Competitive Program Notice of Funding Opportunity.

Shasta Regional Transportation Agency (SRTA) is the Metropolitan Planning Organization (MPO) and Regional Transportation Planning Agency (RTPA) for the Shasta Region. SRTA has a contractual agreement with Dignity Health Connected Living (DHCL) for specialized public transit services. RABA and DHCL both have Zero-Emission Fleet Transition Rollout Plans that address both federal and state requirements related to transitioning public transit fleets to zero-emission vehicles.

RABA's project will help the region realize progress towards meeting challenging regional greenhouse gas emission reduction goals, and we look forward to the addition of hybrid, ZEBs and charging infrastructure to the region. SRTA works closely with RABA on transit services in the Shasta Region and is coordinating with RABA on low- and zero-emission bus (ZEB) procurements for shared vehicles and shared charging infrastructure.

Thank you in advance for your consideration of this project. I fully support RABA in their efforts and look forward to the implementation of this project and the benefits it will bring to our communities.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)



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Sean Tiedgen, AICP, Executive Director

April 25, 2024

The Honorable Blanca Pacheco
California State Assembly
1021 O Street, Suite 6240
Sacramento, CA 95814

**Re: AB 817 (Pacheco): Open meetings; teleconferencing; subsidiary body.
As amended on January 17, 2024 – Notice of Support**

Dear Assemblymember Pacheco:

The Shasta Regional Transportation Agency (SRTA) writes to inform you of our support for Assembly Bill (AB) 817, which proposes changes to the Ralph M. Brown Act that would provide flexibility for non-decision-making subsidiary (i.e., advisory) bodies of legislative bodies, to allow for the use of teleconferencing without the need to post agendas or share personal and private information of those serving on subsidiary bodies.

SRTA is the metropolitan planning organization (MPO) and regional transportation planning agency (RTPA) for the Shasta County region, a mostly rural area of 3,847 square miles, averaging forty-seven persons per square mile in Northern California. SRTA conducts regional transportation planning activities focused on maintaining and improving the region's transportation systems for all users, of all abilities, and all modes of transportation. Our board of directors is composed of elected officials from the region's cities, county, and public transit agency. Additionally, SRTA has advisory bodies made up of citizens in our communities who review our transportation plans and programs and provide recommendations to the board of directors on ways to address our region's transportation needs.

These advisory members come from all over our region and represent various groups of protected classes who provide key input and perspective on the transportation needs of our communities. This includes individuals who may experience economic limitations such as low or fixed-income, seniors, persons with a disability, single parents, or may live in rural areas and experience difficulty getting around the region, especially during the winter months due to snow.

The Brown Act requires advisory body members to follow the same rules as decision-making bodies when it comes to teleconferencing into a meeting, including providing their place of participation, posting an agenda at their location, and ensuring the location is available and open

to a member of the public to attend. Sometimes these locations may be an advisory body member's private residence. Such requirements do not protect the advisory member's personal and private information and presents barriers to participation in civic duties. It can discourage participation in advisory bodies where the individual's experience, diversity, or expertise provides valuable perspective on addressing transportation needs. It can also present challenges for legislative bodies, such as SRTA, in recruiting and maintaining representatives of various groups required to be on our advisory bodies.

AB 817 provides a limited exemption under the Ralph M. Brown Act for members of subsidiary non-decision-making bodies to participate via teleconference. It protects the member's personal and private information, ensures participation, and helps attract and retain members. Additionally, the limited exception still maintains the public's right to access and participate in activities conducted on behalf of the public.

For these reasons, the Shasta Regional Transportation Agency is pleased to support AB 817. Should you have any questions on our position on this matter, please contact Sean Tiedgen, SRTA's executive director at stiedgen@srta.ca.gov or (530) 262-6190.

Sincerely,



Tena Eisenbeisz, Vice Chair
Shasta Regional Transportation Agency (MPO)

cc: The Honorable Juan Carrillo, Chair, Assembly Committee on Local Government
The Honorable Marie Waldron, Vice Chair, Assembly Committee on Local Government
Members and staff, Assembly Committee on Local Government
Assemblymember Megan Dahle, Assembly District 1
Senator Brian Dahle, Senate District 1



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Sean Tiedgen, AICP, Executive Director

May 1, 2024

Steve Bade
Executive Officer
Redding Area Bus Authority (RABA)
777 Cypress Avenue
Redding, CA 96001

Subject: SRTA Fiscal Year 2023/24 Low Carbon Transit Operations Program Contributions to RABA's Projects

Dear Mr. Bade:

Thank you for Redding Area Bus Authority's (RABA) submittal of project ideas for funding under the regional portion (PUC 99313) of the fiscal year (FY) 2023/24 Low Carbon Transit Operations Program (LCTOP) for the Shasta Region. The Shasta Regional Transportation Agency (SRTA) has agreed to be a "contributing sponsor" of RABA's three projects as shown in the table below.

Project	Project Description	Project Amount
Free Summer Rides in Shasta	Free fare days starting July 1, 2024, to September 30, 2024, for RABA and ShastaConnect based on fare per boarding.	\$350,000 (99313)
Mobility Management	Develop a mobility management program which would entail the management and delivery of coordinated transportation services to customers such as, volunteer driver program, subsidy program with Lyft and Uber for shared rides, travel training, and develop marketing programs to increase overall RABA ridership.	\$103,738 Regional (99313) \$79,151 RABA (99314): \$24,587
Lifeline	Fare subsidy program for passengers who meet the Department of Health and Human Services Poverty Guidelines.	\$46,135 (99313)
Total Amount (including regional funds and RABA specific funds):		\$499,873

SRTA will provide any necessary supporting documents, information, or attachments for a successful application. Please adhere to the Disadvantaged Communities (DAC) requirement that at least 50% of the contributing funds be utilized within a DAC and meaningfully address an important community transit need.

Should you need further assistance with your application or have any questions regarding the FY 2023/24 LCTOP fund allocations, please contact Jennifer Pollom, senior transportation planner, by phone at 530-262-6195 or by email at jpollom@srta.ca.gov.

Sincerely,


Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)



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Sean Tiedgen, AICP, Executive Director

May 2, 2024

Debbie Pedersen, Executive Director
Modoc Transportation Agency/Sage Stage
108 S. Main Street
Alturas, CA 96101

Subject: Supporting Modoc Transportation Agency's FTA 5311(f) Intercity Bus Program

Dear Ms. Pedersen:

The Shasta Regional Transportation Agency (SRTA) endorses and supports continuing efforts by the Modoc Transportation Agency (MTA) and Sage Stage to provide public transportation that connects Modoc County with Reno, Nevada via Susanville, California, and also connects Klamath Falls, Oregon and Redding, California via Alturas. Sage Stage has provided these services for the past 23 years. These connections provide access to much needed services that are not available in the rural areas. They offer opportunities for individuals to travel on connecting services, thus enabling travel within California, the United States, and abroad.

We are pleased to coordinate regularly with Modoc Transportation Agency (MTA) and Modoc Sage Stage to help people access needed transportation and services in nearby urbanized areas, such as the SRTA urban area of Redding, CA. Residents of the Shasta Region, and nearby counties, would be significantly impacted with no available intercity public transportation. For this reason, SRTA works with transit member agencies of the North State Super Region on implementing the North State Intercity Bus System. Many residents depend and rely upon these services to travel to work or higher education, take care of daily needs, and access general and specialized medical services that are only remotely available. Connecting with all transit bus lines is a much-needed service.

SRTA recognizes that Sage Stage intercity bus services are vital to the remote rural area, where intercity trips connect residents to services that are not locally available. We wholeheartedly support efforts to obtain critical funding to sustain intercity transportation bus services, and we look forward to continued services to meet our regional resident's transportation needs.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line. Below the line, the name and title are printed.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)



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Sean Tiedgen, AICP, Executive Director

May 9, 2024

Patrick Lo
SB 1 Program Portfolio Manager
Caltrans
1120 N Street
Sacramento, CA 95814

Re: Concurrence Letter on Fix 5 Cascade Gateway Project Request for Project Scope Change

Dear Mr. Lo:

Caltrans District 2 and the Shasta Regional Transportation Agency (SRTA) are co-sponsors on the Fix 5 Cascade Gateway Project (EA 02-0H920). On behalf of the project sponsors, Caltrans District 2 prepared a Project Scope Change Request for the Fix 5 Cascade Gateway project, dated May 9, 2024, that provides updates to key elements of the project, including revised project limits and five project outputs, now that the Supplemental Environmental Document and Project Report have been completed.

As co-sponsor, I have reviewed and confirm that SRTA concurs with the information contained in the Project Scope Change Request form for the Fix 5 Cascade Gateway project. We appreciate your timely review and approval of the request so that the project remains on schedule.

Should you have any questions regarding SRTA's concurrence, please contact me at stiedgen@srta.ca.gov or (530) 262-6190.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (MPO)

cc: Dave Moore, District Director, Caltrans District 2
Kerry Molz, Office Chief-Program/Project Manager, Caltrans District 2
Kelly Timmons, Project Manager, Caltrans District 2



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Sean Tiedgen, AICP, Executive Director

INVOICE 2024-1

Date of Invoice: May 15, 2024

Billing No: 1

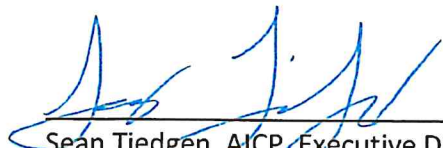
Nicole Fortner
District Local Assistance Engineer
Department of Transportation
1657 Riverside Dr.
Redding, CA 96001-0536

Dear Nicole,

Payment of state exchange funds is claimed pursuant to Local Agency-State Agreement No. X24-6496(026), AMS 0224000130, executed on May 8, 2024 (attached).

	<u>State Exchange</u>	<u>Total</u>
Total amount claimed:	\$2,292,252	\$2,292,252

I certify that the amounts in this invoice are true and correct; and the amount claimed is due and payable in accordance with the terms of the agreement.



Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency

ST/LB/jlc

Enclosures

LOCAL AGENCY INVOICE

DOT LAPM 5-A (REV 09/2023)

Reset Form

Print Invoice

Billing No: 1

SECTION 1: INVOICE

Local Agency Name Shasta Regional Transportation Agency			Remittance Address 1255 East St, Suite 202, Redding, CA 96001			Tax ID 900789415	
Date 05/15/2024	Caltrans District 2	Federal/State Proj. No. X24-6496(026)	Advantage Project ID 0224000130	Invoice No. 2024-1	Billing No. 1	Final Invoice ☐	Inactive Project ☐
Project Description Allocation to transportation projects in exchange for non-federal State Highway Account Funds.						PED (Federal)	
Fund Type(s): ☐ Federal ☒ State		Authorized Phase(s): ☐ PA&ED ☐ PE ☐ PS&E	☐ R/W ☐ R/W Util	☐ R/W Eng ☐ R/W Acq	☐ CE ☒ CON	☐ NI ☐ FA	

	Construction	Total
State Allocation Date:	05/08/24	
State Fund Type:		
Participating Cost	From:	
Participating Cost	To:	
Total Indirect Cost to Date:	\$	\$ 0.00
Total Direct Cost to Date:	\$ 2,292,252.00	\$ 2,292,252.00
Total Cost to Date:	\$ 2,292,252.00	\$ 2,292,252.00
Less: Non-Participating Cost to Date	\$	\$ 0.00
: Other	\$	\$ 0.00
: Other	\$	\$ 0.00
Total Participating Cost to Date:	\$ 2,292,252.00	\$ 2,292,252.00
State Reimbursement Ratio:	100%	
State Reimbursable Amount to Date:	\$ 2,292,252.00	\$ 2,292,252.00
Less: Total Amt. Paid on All Prev. Invoices	\$ 0.00	\$ 0.00
State Reimbursable Amount this Invoice	\$ 2,292,252.00	\$ 2,292,252.00
Less: State Withheld Retention	\$	\$ 0.00
: Amount Exceeding Allocated Fund	\$	\$ 0.00
: Other	\$	\$ 0.00
Amount of This Claim:	\$ 2,292,252.00	\$ 2,292,252.00
TOTAL INVOICE AMOUNT:		\$ 2,292,252.00

Refer to your Finance Letter

Allocated State Fund Amount:	\$ 2,292,252.00	\$ 2,292,252.00
Less: Total Amt. Paid on All Prev. Invoices	\$ 0.00	\$ 0.00
Funds Remaining Prior to this Claim:	\$ 2,292,252.00	\$ 2,292,252.00

LOCAL AGENCY INVOICE

DOT LAPM 5-A (REV 09/2023)

Reset Form

Billing No: 1

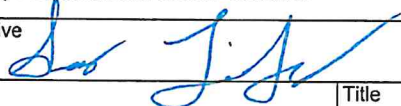
SECTION 2: INDIRECT COST CALCULATION**Indirect Cost:**

Phase	FY	Office/Department	Direct Cost Base Expense	Approved Indirect Cost Rate	Subtotal
			\$	%	\$ 0.00

Phase	PE	PA&ED	PS&E	R/W	CE	NI	FA
Total Indirect Cost to Date	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

CERTIFICATION

By signing this invoice, all local agency signatories certify to the best of my/our knowledge and belief that the invoice is true, complete, and accurate. The expenditures, disbursement, and cash receipts are for the purposes and objectives set forth in the terms and conditions of the Federal/State award. I/we are aware of any false, fictitious, fraudulent information, or the omission of any material fact may subject me/us to criminal, civil or administrative penalties for fraud, false statements, false claims or otherwise. (U.S. Code Title 18, Section 1001 and Title 31, Section 3729-3730 and 3801-3812). I/we certify that the cost claimed follow pertinent and applicable guidelines and all Federal/State regulations. All consultant and contractor agreements have been reviewed and approved in accordance with LAPM Chapter 10 Consultant Selection and Chapter 16 Administer Construction Contracts. I/we understand that Caltrans may review this invoice and support documentation for reasonableness at this time and that all invoices related documentation is subject to future detailed review by the Federal Highway Administration and/or Caltrans.

Signature of Local Agency Representative		Date	05/15/2024
Print Name	Sean Tiedgen	Title	Executive Director, ACIP

For questions regarding this invoice, please contact:

Contact Name	Title	Phone Number	E-mail
Laurent Beauregard	Assistant Transportation Planner	(530) 262-6205	lbeauregard@srta.ca.gov

Comments

Reimbursement for RSTP funds is claimed pursuant to Local Agency State Agreement No. X24-6496(026), executed on 05/08/2024.

Reset Form

Billing No: 1

SECTION 3: BILLING SUMMARY

Federal/State Project No. X24-6496(026)

Construction (Note: submit contractor pay estimate)						
Description (e.g., Contractor, Force Account, etc.)	Work Performed (Dates)		Vendor Receipt/ Invoice Number (if applicable)	Total Direct Cost (current invoice period only)	Less Non- Participating Cost (current invoice period only)	Total Participating Cost (current invoice period only)
	From	To				
						\$0.00
				\$0.00	\$0.00	\$0.00

Comments

LOCAL AGENCY INVOICE

DOT LAPM 5-A (REV 09/2023)

Reset Form

Billing No: 1

SECTION 4: CHECKLISTLocal Agency Name: Shasta Regional Transportation AgencyBilling No: 1 Federal / State Project No: X24-6496(026)

	Frequency	Local Agency		Caltrans Concur
		Confirm	N/A	
1 Executed Program Supplement Agreement (PSA) on file with Local Agency.	All Invoices	☒		
2 Submittal of signed completed Local Agency Invoice (LAPM 5-A) which includes Section 1: Invoice, Section 2: Indirect Cost Calculation, Section 3: Billing Summary (submit contractor pay estimate for construction invoices), and Section 4: Checklist.	All Invoices	☒		☐
3 Reimbursable work claimed is incurred during approved period of performance: - After E-76 (Federal Authorization Date to Proceed) date and prior to the Project End Date (PED) for Federally Funded projects. - After California Transportation Commission (CTC) State Allocation Date and prior to State Timely Use of Funds (TUF) deadline for State Program projects.	All Invoices	☒		☐
4 Invoice submitted at least two months prior to any claimed funds lapsing or expiring. - Check Finance Letter Reversion Date (Federal / State) - Verify Cooperative Work Agreement Approval (Federal / State)	All Invoices	☒		☐
5 Invoice is consistent with current approved Finance Letter. - Phases of Work - Fund Types (e.g., CMAQ, RSTP, etc.) - Reimbursement Ratios - Available Balance of Federal / State Funds	All Invoices	☒		☐
6 Invoiced amount must be greater than 2% of the total Federal and/or State funds or \$1,000, whichever is greater, unless authorized by District Local Assistance Engineer (DLAE) to prevent inactivity.	All Invoices	☒		☐
7 Percentage of work complete is consistent with total Federal / State funds invoiced (i.e., project should not be 80% expended if only 20% complete).	All Invoices	☒		☐
8 Remaining balance should not be less than Caltrans required retention (\$40,000 or 2% of the Federal / State funds, whichever is greater).	All Invoices prior to Final Invoice	☒		☐
9 The following must be received / accepted by the appropriate entities <u>prior to invoicing</u> : - A&E Consultant Contract Form in the A&E Consultant Contract Database - A&E Consultant Indirect Cost Rate - Copy of executed contract and Exhibits 10-O1 and 10-O2 to DLAE. For on-call contracts, copy of issued task order and corresponding Exhibit 10-O2.	All Invoices	☐	☒	☐
	All First A&E Consultant Invoices	☐	☒	☐
	All A&E Consultant Contracts ≥ \$1M	☐	☒	☐
	All First Federally Funded Consultant Invoices	☐	☒	☐
10 Verification of Project Award: Attach LAPM Exhibit 15-L (Federal), LAPG Exhibit 25-O (State).	First Construction Capital Invoice	☐	☒	☐
11 Submit contractor pay estimate with Billing Summary.	Construction Invoices	☐	☒	☐

Signature of Local Agency Representative

05/15/2024

Date

Sean Tiedgen, AICP, Executive Director

Print Name and Title

Signature of Caltrans District Reviewer

Date

Print Name/Title/Phone Number

Comments

FEDERAL APPORTIONMENT EXCHANGE PROGRAM
CALIFORNIA DEPARTMENT OF TRANSPORTATION
REGIONAL TRANSPORTATION PLANNING AGENCY

District: 02

Agency: Shasta Regional Transportation Agency

Agreement No. X24-6496(026)

AMS Adv ID:0224000130

THIS AGREEMENT is made on 5/8/2024, by Shasta Regional Transportation Agency, a Regional Transportation Planning Agency (RTPA) designated under Section 29532 of the California Government Code, and the State of California, acting by and through the Department of Transportation (STATE).

WHEREAS, RTPA desires to assign RTPA's portion of federal apportionments made available to STATE for allocation to transportation projects in accordance with Section 182.6 of the Streets and Highways Code (Regional Surface Transportation Program/Regional Surface Transportation Block Grant Program [RSTP/RSTBGP] funds) in exchange for nonfederal State Highway Account funds:

NOW, THEREFORE, the parties agree as follows:

1. As authorized by Section 182.6(g) of the Streets and Highways Code, RTPA agrees to assign to STATE the following portion of its estimated annual RSTP/RSTBGP apportionment:

\$2,292,252.00 for Fiscal Year 2023/2024

The above referenced portion of RTPA's estimated annual RSTP/RSTBGP apportionment is equal to the estimated total RSTP/RSTBGP apportionment less (a) the estimated minimum annual RSTP/RSTBGP apportionment set for the County under Section 182.6(d)(2) of the Streets and Highways Code, (b) any Federal apportionments already obligated for projects not chargeable to said County's annual RSTP/RSTBGP minimum apportionment, and (c) those RSTP/RSTBGP apportionments RTPA has chosen to retain for future obligation.

2. RTPA agrees the exchange for County's estimated annual RSTP/RSTBGP minimum apportionment under Section 182.6(d)(2) of the Streets and Highways Code will be paid by STATE directly to Shasta County.

For Caltrans Use Only

I hereby Certify upon my own personal knowledge that budgeted funds are available for this encumbrance



Accounting Officer

| Date 03/19/2024 \$2,292,252.00

3. Subject to the availability of STATE funds following the receipt of an RTPA invoice evidencing RTPA's assignment of those estimated RSTP/RSTBGP funds under Section 1 to STATE, STATE agrees to pay to RTPA an amount not to exceed \$2,292,252.00 of non-federal exchange funds ("Funds") that equals the sum of the estimated RSTP/RSTBGP apportionment assigned to State in Section 1 above.

4. RTPA agrees to allocate all of these Funds only for those projects implemented by cities, counties, and other public transportation agencies as are authorized under Article XIX of the California State Constitution, in accordance with the requirements of Section 182.6(d)(1) of the Streets and Highways Code.

5. RTPA agrees to provide to STATE annually by each August 1 a list of all local project sponsors allocated Funds in the preceding fiscal year and the amounts allocated to each sponsor.

6. RTPA agrees to require project sponsors receiving those Funds provided under this AGREEMENT to establish a special account for the purpose of depositing therein all payments received from RTPA pursuant to this Agreement: (a) for cities within their Special Gas Tax Street Improvement Fund, (b) for counties, within their County Road Fund, and (c) for all other sponsors, a separate account.

7. RTPA agrees, in the event a project sponsor fails to use Funds received hereunder in accordance with the terms of this AGREEMENT, to require that project sponsor to return those exchange Funds to RTPA for credit to the account established under Section 6 above. In the event of any such requirement by STATE, RTPA shall provide written verification to STATE that the requested corrective action has been taken.

8. STATE reserves the right to reduce the STATE Funds payment required hereunder to offset such additional obligations by the RTPA or any of its sponsoring agencies against any RSTP/RSTBGP federal apportionments as are chargeable to, but not included in, the assignment made under Section 1 above.

9. COST PRINCIPLES

A) RTPA agrees to comply with, and require all project sponsors to comply with Office of Management and Budget Supercircular 2 CFR 200, Cost Principles for State and Local Government and the Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

B) RTPA will assure that its fund recipients will be obligated to agree that (A) Contract Cost Principles and Procedures, 48 CFR, Federal Acquisition Regulations System, Chapter 1, Part 31, Et Seq., shall be used to determine the allowability of individual project cost items and (B) Those parties shall comply with Federal Administrative Procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements To State And Local Governments. Every sub-recipient receiving funds as a contractor or sub-contractor under this agreement shall comply with Federal administrative procedures in accordance with 2 CFR 200, Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments.

C) Any fund expenditures for costs for which RTPA has received payment or credit that are determined by subsequent audit to be unallowable under Office of Management and Budget Supercircular 2 CFR 200 are subject to repayment by RTPA to STATE. Should RTPA fail to reimburse fund moneys due STATE within 30 days of demand, or within such other period as may be agreed in writing between the parties, hereto, STATE is authorized to intercept and withhold future payments due RTPA and STATE or any third-party source, including but not limited to, the State Treasurer, The State Controller and the CTC. The implementation of the Supercircular will cancel 49 Cfr Part 18.

10. THIRD PARTY CONTRACTING

A) RTPA shall not award a construction contract over \$10,000 or other contracts over \$25,000 [excluding professional service contracts of the type which are required to be procured in accordance with Government Code Sections 4525 (d), (e) and (f)] on the basis of a noncompetitive negotiation for work to be performed using Funds without the prior written approval of STATE.

B) Any subcontract or agreement entered into by RTPA as a result of disbursing Funds received pursuant to this AGREEMENT shall contain all of the fiscal provisions of this Agreement; and shall mandate that travel and per diem reimbursements and third-party contract reimbursements to subcontractors will be allowable as project costs only after those costs are incurred and paid for by the subcontractors.

C) In addition to the above, the preaward requirements of third party contractor/consultants with RTPA should be consistent with Local Program Procedures as published by STATE.

11. ACCOUNTING SYSTEM

RTPA, its contractors and subcontractors shall establish and maintain an accounting system and records that properly accumulate and segregate Fund expenditures by line item. The accounting system of RTPA, its contractors and all subcontractors shall conform to Generally Accepted Accounting Principles (GAAP), enable the determination of incurred costs at interim points of completion, and provide support for reimbursement payment vouchers or invoices.

12. RIGHT TO AUDIT

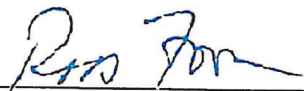
For the purpose of determining compliance with this AGREEMENT and other matters connected with the performance of RTPA's contracts with third parties, RTPA, RTPA's contractors and subcontractors and STATE shall each maintain and make available for inspection all books, documents, papers, accounting records, and other evidence pertaining to the performance of such contracts, including, but not limited to, the costs of administering those various contracts. All of the above referenced parties shall make such materials available at their respective offices at all reasonable times for three years from the date of final payment of Funds to RTPA. STATE, the California State Auditor, or any duly authorized representative of STATE or the United States Department of Transportation, shall each have access to any books, records, and documents that are pertinent for audits, examinations, excerpts, and transactions, and RTPA shall furnish copies thereof if requested.

13. TRAVEL AND SUBSISTENCE

Payments to only RTPA for travel and subsistence expenses of RTPA forces and its subcontractors claimed for reimbursement or applied as local match credit shall not exceed rates authorized to be paid exempt non-represented State employees under current State Department of Personnel Administration (DPA) rules.

If the rates invoiced are in excess of those authorized DPA rates, then RTPA is responsible for the cost difference and any overpayments shall be reimbursed to STATE on demand.

STATE OF CALIFORNIA
Department of Transportation

By: 
Office of Project Management Oversight
Division of Local Assistance

Date: 5/8/2024

Shasta Regional Transportation
Agency

By: 
Title: SEAN TIEDGEN
EXECUTIVE DIRECTOR

Date: 4/9/2024

FEDERAL APPORTIONMENT EXCHANGE BUYOUT PROGRAM ANNUAL REPORT FOR 2022/2023

Shasta Regional Transportation Agency

(RTPA NAME)

[illegible]



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189
E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

Miss Alberta S. Snowden
Associate Governmental Program Analyst
CalTrans, Division of Local Assistance
Office of Project Management Oversight
Project Implementation Support Branch (PISB)

Dear Miss Snowden,

In fiscal year (FY) 2022/23, we collected both the FY 2021/22 and FY 2022/23 exchange fund allocations (\$2,010,557 and \$2,409,442, respectively), resulting in a high cash balance. \$3,621,165 is available for immediate reimbursement upon request from the claimants for eligible expenses. As of December 2023, three out of four jurisdictions have not requested reimbursement for their FY 2021/22 and FY 2022/23 approved projects. The remaining cash is reserved for regional projects. We expected to receive requests for reimbursement of the available funds by this fiscal year-end (June 30, 2024).

Respectfully,

A handwritten signature in black ink, appearing to be "Jessica Carlson", written over a horizontal line.

Jessica Carlson
Chief Fiscal Officer
Shasta Regional Transportation Agency
Redding, CA

RESOLUTION 09-12

AUTHORIZE THE EXECUTIVE DIRECTOR TO EXECUTE ALL CURRENT AND FUTURE MASTER AGREEMENTS, PROGRAM SUPPLEMENTAL AGREEMENTS, FUND EXCHANGE AGREEMENTS, FUND TRANSFER AGREEMENTS, AND ANY AMENDMENTS THERETO WITH THE CALIFORNIA DEPARTMENT OF TRANSPORTATION

WHEREAS, the Shasta County Regional Transportation Planning Agency is eligible to receive Federal and/or State funding for certain transportation projects through the California Department of Transportation; and

WHEREAS, Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, and/or Fund Transfer Agreements with the California Department of Transportation need to be executed before such funds can be claimed; and

WHEREAS, the Shasta County Regional Transportation Planning Agency wishes to delegate authorization to execute these agreements and any amendments thereto to the Executive Director.

NOW, THEREFORE, BE IT RESOLVED that the Shasta County Regional Transportation Planning Agency authorizes the Executive Director to execute all current and future Master Agreements, Program Supplemental Agreements, Fund Exchange Agreements, Fund Transfer Agreements, and any amendments thereto with the California Department of Transportation.

PASSED AND ADOPTED this 28th of July, 2009, by the Shasta County Regional Transportation Planning Agency.



Dick Dickerson, Chair
Shasta County Regional
Transportation Planning Agency



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189
E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

May 22, 2024

Kathy Pongratz, Chief
Rural Transit & Intercity Bus Branch
Division of Local Assistance - Office of Transit Grants and Contracts
PO Box 942873, MS-39
Sacramento, CA 94273-0001

Subject: Letter of Support for Trinity County Transportation Commission's FTA 5311(f) Application

Dear Ms. Pongratz:

The Shasta Regional Transportation Agency (SRTA) supports Trinity County Transportation Commission (TCTC) and Trinity Transit's Federal Transit Administration (FTA) 5311(f) Intercity Bus Program grant application to provide public transportation that connects Trinity County to the greater North State region. Trinity Transit provides much needed access to essential services in our region, as well as connections to other public transportation services such as Redding Area Bus Authority (RABA), Flix Bus, Greyhound, and Amtrak. SRTA coordinates with and supports Trinity's on-going efforts. Trinity Transit bus services provide regional feeder connections for the larger North State Intercity Transportation System, for which SRTA coordinates with our North State partners to connect our more rural, isolated communities to the larger statewide intercity bus and rail networks.

Trinity Transit provides vital intercity bus connections, along State Route 299, connecting Humboldt, Trinity, and Shasta counties. Similar to Burney Express (Shasta County), Sage Stage (Modoc County), and TRAX (Tehama County) connecting North State communities to the Redding Area Bus Authority (RABA) urban bus system and intercity transportation networks, Trinity Transit services connect North State communities to both the Interstate 5 and State Route 101 corridors.

SRTA is pleased to coordinate regularly with Trinity County Transportation Commission and Trinity Transit to develop the North State Intercity Transportation System. Trinity Transit bus services are vital to our remote rural areas, and we strongly urge your funding of their project.

Respectfully,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189
E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

May 23, 2024

Sarah Saad
Transportation Planner
Trinity County Transportation Commission / Trinity County Department of Transportation
PO Box 2490
31301 State Highway 3
Weaverville, CA 96093

Subject: SRTA Acknowledgement of Memorandum of Understanding for a Trinity Transit Bus Shelter at Redding
Downtown Transit Center

Dear Ms. Saad:

Thank you for providing the draft memorandum of understanding (MOU) between Trinity County Transportation Commission (TCTC) and Redding Area Bus Authority (RABA) for a Trinity Transit Bus Shelter at Redding Downtown Transit Center. As we understand, TCTC is providing \$800 of California State of Good Repair (SGR) program funds for a new bus shelter to be installed at the Downtown Transit Center. Thank you for informing us of the project. SRTA will provide any necessary supporting documents, information, or attachments for successful completion.

Should you need further assistance with the project, please contact Jennifer Pollom, senior transportation planner, by phone at 530-262-6195 or by email at jpollom@srta.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)



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E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

May 28, 2024

John C. Andoh, Transit General Manager
Redding Area Bus Authority
777 Cypress Avenue
Redding, CA 96001

Subject: Letter of Support for Redding Area Bus Authority's FTA 5311(f) Application

Dear Mr. Andoh:

The Shasta Regional Transportation Agency (SRTA) supports Redding Area Bus Authority's (RABA) Federal Transit Administration (FTA) 5311(f) Intercity Bus Program grant application to provide public transportation via the 299X (aka and formerly Burney Express) intercity bus service. SRTA coordinates with and supports RABA's on-going efforts.

The 299X bus service provides much needed access to essential services in our region, as well as opportunities to connect to other public transportation connections at the Redding Downtown Transit Center to the urban fixed routes of RABA, Greyhound, Flixbus, Amtrak (trains and buses), Trinity Transit (Trinity County), Sage Stage (Modoc County), and TRAX (Tehama County). The 299X bus service is a regional feeder of the larger North State Intercity Transportation System, for which SRTA champions with our North State Super Region partners to connect our more rural, isolated communities to the larger statewide intercity bus and rail networks.

SRTA is pleased to coordinate regularly with RABA as our local public transportation provider and to develop the North State Intercity Transportation System. RABA bus services are vital to our remote rural area, and we strongly urge your funding of their project.

Respectfully,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

for Sean Tiedgen

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (SRTA)