

# STAFF REPORT



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| <b>MEETING DATE:</b>  | <b>September 26, 2024</b>                                                          |
| <b>SUBJECT:</b>       | <b>Receive Future Meeting Schedule Through December 2025—Information Item Only</b> |
| <b>AGENDA ITEM:</b>   | <b>7-3</b>                                                                         |
| <b>STAFF CONTACT:</b> | <b>Amy Lindsey, Executive Assistant</b>                                            |

## **RECOMMENDATION:**

It is recommended that the board of directors receive an updated schedule of meetings and tentative agenda items.

## **DISCUSSION:**

Attached is a schedule of meetings and tentative agenda items through December 2025. As a reminder, SRTA's Board of Directors' meetings have now moved from 2:30 p.m. to 9:00 a.m.

This item is for information only.

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**Jennifer Pollom, AICP, Senior Transportation Planner**

**Attachment:** SRTA Board and Committee Meetings: Tentative Schedule Through December 2025

SRTA BOARD AND COMMITTEE MEETINGS: FY 2023/24 and 2024/25 TENTATIVE SCHEDULE

| SRTA BOARD MEETINGS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                | COMMITTEE MEETINGS                                                                                                                                                                                                                                                                                                                                                                                                                                      |
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| <div>10/31/24 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2024/25</div></div> <div><div>2</div><div>Authorize Executive Director to sign Master Fund Transfer Agreement with Caltrans</div></div> <div><div>3</div><div>Approve Formal Amendment #1 to the Fiscal Year 2024/25 Overall Work Program (OWP)</div></div> <div><div>4</div><div>Approve Awarding Carbon Reduction Program (CRP) Funding for Fiscal Years 2024/25, 2025/26, and 2026/27 Toward Regional Projects</div></div> <div><div>5</div><div>Approve SRTA Comprehensive Budget for Fiscal Year 2024/25</div></div> <div><div>6</div><div>Update on Capital, Operating, and Planning Transit Funds from Senate Bill 125 (SB125) (TIRCP and ZETCEP)</div></div> <div><div>7</div><div>Authorize Executive Director to Execute a Technical Services Agreement for Regional Travel Data Collection</div></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <div>TECHNICAL ADVISORY COMMITTEE MEETINGS (3:00 p.m.)</div> <div>SRTA Salmon Room and Zoom</div> <div><div>October 14, 2024</div></div> <div><div>December 4, 2024</div></div> <div><div>February 11, 2025</div></div> <div><div>April 9, 2025</div></div> <div><div>June 11, 2025</div></div> <div><div>October 2, 2025</div></div> <div><div>December 3, 2025 (9:00 a.m.)</div></div>                                                                |
| <div>12/19/24 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Executive Director's Evaluation</div></div> <div><div>2</div><div>Review and Approve Preliminary Regional Planning Priorities for Fiscal Year 2025/26</div></div> <div><div>3</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2024/25</div></div> <div><div>4</div><div>Receive SRTA Comprehensive Budget to Actual Report Through First Quarter of Fiscal Year 2024/25</div></div> <div><div>5</div><div>Approve Social Service Transportation Advisory Council Membership Three Year Terms</div></div> <div><div>6</div><div>Receive Update on Safety, Pavement and Bridge Condition, and System Performance Targets for the Shasta Region</div></div> <div><div>7</div><div>Receive Update on the North State Intercity Bus to Rail Plan</div></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          | <div>SRTA/DEPT OF PUBLIC WORKS DIRECTORS MEETINGS (2:00 p.m.)</div> <div><div>October 9, 2024</div></div> <div><div>December 2, 2024</div></div> <div><div>February 10, 2025</div></div> <div><div>April 7, 2025</div></div>                                                                                                                                                                                                                            |
| <div>2/27/25 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Elect SRTA Chair and Vice-Chair</div></div> <div><div>2</div><div>Appoint Fiscal &amp; Policy Committee Members</div></div> <div><div>3</div><div>Authorize Newly Elected Chair as Secondary Signer for Agency Bank Accounts, Including the County Held Accounts (STA Reserve Account)</div></div> <div><div>4</div><div>Approve Federal Transit Administration Section 5311 Projects for Rural Transit Needs for FYs 2025/26 and 2026/27</div></div> <div><div>5</div><div>Appoint CALCOG Member and Alternate</div></div> <div><div>6</div><div>Receive SRTA Comprehensive Budget to Actual Report Through Second Quarter of Fiscal Year 2024/25</div></div> <div><div>7</div><div>Review Draft Envision 273 Plan</div></div> <div><div>8</div><div>Approve Fiscal Year 2024/25 Low Carbon Transit Operations Program (LCTOP) Applications for Funding</div></div> <div><div>9</div><div>Review Draft Work Elements and Planning Budget for the Fiscal Year 2025/26 Overall Work Program</div></div> <div><div>10</div><div>Adopt Resolution Approving Federal Transit Administration 5311(f) Intercity Bus Program Applications for Federal Fiscal Year 2025</div></div> <div><div>11</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2024/25</div></div> <div><div>12</div><div>Approve Additional Capital, Operating, and Planning Transit Funds from Senate Bill 125 (SB125) for Redding Area Bus Authority (RABA) and Regional Transit Projects (TIRCP and ZETCEP)</div></div> <div><div>13</div><div>Receive Update on the North State Intercity Bus to Rail Plan</div></div> <div><div>14</div><div>Receive Update on the Shasta regional planning dashboard</div></div> | <div><div>June 9, 2025</div></div> <div><div>September 29, 2025</div></div> <div><div>December 1, 2025</div></div> <div>SRTA FISCAL &amp; POLICY MEETINGS (2:00 p.m.)</div> <div><div>October 21, 2024</div></div> <div><div>December 9, 2024</div></div> <div><div>February 17, 2025</div></div> <div><div>April 14, 2025</div></div> <div><div>June 16, 2025</div></div> <div><div>October 9, 2025</div></div> <div><div>December 8, 2025</div></div> |
| <div>4/24/25 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Approve SRTA Fiscal Year 2025/26 Overall Work Program (OWP)</div></div> <div><div>2</div><div>Approve Proclamation in Support of Bike Month</div></div> <div><div>3</div><div>Presentation from Caltrans on construction project schedule and SB45 reports (if applicable)</div></div> <div><div>4</div><div>Adopt Envision 273 Plan</div></div> <div><div>5</div><div>Adopt Resolution Certifying Federal Transit Administration Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Applications</div></div> <div><div>6</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2024/25</div></div> <div><div>7</div><div>Receive Fiscal Year 2023/24 Financial Statements and Fiscal and Compliance Audit and Single Audit Reports</div></div> <div><div>8</div><div>Receive SRTA Comprehensive Budget to Actual Report Through Third Quarter of Fiscal Year 2024/25</div></div> <div><div>9</div><div>Hold Fiscal Year 2025/26 Unmet Transit Needs Public Hearing &amp; Review Draft Transit Needs Assessment</div></div> <div><div>10</div><div>Approve Final Amendment to 2024/25 Overall Work Program</div></div> <div><div>11</div><div>Receive Triennial Performance Audit Reports for Fiscal Years 2022-2024 for SRTA and RABA</div></div> <div><div>12</div><div>Approve the North State Intercity Bus to Rail Plan</div></div>                                                                                                                                                                                                                                                                                                                     | <div>SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL MEETINGS (2:30 p.m.)</div> <div><div>September 12, 2024</div></div> <div><div>March 12, 2025</div></div>                                                                                                                                                                                                                                                                                           |
| <div>6/25/25 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Approve Fiscal Year 2025/26 Comprehensive Budget</div></div> <div><div>2</div><div>Approve Regional Surface Transportation Program (RSTP) Projects Selection</div></div> <div><div>3</div><div>Approve Fiscal Year 2025/26 Annual Transit Needs Assessment, Transportation Development Act (TDA) Budget &amp; Unmet Transit Needs Recommendations</div></div> <div><div>4</div><div>Approve Project List for FY 2025/26 Calif. State of Good Repair (SGR) Program for Public Transit Capital Improvements</div></div> <div><div>5</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2024/25</div></div> <div><div>6</div><div>Receive Comments on Draft 2026 Regional Transportation Plan (RTP) Policies, Approve Environmental Consultant Contract, and Approve Travel Demand Modeler Contract</div></div> <div><div>7</div><div>Receive Update REAP 2.0 Activities</div></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    | <div>2025 Meetings:</div> <div><div>January 30-31 - Sacramento Region</div></div> <div><div>March 20-21 - Los Angeles Region</div></div> <div><div>May 15-16 - SF Bay Area</div></div> <div><div>June 26-27 - Sacramento Region</div></div> <div><div>August 14-15 - San Diego Region</div></div> <div><div>October 16-17 - Central Valley</div></div> <div><div>December 4-5 - Riverside</div></div>                                                   |
| <div>10/23/2025 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Receive SRTA Comprehensive Budget to Actual Report Through Fiscal Year 2024/25 Year-End</div></div> <div><div>2</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2024/25 and 2025/26</div></div> <div><div>3</div><div>Receive SRTA Comprehensive Budget to Actual Report Through First Quarter of Fiscal Year 2025/26</div></div> <div><div>4</div><div>Approve Formal Amendment #1 to 2025/26 OWP</div></div> <div><div>5</div><div>Approve Shasta 2026 Regional Transportation Improvement Program (RTIP) Priorities</div></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             | <div>CALCOG MEETINGS (<a href="https://calcog.org/calendar">calcog.org/calendar</a>)</div> <div><div>October 28, &amp; 29, 2024 - Fall Board Meeting (Sacramento)</div></div> <div><div>March 5-7, 2025 - Regional Leadership Forum and Board Meeting (Sacramento)</div></div>                                                                                                                                                                          |
| <div>12/18/25 (9:00 a.m.)</div> <div>SRTA Salmon Room, 1255 East Street, Suite 202, Redding</div> <div><div>1</div><div>Executive Director's Evaluation</div></div> <div><div>2</div><div>Review and Approve Preliminary Regional Planning Priorities for Fiscal Year 2026/27</div></div> <div><div>3</div><div>Hold Public Hearing and Approve Shasta 2026 Regional Transportation Improvement Program (RTIP)</div></div> <div><div>4</div><div>Receive Update on ShastaConnect Transit Service for Fiscal Year 2025/26</div></div> <div><div>5</div><div>Receive Update on the Shasta regional planning dashboard</div></div>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                         |