

STAFF REPORT



MEETING DATE:	December 18, 2025
SUBJECT:	Receive Cash Disbursements Report for September to October 2025
AGENDA ITEM:	7-4
STAFF CONTACT:	Kelli Irving, Accounting Clerk

STAFF RECOMMENDATION:

It is recommended that the board of directors receive the cash disbursements report for the period of September to October 2025.

DISCUSSION:

Generally accepted auditing principles (GAAP) require that the board of directors accept interim and year-end financial information to assess SRTA operations. For activity from SRTA accounts that occurs between each board meeting, staff prepares and submits a cash disbursements report. The report includes payment activities from all significant accounts holding funds for grants that SRTA administers for the region, including but not limited to:

- Operating;
- Transportation Development Act (TDA) Accounts;
 - Local Transportation Fund (LTF);
 - State Transit Assistance (STA); and
 - Consolidated Transportation Services Agency (CTSA) allocations.
- Regional Surface Transportation Program (RSTP) exchange funds;
- Non-motorized funds;
- SB 125;
- Regional Early Action Plan (REAP 2.0); and
- Low Carbon Transit Operations Program (LCTOP).

ALTERNATIVES:

The board of directors may provide comments, ask for specific clarifications, or request informational changes in future cash disbursement reports.

FISCAL IMPACT:

The cash disbursement report has no direct impact on agency finances.

A blue ink signature of Sean Tiedgen, written in a cursive style.

Sean Tiedgen, AICP, Executive Director

Attachment: SRTA Disbursements, September to October 2025.

Shasta Regional Transportation Agency

Disbursements

September - October 2025

Operating - Columbia Bank (Formerly Umpqua, bank name changed 9-1-2025)				
Date	Num	Vendor	Memo	Payment
09/03/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS Classic members August 9-22, 2025	1,541.17
09/03/2025	ACH	CalPERS-Fiscal Services	Employer Contributions, Medical Plan Premiums September 2025	13,453.48
09/03/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS PEPRAs members August 9-22, 2025	4,295.11
09/03/2025	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans August 9-22, 2025	1,027.31
09/03/2025	ACH	Nationwide - Plan Sponsor	Employer and Employee Contributions, 457 Plans, Payroll August 29, 2025	3,320.44
09/04/2025	5452	All Traffic Data Services, LLC	Regional Traffic Counts Project Work Completed July 2025	39,775.00
09/04/2025	5453	RSG (Resource Systems Group)	Professional Services October 1, 2024 to June 30, 2025 Shasta Planning Data Dashboard	47,900.00
09/04/2025	5452	All Traffic Data Services, LLC	Portable Data Collection in Anderson	200.00
09/04/2025	5453	RSG (Resource Systems Group)	Professional Services July 1-31, 2025 Shasta Planning Data Dashboard	22,800.00
09/05/2025	DEBIT	Record Searchlight	Unlimited Digital Access September 2025	16.99
09/11/2025	5454	Benefit Resource	Monthly Administration Fee August 2025	100.00
09/11/2025	5455	Dignity Health (DHCL)	CTSA Service period June 2025 Operational and Administration costs	50,238.69
09/11/2025	5456	Ecolnteractive	Year 1 Software Subscription, invoice 2 of 12	2,708.34
09/11/2025	ACH	City of Redding	Utilities August 2025	1,324.86
09/11/2025	ACH	PG&E	Gas Utility August 2025	23.55
09/11/2025	DEBIT	Anewscafe	Anewscafe Online Subscription September 2025	1.35
09/11/2025	DEBIT	Verizon Wireless	July 18, 2025 - August 17, 2025	157.38
09/12/2025	PYRL 091225	Teamwork HR	Administration Fee - 457 Plan September 12, 2025	30.00
09/12/2025	2599	Teamwork HR	Payroll September 12, 2025	36,717.45
09/12/2025	ACH	Nationwide - Plan Sponsor	Employer and Employee Contributions, 457 Plans, Payroll September 12, 2025	3,628.16
09/16/2025	ACH	CalPERS-Fiscal Services	CalPERS GASB 68 Reporting Services Fee	350.00
09/16/2025	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans August 23-September 5, 2025	1,025.77
09/16/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS Classic members August 23-September 5, 2025	1,541.17
09/16/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS PEPRAs members August 23-September 5, 2025	4,762.83
09/18/2025	5458	BoutinJones	Professional Human Resources Law Services through August 31, 2025	111.00
09/18/2025	5459	Carrel's Office Solutions	Contract copier usage charge for August 2025	18.42
09/18/2025	5460	Citiguard	Security Patrol August 2025	463.50
09/18/2025	5461	Civic Plus	SRTA Website Annual Renewal Web Hosting	6,215.78
09/18/2025	5462	Custom Plumbing	Investigate water pressure issue in Suite100	225.00
09/18/2025	5463	Eide Bailly	Progress Bill Related to Audit of Financial Statements for Year End June 30, 2024 thru 8/31/25	2,250.00
09/18/2025	5464	Kenny & Norine	Legal Service August 2025	413.05
09/18/2025	ACH	RABA	Regional Ridership Retainage and Growth project & RABA Technology Enhancements Project	162,703.94
09/18/2025	ACH	RABA	Regional Ridership Retainage and Growth project & RABA Technology Enhancements Project	269,948.06
09/18/2025	ACH	RABA	Regional Ridership Retainage and Growth project & RABA Technology Enhancements Project	1,622,237.34
09/18/2025	5465	MJM Services	Janitorial Services September	700.00
09/18/2025	5462	Custom Plumbing	Plumbing work-three toilets removed and replaced for Suite 101	2,138.10
09/22/2025	ACH	Columbia Bank	Operating ACH Fees Sep	1.50
09/22/2025	ACH	Columbia Bank	Operating Bill Pay Bank Fees Sep	5.95
09/22/2025	ACH	Columbia Bank	Operating Bank Fees Sep	30.00
09/25/2025	5467	APA California	APA California 2025-26 RPLAN Program for Staff Member	400.00
09/25/2025	5468	Clark Pest Control	Pest Control September 2025	138.00
09/25/2025	5466	Air-O Service	HVAC System - Winter 2025 Full Service Maintenance and Repairs	2,318.59
09/25/2025	DEBIT	Spectrum-Phones	Phone System September 2025	246.60
09/25/2025	DEBIT	Zoom	Audio Conferencing and Webinar 9/17/25 - 10/16/25	148.00
09/25/2025	DEBIT	Spectrum Business Internet	Internet September 2025	134.98
09/26/2025	2602	Teamwork HR	Payroll September 26, 2025	32,281.11

Shasta Regional Transportation Agency

Disbursements

September - October 2025

Operating - Columbia Bank (Formerly Umpqua, bank name changed 9-1-2025)				
Date	Num	Vendor	Memo	Payment
09/26/2025	PYRL 092625	Teamwork HR	Administration Fee - 457 Plan September 26, 2025	30.00
09/26/2025	PYRL 092625	Staff Member Reimbursement	CalSTA Sustainable Communities Task Force Meeting #1	75.45
09/26/2025	ACH	Nationwide - Plan Sponsor	Employer and Employee Contributions, 457 Plans, Payroll September 26, 2025	3,293.55
09/29/2025	DEBIT	Ace Hardware	Wireless thermometer for SRTA server room	23.58
10/01/2025	ACH	Umpqua Bank - Building Loan	Building Loan Payment 2025	69,272.72
10/02/2025	5469	Air-O Service	Investigation and fixing of issue for a heat smell in offices	262.50
10/02/2025	5470	Alliant Insurance Services	Special Liability Insurance Program September 2025 - September 2026	11,372.11
10/02/2025	5472	Bay Alarm	Monitoring Service and Camera System October-December 2025	592.59
10/02/2025	5474	Forest Design	Landscape Maintenance September 2025	417.14
10/02/2025	5475	World Telecom	Service call due to phone lines down, upon arrival phone line working again-Spectrum issue	31.25
10/02/2025	5471	AT&T Mobility 1487	SRTA iPad Service August 9 - September 9, 2025	43.23
10/10/2025	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans September 6-19, 2025	1,026.12
10/03/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS Classic members September 6-19, 2025	1,541.17
10/03/2025	ACH	CalPERS-Fiscal Services	Employer Contributions, Medical Plan Premiums October 2025	13,453.48
10/03/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS PEPRA members September 6-19, 2025	4,302.70
10/06/2025	ACH	RABA	State of Good Funds allocation to SRTA pass through to RABA 24/25 Q4	81,872.00
10/06/2025	DEBIT	Record Searchlight	Unlimited Digital Access October 2025	16.99
10/07/2025	5476	Air-O Service	Service work-investigation into Server Room Mini-Split System-irreparable leak, replacement needed	1,257.73
10/07/2025	DEBIT	Anewscafe	Anewscafe Subscription October 2025	1.35
10/07/2025	5477	Benefit Resource	Monthly Administration Fee September 2025	100.00
10/07/2025	5478	Citiguard	Security Patrol September 2025	463.50
10/07/2025	ACH	City of Redding - Utilities	Utilities September 2025	1,289.88
10/07/2025	5479	Elevator Technology	Quarterly Maintenance October-December 2025	489.00
10/07/2025	ACH	PG&E	Gas Utility September 2025	24.33
10/10/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS PEPRA members September 20-Oct 3, 2025	4,295.39
10/10/2025	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans September 20-Oct 3, 2025	1,040.60
10/10/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS Classic members September 20-Oct 3, 2025	1,541.17
10/10/2025	ACH	Nationwide - Plan Sponsor	Employer and Employee Contributions, 457 Plans, Payroll October 10, 2025	3,288.00
10/10/2025	2608	Teamwork HR	Payroll October 10, 2025	35,409.39
10/10/2025	PYRL 101025	Teamwork HR	Administration Fee - 457 Plan October 10, 2025	30.00
10/10/2025	PYRL101025	Staff Member Reimbursement	Travel Advance CA Active Transportation Program Symposium	958.83
10/10/2025	PYRL 101025	Staff Member Reimbursement	North State Super Region Meeting & CTC Town Hall in Chico	494.11
10/16/2025	5480	Air-O Service	Removal and set up of portable rental A/C unit for SRTA server room	365.63
10/16/2025	5481	Carrel's Office Solutions	Contract copier usage charge for September 2025	83.86
10/16/2025	5482	Kenny & Norine	Legal September 2025	504.83
10/16/2025	DEBIT	Verizon Wireless	Wireless Service Aug 18 - Sep 17, 2025	157.47
10/17/2025	DEBIT	Adobe Creative Cloud	Adobe Creative Cloud Licenses For All Staff October 2025-October 2026	3,550.80
10/21/2025	ACH	Columbia Bank	Operating Bill Pay Bank Fees October	5.95
10/21/2025	ACH	Columbia Bank	Operating ACH Fees October	7.50
10/21/2025	ACH	Columbia Bank	Operating Bank Fees October	30.00
10/23/2025	5483	Shasta County Treasurer	Property Tax 1255 East Street FY 2025-2026 (annual amount)	133.54

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September - October 2025

Operating - Columbia Bank (Formerly Umpqua, bank name changed 9-1-2025)				
Date	Num	Vendor	Memo	Payment
10/23/2025	5484	MJM Services	Janitorial October 2025	846.28
10/23/2025	5485	Pit River Tribe	SHA Grant fund reimbursement for PRT consultant activities through June 2025	11,275.00
10/23/2025	5486	Redding Heating & Air	SRTA Server Room Replacement of HVAC System	5,757.00
10/23/2025	DEBIT	Spectrum-Phones	Phone System October 2025	246.60
10/23/2025	DEBIT	Spectrum Business Internet	Internet October 10-November 9, 2025	134.98
10/23/2025	DEBIT	Contractor Compliance & Monitoring	Education & Training - Book on Prevailing Wage	45.00
10/24/2025	2611	Teamwork HR	Payroll October 24, 2025	32,684.71
10/24/2025	PYRL102425	Teamwork HR	Administration Fee - 457 Plan October 24, 2025	30.00
10/24/2025	PYRL102425	Staff Member Reimbursement	Final travel expenses for Rural Planning Academy & Network Sessions	79.32
10/24/2025	ACH	Nationwide - Plan Sponsor	Employer and Employee Contributions, 457 Plans, Payroll October 24, 2025	3,287.09
10/25/2025	ACH	Five Star Bank - Cardmember Services	P-Card Purchases September 2025	541.88
10/28/2025	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans October 4-17, 2025	1,028.16
10/28/2025	ACH	CalPERS-Fiscal Services	Employer Contributions, Medical Plan Premiums November	13,453.48
10/28/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS PEPPRA members October 4-17, 2025	4,295.39
10/28/2025	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS Classic members October 4-17, 2025	1,541.17
10/30/2025	5488	RSG (Resource Systems Group)	Professional Services Shasta Planning Data Dashboard August 2025	10,000.00
10/30/2025	DEBIT	Office Depot	Office Supplies	84.60
10/30/2025	DEBIT	Zoom	Audio Conferencing and Webinar October 16-November 17, 2025	148.00
10/30/2025	5487	Forest Design	Landscape Maintenance October 2025	318.18
10/31/2025	DEBIT	Anewscafe	Anewscafe Online Subscription November 2025	1.35
				\$2,669,015.60
Local Transportation Fund (LTF) - Cash With County				
Date	Num	Vendor	Memo	Payment
09/30/2025	2620		Total TDA payments to SRTA & RABA September 2025	185,757.00
09/30/2025	2620		Total TDA payments to Jurisdictions September 2025	715,381.00
10/31/2025	2621		Total TDA payments to SRTA & RABA October 2025	185,757.00
10/31/2025	2621		Total TDA payments to Jurisdictions October 2025	715,381.00
10/31/2025	2621		Quarterly Administration Fee Q1 Y26	148.56
10/31/2025	2621		Quarterly Investment Fee Q1 Y26	20.98
				1,802,445.54
State Transit Assistance (STA) - Cash With County				
Date	Num	Vendor	Memo	Payment
09/30/2025	2616		State of Good Repair funds allocated to SRTA Q4 Y25	81,872.00
10/31/2025	2622		Administration Fees Q1 Y26	18.94
10/31/2025	2622		Investment Fees Q1 Y26	2.68
				81,893.62

Shasta Regional Transportation Agency

Disbursements

September - October 2025

STA Projects - Five Star				
Date	Num	Vendor	Memo	Payment
09/04/2025	ACH	RABA	Enterprise Vanpool July 2025	1,500.00
09/30/2025	ACH	RABA	Enterprise Vanpool August & September 2025	3,000.00
				4,500.00
North State Super Region (NSSR) - Columbia Bank (Formerly Umpqua, bank name changed 9-1-2025)				
Date	Num	Vendor	Memo	Payment
10/02/2025	5473	BCAG	Town Hall Event Sponsorship - September 25-26, 2025	1,500.00
				1,500.00
Non-Motorized - Columbia Bank (Formerly Umpqua, bank name changed 9-1-2025)				
Date	Num	Vendor	Memo	Payment
09/18/2025	5457		Low Stress Shasta July 2025	4,652.36
				4,652.36
SRTA Accounts with No Disbursements				
Five Star Bank		Columbia Bank (Formerly Umpqua, bank name changed 9-1-2025)		
TDA Loan Fund		Planning Reserve		
Regional Surface Transportation Program (RSTP)		Consolidated Transportation Services Agency (CTSA)		
Regional Early Action Plan (REAP)		Building Reserve		
Transit Intercity and Rail Capital Program (TIRCP)		Low Carbon Transportation Operations Program (LCTOP)		
Transit Intercity and Rail Capital Program (TIRCP GGRF) Green House Gas Reduction Fund		State of Good Repair		
Zero Emission Transit Capital Program-Public Transportation Account (ZETCP PTA)				
Zero Emission Transit Capital Program-Green House Gas Reduction Fund (ZETCP GGRF)				