STAFF REPORT

MEETING DATE:	**April 30, 2026**
SUBJECT:	**Receive Cash Disbursements Report for February and March 2026**
AGENDA ITEM:	**7-4**
STAFF CONTACT:	**Kelli Irving, Accounting Clerk**

STAFF RECOMMENDATION:
It is recommended that the board of directors receive the cash disbursements report for the period of February through March 2026.

DISCUSSION:
Generally accepted auditing principles (GAAP) require that the board of directors accept interim and year-end financial information to assess SRTA operations. For activity from SRTA accounts that occurs between each board meeting, staff prepares and submits a cash disbursements report. The report includes payment activities from all significant accounts holding funds for grants that SRTA administers for the region including but not limited to:

- Operating;
- Transportation Development Act (TDA) Accounts;
  - Local Transportation Fund (LTF);
  - State Transit Assistance (STA); and
  - Consolidated Transportation Services Agency (CTSA) allocations.
- Regional Surface Transportation Program (RSTP) exchange funds;
- Non-motorized funds;
- Senate Bill (SB) 125;
- Regional Early Action Plan (REAP 2.0); and
- Low Carbon Transit Operations Program (LCTOP).

ALTERNATIVES:
The board of directors may provide comments, ask for specific clarifications, or request informational changes in future cash disbursement reports.

FISCAL IMPACT:
The cash disbursement report has no direct impact on agency finances.

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Sean Tiedgen, AICP, Executive Director

Attachment: SRTA Disbursements, February through March 2026

Shasta Regional Transportation Agency

Disbursements

February - March 2026

Operating - Columbia Bank (Formerly Umpqua)				
Date	Num	Vendor	Memo	Payment
02/05/2026	5538	Apex Technology Management	January Monthly Support	2,899.94
02/05/2026	5539	DKS Associates	ShastaSIM Update per NTP Professional Services Ending December 30, 2025	312.50
02/05/2026	DEBIT	Mpix	Board of Directors Photos for Photo Wall	22.06
02/05/2026	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans, PEPRA, Classic 01/10/2026-01/23/2026	8,123.58
02/05/2026	ACH	CalPERS-Fiscal Services	Employer Contributions, Medical Plan Premiums February 2026	14,880.02
02/12/2026	5540	Benefit Resource	Monthly Administration Fee January 2026 & Annual Compliance Support	475.00
02/12/2026	5541	Carrel's Office Solutions	Copies for January 2026	70.68
02/12/2026	5544	EcoInteractive	Invoice #7 of 12 for Year 1 Software Subscription	2,708.34
02/12/2026	5543	Foster & Foster	FY 2025 GASB 68 and GASB 75 Actuarial Reports	4,500.00
02/12/2026	ACH	PG&E	Gas Utility	229.72
02/12/2026	DEBIT	Verizon Wireless	Mobile December 2025 - January 2026	157.44
02/12/2026	ACH	City of Redding	Utilities	1,049.46
02/12/2026	5545	MJM Services	February Janitorial	738.58
02/12/2026	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS PEPRA, 457, PEPRA members 01/24/2026-02/06/2026	7,858.76
02/12/2026	DEBIT	Record Searchlight	Unlimited Digital Access February 2026	16.99
02/13/2026	2661	Teamwork HR	Staff member Travel Reimbursement	682.65
02/13/2026	2661	Teamwork HR	Payroll February 13, 2026	40,167.86
02/13/2026	PYRL 021326	Teamwork HR	Administration Fee - 457 Plan 2-13-2026	30.00
02/13/2026	PYRL 021326	Staff member	2026 Caltrans Planning Academy in Sacramento - Travel Advance	1,336.26
02/13/2026	PYRL 021326	Staff member	CalCOG Regional Leadership Forum 2026 Travel Advance	342.36
02/13/2026	PYRL 021326	Staff member	GoShasta Interviews - Snacks	17.64
02/19/2026	DEBIT	Amazon.com	Laptop Bag for staff member	38.59
02/19/2026	5546	Apex Technology Management	February Monthly Support	3,030.07
02/19/2026	DEBIT	GFOA	GFOA Learning Management System (LMS) Training Course for staff member	75.00
02/19/2026	5547	Kenny & Norine	Legal January 2026	367.15
02/19/2026	DEBIT	Spectrum-Phones	Phone System February 2026	247.98
02/19/2026	5548	Transpogroup	Professional Services through January 30, 2026	20,180.00
02/20/2026	ACH	Umpqua Bank	Operating Bill Pay Bank Fees February 2026	35.95
02/25/2026	ACH	Five Star Bank	P-Card Purchases January 2026	1,482.13
02/26/2026	DEBIT	Amazon.com	Dell 34 Plus USB-C Curved Monitor for staff member Office	455.44
02/26/2026	5549	AT&T Mobility 1487	SRTA iPad mid January to mid February 2026	43.73
02/26/2026	5550	Bay Alarm	Access Control System March - May 2026	540.00
02/26/2026	5552	Love to Ride	February to January 2027 Software Services	24,006.00
02/26/2026	ACH	Office Depot	Office Supplies	113.18
02/26/2026	DEBIT	Spectrum Business Internet	Internet mid February to mid March 2026	134.98
02/26/2026	DEBIT	Zoom	Audio Conferencing and Webinar February - March 2026	148.00
02/27/2026	2664	Teamwork HR	Payroll February 27, 2026	36,649.90
02/27/2026	PYRL 022726	Teamwork HR	Administration Fee - 457 Plan February 27, 2026	30.00
02/27/2026	PYRL 022726	Staff member	Travel Expenses for CTC STIP Meeting - Staff member	168.98
02/27/2026	PYRL 022726	Staff member	Travel Advance CalCOG Regional Leadership Forum (RLF) 2026 Staff member	570.49
02/27/2026	PYRL 022726	Staff member	Travel Advance for CalCOG RLF - Staff member	1,407.89

Shasta Regional Transportation Agency
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February - March 2026

Operating - Columbia Bank (Formerly Umpqua)				
Date	**Num**	**Vendor**	**Memo**	**Payment**
02/27/2026	PYRL 022726	Staff member	Travel staff member - Final FTIP Workshop Expenses	164.10
02/27/2026	DEBIT	Survey Monkey	Standard Annual Plan 2/26/26 - 2/25/27	372.00
02/27/2026	DEBIT	GIS Certification Institute	GISCI Certification July 1, 2026 - June 30, 2029, staff member	285.00
03/02/2026	ACH	CalPERS-Fiscal Services	Employer and Employee Contributions, 457 Plans, PEPRA, Classic 02/07/2026-02/20/2026	7,798.86
03/02/2026	ACH	CalPERS-Fiscal Services	Employer Contributions, Medical Plan Premiums March 2026	14,880.02
03/05/2026	5553	Forest Design	Landscape Maintenance February 2026	318.19
03/06/2026	ACH	Nationwide	Employer and Employee Contributions, 457 Plans, Payroll 02/27/2026	5,424.64
03/12/2026	5554	Benefit Resource	Monthly Admin Fee February 2026	100.00
03/12/2026	5555	Bright's Engraving and Trophy	Name Plate & Font Set up for Board Wall	67.16
03/12/2026	5556	Citiguard	Security Patrol February 2026	463.50
03/12/2026	5557	MJM Services	March Janitorial	700.00
03/12/2026	ACH	PG&E	Gas Utility	180.95
03/12/2026	ACH	City of Redding	Utilities	1,026.65
03/12/2026	DEBIT	ESRI	ESRI License 2026	3,425.00
03/12/2026	DEBIT	GFOA	GFOA Training Integration of Finance and Procurement - Staff member	105.00
03/12/2026	DEBIT	Verizon Wireless	Mobile bill January 18 - February 17, 2026	157.44
03/12/2026	DEBIT	GFOA	GFOA GASB Training - Staff member	105.00
03/13/2026	2668	Teamwork HR	Payroll March 13, 2026	40,157.72
03/13/2026	ACH	Teamwork HR	Administration Fee - 457 Plan 3-13-2026	30.00
03/19/2026	5559	Boutin Jones	Professional Services through February 28, 2026	172.50
03/19/2026	5560	Carrel's Office Solutions	Contract copier usage charge for February 2026	277.17
03/19/2026	5561	Edgewood Plumbing	Men's Restroom Repair	155.00
03/19/2026	5562	Foster's Construction	Repair SRTA Doors	300.00
03/19/2026	5563	Wagner Electric	Staff member Office Light Switch Repair	100.00
03/19/2026	DEBIT	Shasta Living Streets	City Trails Conference for staff member March 2026	50.00
03/19/2026	DEBIT	Spectrum-Phones	Phone System March 2026	247.98
03/19/2026	ACH	CalPERS-Fiscal Services	Employer Retirement Contribution, CalPERS Classic, PEPRA, 457 members 02/21/2026-03/06/2026	7,841.48
03/19/2026	ACH	Nationwide	Employer and Employee Contributions, 457 Plans, Payroll 02/13/2026	5,424.63
03/19/2026	ACH	Nationwide	Employer and Employee Contributions, 457 Plans, Payroll 03/13/2026	5,424.44
03/20/2026	ACH	Umpqua Bank	Operating Bank Fees March 2026	38.95
03/25/2026	5558	Five Star Bank	P-Card Purchases February 2026	71.48
03/25/2026	ACH	Office Depot	Office Supplies	126.44
03/26/2026	DEBIT	Ace Hardware	CR123A 3-Volt battery for Lobby Motion Detector	19.29
03/26/2026	5564	Apex Technology Management	March Monthly Support	3,160.20
03/26/2026	5565	AT&T Mobility 1487	SRTA iPad February - March 2026	43.73
03/26/2026	5566	Clark Pest Control of Stockton	Pest Control March 2026	138.00
03/26/2026	5567	Edgewood Plumbing	Men's Restroom Repair	184.76
03/26/2026	5568	Eide Bailly	Remaining auditing services for FY 2023/24	27,001.00
03/26/2026	5569	Elevator Technology	Elevator Repair - Battery for Emergency Light	220.00
03/26/2026	5570	Employment Development Department	Confidential Quarterly Census of Employment and Wages	1,117.00
03/26/2026	5571	Forest Design	Landscape Maintenance March 2026	318.19
03/26/2026	5572	Harbert Roofing	Clean and Inspect SRTA Roof	400.00
03/26/2026	DEBIT	Spectrum Business Internet	Internet March - April 2026	134.98

Shasta Regional Transportation Agency

Disbursements

February - March 2026

Operating - Columbia Bank (Formerly Umpqua)				
Date	**Num**	**Vendor**	**Memo**	**Payment**
03/26/2026	DEBIT	Zoom	Audio Conferencing and Webinar Mar 17, 2026-April 16, 2026	148.00
03/26/2026	5564	Apex Technology Management	Labor for Security and Windows 11 Upgrades	990.00
03/27/2026	2672	Teamwork HR	Payroll March 27, 2027	38,531.69
03/27/2026	PYRL 032726	Teamwork HR	Administration Fee - 457 Plan Payroll 3/27/2026	30.00
03/27/2026	PYRL 032726	Staff member	2026 Caltrans Planning Academy in Sacramento - Final Expenses	287.27
03/27/2026	PYRL032726	Staff member	CalCOG Regional Leadership Forum 2026 Final Travel Expenses	1,423.56
03/27/2026	PYRL 032726	Staff member	Travel Final Expenses - CalCOG RLF 2026	152.85
03/27/2026	PYRL032726	Staff member	Final Travel for CalCOG RLF - Staff member	120.97
03/30/2026	DEBIT	GFOA	GFOA Preparing and Implementing a Capital Improvement Plan Training for staff members	385.00
03/31/2026	ACH	Nationwide	Employer and Employee Contributions, 457 Plans, Payroll 03/27/2026	5,667.00
03/31/2026	DEBIT	Record Searchlight	Unlimited Digital Access April 2026	16.99
				$352,827.08
Local Transportation Fund (LTF) - Cash With County				
Date	**Num**	**Vendor**	**Memo**	**Payment**
02/28/2026	2670		Total TDA payments to SRTA & RABA February 2026	185,757.00
02/28/2026	2670		Total TDA payments to Jurisdictions February 2026	715,381.00
03/31/2026	2676		Total TDA payments to SRTA & RABA March 2026	185,757.00
03/31/2026	2676		Total TDA payments to Jurisdictions March 2026	715,381.00
				$1,802,276.00
State Transit Assistance (STA) / State of Good Repair (SGR) - Cash With County				
Date	**Num**	**Vendor**	**Memo**	**Payment**
02/28/2026	2671		State of Good Repair Funds Paid to SRTA for Q2 Y26	81,595.00
				$81,595.00
State of Good Repair - Five Star Bank				
Date	**Num**	**Vendor**	**Memo**	**Payment**
03/12/2026	ACH	RABA	State of Good Repair Funds to RABA 25/26 Q2	81,595.00
				$81,595.00
Regional Early Action Program - Five Star Bank				
Date	**Num**	**Vendor**	**Memo**	**Payment**
02/19/2026	ACH	City of Redding	Pre-Construction and Construction Work November-January 2026	272,276.42
03/19/2026	ACH	City of Shasta Lake	Pre-Construction and Construction Work June 2025	711,696.00
02/19/2026	ACH	City of Redding	Pre-Construction work October 2025	12,223.58
				$996,196.00
Regional Surface Transportation Program - Five Star Bank				
Date	**Num**	**Vendor**	**Memo**	**Payment**
03/26/2026	ACH	Shasta County Dept of Public Works	2025/26 Road Maintenance Using FY 24/25 RSTP Funds	371,081.00
03/26/2026	ACH	City of Shasta Lake	2024/25 General Street Maintenance	161,943.00
03/26/2026	ACH	City of Redding	General Street Maintenance FY 23/24 and Cape Seal 2025 using FY 24/25 funds	3,108,634.00
				$3,641,658.00

Shasta Regional Transportation Agency

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February - March 2026

STA Projects - Five Star Bank				
Date	**Num**	**Vendor**	**Memo**	**Payment**
02/05/2026	ACH	RABA	Enterprise Vanpool (December 2025)	1,500.00
02/27/2026	ACH	RABA	Enterprise Vanpool (January 2026)	1,500.00
				$3,000.00

Transit Intercity and Rail Capital Program (TRICP) - Five Star				
Date	**Num**	**Vendor**	**Memo**	**Payment**
03/12/2026	ACH	RABA	Transit Operations, Transit Tech, and CTSA Billing November 2025-January 2026	946,614.29
				$946,614.29

SRTA Accounts with No Disbursements	
Five Star Bank	**Columbia Bank (Formerly Umpqua)**
TDA Loan Fund	Planning Reserve
Transit Intercity and Rail Capital Program (TRICP) - Green House Gas Reduction Fund	Non-Motorized
Zero-Emission Transportation Capital Program - Public Transportation Account	Consolidated Transportation Services Agency
Zero-Emission Transportation Capital Program - Green House Gas Reduction Fund	Building Reserve
	NSSR
	Low-Carbon Transportation Operations