STAFF REPORT

MEETING DATE:	**February 25, 2020**
SUBJECT:	**Approve Action Minutes of the December 10, 2019, SRTA Board of Directors Meeting**
AGENDA ITEM:	**8-1**
STAFF CONTACT:	**Amy Lindsey, Administrative Associate**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the December 10, 2019, SRTA Board of Directors meeting.

Dan Little

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the December 10, 2019, SRTA Board of Directors Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, December 10, 2019, 3:00 p.m.
Shasta County Board Chambers
1450 Court Street, Suite 263, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Schreder, Chimenti, Rickert, Moty, Browning, Winter, and Watkins were present.

1. **Call to Order**
Chair Schreder called the meeting to order at 3:05 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Approve Action Minutes of the October 22, 2019, SRTA Board of Directors Meeting**

5-2 **Future Meeting Schedule Through December 2020 – Information Only**

5-3 **Approve Disbursements**

5-4 **Correspondence – Information Only**

By motion made, seconded (Moty/Browning), and unanimously carried, the consent calendar was approved.

Regular Calendar

6. **Executive Director's Report**
A verbal report was provided as an information item.

7. **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**
Chair Schreder attended and reported on a CalCOG meeting held in Sacramento on November 15, 2019.

8. Approve 2020 Shasta Regional Transportation Improvement Program (RTIP) – Public Hearing

Staff recommendation: It is recommended that the board of directors conduct a public hearing and approve the 2020 Shasta RTIP, pursuant to Resolution 19-18, and authorize the executive director to make any necessary modifications in the response to CTC review.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded (Winter/Chimenti), the staff recommendation passed unanimously.

9. Approve the 2019 Shasta Participation and Partnership Plan (Title VI)

Staff recommendation: It is recommended that the board of directors:

1. Hold a public comment period; and
2. Approve the 2019 Shasta Participation and Partnership Plan (Title VI) pursuant to Resolution 19-16.

Public comment period opened.

No one spoke.

Public comment period closed.

By motion made and seconded (Moty/Rickert), the staff recommendation passed unanimously.

10. Receive Presentation Regarding Establishment of Councils of Government

Staff recommendation: It is recommended that the board of directors receive a presentation from the California Association of Councils of Governments (CalCOG) Executive Director Bill Higgins regarding councils of governments.

California Association of Councils of Governments (CalCOG) Executive Director Bill Higgins gave a presentation to the board of directors.

No vote was taken. By consensus, the board would like to discuss this item further at the February 25, 2020, meeting.

11. Authorize Technical Services Agreement to Prepare Long-Range Transit Plan

Staff recommendation: It is recommended that the board of directors authorize the executive director to execute a technical services agreement with Nelson/Nygaard to complete a long-range transit plan, for a term ending December 31, 2022, not to exceed $186,345.

By motion made and seconded (Rickert/Chimenti), the staff recommendation passed unanimously.

12. Receive Intercity Bus Update and Authorize Transit and Intercity Rail Capital Program (TIRCP) Grant Application

Staff recommendation: It is recommended that the board of directors authorize submittal of a TIRCP grant application to partner with 1) a manufacturer for the design, engineering, and building of one or more prototype fuel cell motorcoaches and 2) a vendor for related hydrogen fueling infrastructure in Redding and Sacramento.

By motion made and seconded (Moty/Rickert), the staff recommendation passed unanimously.

14. Receive ShastaConnect Sunday On-Demand Transit Performance Report

Staff recommendation: It is recommended that the board of directors receive October and November service performance reports for the ShastaConnect Sunday On-Demand Transit Service.

Senior Transportation Planner Sean Tiedgen gave a presentation to the board on the ridership and performance goals for the ShastaConnect Sunday On-Demand Transit Service for the months of October and November 2019.

This was an informational item and no vote was taken.

15. Amend Fiscal Year (FY) 2019/21 Overall Work Program and Approve Regional Planning Priorities for FY 2020/21

Staff recommendation: It is recommended that the board of directors:

1. Approve Amendment #1 to the FY 2019/21 OWP pursuant to Resolution 19-17, thereby reducing the budget by $286,400, for a total of $2,408,703; and
2. Approve preliminary regional planning priorities for FY 2020/21.

By motion made and seconded (Moty/Browning), the staff recommendation passed unanimously.

16. SUGGESTIONS FROM BOARD MEMBERS RELATIVE TO POTENTIAL TOPICS FOR FUTURE BOARD OF DIRECTORS MEETINGS

No suggestions made.

There being no other business to discuss, Chair Schreder adjourned the meeting at 4:35 p.m.

Respectfully submitted,

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Daniel S. Little, AICP, Executive Director
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