

STAFF REPORT



MEETING DATE:	February 23, 2020
SUBJECT:	Approve Cash Disbursements for December 2020 through January 2021
AGENDA ITEM:	8-3
STAFF CONTACT:	Jessica Carlson, Chief Fiscal Officer

STAFF RECOMMENDATION:

It is recommended that the board of directors review and approve cash disbursements for the period of December 1, 2020, through January 31, 2021.

A handwritten signature in blue ink that reads "Dan Little". The signature is written in a cursive, flowing style.

Daniel Little, AICP, Executive Director

Attachment: SRTA Cash Disbursements, December 1, 2020, through January 31, 2021

Shasta Regional Transportation Agency
Transaction Detail by Account
December 2020 through January 2021

Shasta Regional Transportation Agency
Cash Disbursements
December 1, 2020 - January 31, 2021

Date	Num	Name	Memo	Amount
12/01/2020	4173	AT&T Mobility	SRTA iPad October	43.23
12/01/2020	4174	Forest Design	November Landscape Maintenance	272.53
12/01/2020	4175	Kenny & Norine	October Legal	781.29
12/02/2020	4176	Apex Technology Management	IT Support November	2,361.53
12/02/2020	4177	Benefit Resource	Admin November 2020	102.50
12/02/2020	4178	Siskiyou Elevator	Elevator Quarterly Maintenance 2020	300.00
12/07/2020	1927	Teamwork HR	Worker's Comp Deposit 2021	732.00
12/11/2020	1925	Teamwork HR	Payroll 12/04/2020	55,236.33
12/12/2020	DEBIT	APA	American Planning Assoc. Dues	714.00
12/14/2020	4179	Apex Technology Management	IT Support - On Call	27.50
12/14/2020	4180	Carrel's Office Solutions	Copier Usage November	15.02
12/14/2020	ACH	G&S Construction	SRTA Exterior Improvements & Re-Roof	51,667.40
12/14/2020	4182	Hylton Security, Inc	Courtesy Patrol November + 2 officer disbatch calls for assistance	485.00
12/14/2020	4183	MJM Services	Janitorial December	500.00
12/14/2020	4184	Spectrum Business	Internet December	134.98
12/14/2020	4185	Total Compensation Systems Inc	GASB 75 Roll-Forward Valuation 1st Installment	675.00
12/14/2020	4186	Utility Telephone	Telephone for December	341.58
12/16/2020	DEBIT	Record Searchlight	Public Notice	8.99
12/17/2020	4187	Dignity Health (DHCL)	CTSA July 2020 Services	15,716.58
12/17/2020	4188	EAP Inc	Employee Assistance Program for December	75.00
12/17/2020	4189	Kenny & Norine	November Legal	47.74
12/17/2020	DEBIT	Association of Environmental Professional	2021 CEQA Book for SRTA Office	40.08
12/17/2020	DEBIT	AT&T Elevator 7920	Elevator 11/20 - 12/19/20	88.05
12/17/2020	DEBIT	California Transit Association	Transit Support Membership Dues	1,400.00
12/17/2020	ACH	City of Redding Utilities	Utilities December	760.31
12/17/2020	DEBIT	Mailchimp	Online Survey Host Subscription December	19.97
12/17/2020	ACH	PG&E	Gas November	104.37
12/17/2020	DEBIT	University of the Pacific	Spring 2021 Transit Certificate Series - Cohort 3	1,245.00
12/17/2020	DEBIT	US Post Office	Board Packet Postage	8.25
12/22/2020	DEBIT	APA California	California Planning Roundtable & APA CA Planning Leadership Academy	50.00
12/22/2020	DEBIT	APBP	2021 Webinar Bundle and Membership 2021	620.00
12/22/2020	DEBIT	Verizon	Mobile Verizon Phones November	205.39
12/24/2020	1926	Teamwork HR	Payroll 12/18/2020	44,527.58
12/28/2020	4191	AT&T Mobility	SRTA iPad November	37.39
12/28/2020	4190	AT&T Mobility 6741	Mobile ATT Phones November	181.88
12/28/2020	4192	Bay Alarm	Security Cameras and Alarm Monitoring December	457.86
12/28/2020	4194	Nelson Nygaard	SRTA Long-Range Transit Plan November	19,717.24
12/30/2020	DEBIT	Harvest Printing	SRTA Outreach Ticket for ShastaConnect Sunday On-Demand Transit	231.11
12/30/2020	ACH	Zoom	Monthly audio conf/webinar December	140.00
01/04/2021	4193	Record Searchlight	Public Notice	87.00
01/06/2021	4195	Apex Technology Management	IT Support December	2,361.53
01/06/2021	4196	Forest Design	December Landscape Maintenance	270.53
01/08/2021	1933	Teamwork HR	Payroll 01/01/2021	57,639.12
01/12/2021	4197	APA	American Planning Assoc. Dues	13.00
01/12/2021	4198	Benefit Resource	Admin December 2020	100.00
01/12/2021	4199	Dignity Health (DHCL)	CTSA August and September 2020 Services	20,287.87
01/12/2021	4200	Hylton Security, Inc	Courtesy Patrol December	415.00
01/12/2021	4201	MJM Services	January Janitorial	500.00
01/12/2021	4202	Spectrum Business	Internet January	134.98
01/12/2021	4203	Utility Telephone	Telephone for December	342.93
01/13/2021	DEBIT	AT&T Elevator 7920	Elevator January	87.39
01/19/2021	4204	Alta Planning & Design	Sustainable Shasta Final Report	3,300.00
01/19/2021	4205	AT&T Mobility 6741	Mobile AT&T Phones	119.96
01/19/2021	4206	Carrel's Office Solutions	Copier Usage December	126.53

Shasta Regional Transportation Agency
Transaction Detail by Account
December 2020 through January 2021

01/19/2021	4207	Clark Pest Control of Stockton	December and January Pest Control	105.00
01/19/2021	4208	EAP Inc	Employee Assistance Program for January	75.00
01/19/2021	4209	Nelson Nygaard	SRTA Long-Range Transit Plan December	11,006.96
01/19/2021	4210	Trillium Solutions Inc	General Transit Feeds Specifications Manager Subscription 2021	2,400.00
01/19/2021	ACH	City of Redding Utilities	Utilities January	773.94
01/19/2021	ACH	PG&E	Gas December	136.51
01/19/2021	DEBIT	Tax 1099 Support	1099 2021 Tax Filing and Forms	34.00
01/19/2021	DEBIT	Facebook	Advertising - Sunday Transit	44.48
01/26/2021	4211	AT&T Mobility	SRTA iPad December	30.73
01/26/2021	4212	Kenny & Norine	December Legal	350.11
01/26/2021	4213	Record Searchlight	Public Notice	335.10
01/26/2021	DEBIT	Zoom	Monthly audio conf/webinar January	140.00
01/27/2021	ACH	G&S Construction	SRTA Exterior Improvements & Re-Roof	33,364.44
				334,654.79
				334,654.79