

STAFF REPORT



MEETING DATE: December 19, 2024
SUBJECT: Receive Correspondence—Information Item Only
AGENDA ITEM: 8-3
STAFF CONTACT: Amy Lindsey, Executive Assistant

RECOMMENDATION:

It is recommended that the board of directors receive correspondence determined to be of interest to the board of directors.

DISCUSSION:

Attached and summarized below is correspondence determined to be of interest to the board of directors. This item is for information only.

OUTGOING CORRESPONDENCE

11/1/24	California Transportation Commission, Project Programming Office	Letter of Confirmation for bp Pulse's EV Oasis North Project – Regional Transportation Plan and Sustainable Community Strategy
12/3/24	California Department of Transportation, District 2, Project Manager, Kelly Timmons	Letter of Concurrence on Fix 5 Cascade Gateway Project (PPNO: 3597) Request for G12 Support Budget Increase.

INCOMING CORRESPONDENCE

10/17/24	County of Shasta, Assessor/Recorder, Leslie Morgan	Notice of Completion – Shasta Regional Transportation Agency HVAC and Parking Improvements
11/12/24	State of California Department of Transportation Carbon Reduction Program (CRP) Project Alignment Confirmation	Letter of Project Alignment Confirmation Carbon Reduction Strategy (CRS) for CRP Project.
11/19/24	Redding Area Bus Authority (RABA), Transit General Manager, John Andoh	Letter of Request for Information (RFI) to Interested Parties to Design, Build, Own, Operate, and Maintain a Hydrogen Refueling Station for RABA's Transit Fleet and, Potentially, Other Public/Private Users in the Shasta County Area.
12/11/24	California Department of Transportation, Division of Procurement and Contracts, Contract Analyst, Nathen McMullen	Letter of Transmittal for the Fully Executed Master Fund Transfer Agreement for Planning Funds (MFTA) - Contract Number: 74A1622.

A blue ink signature of Sean Tiedgen, written in a cursive style.

Sean Tiedgen, AICP, Executive Director

Attachment: SRTA Correspondence Letters



1255 East Street, Suite 202 • Redding, CA 96001 • 530-262-6190 • Fax: 530-262-6189
E-mail: srta@srta.ca.gov • Website: www.srta.ca.gov

Sean Tiedgen, AICP, Executive Director

November 1, 2024

California Transportation Commission
Attn: Project Programming Office
1120 N Street
Sacramento, CA 95814

Dear CTC Commissioners:

Subject: Confirmation Letter for bp Pulse's EV Oasis North Project – Regional Transportation Plan and Sustainable Communities Strategy

Dear California Transportation Commission,

I am writing on behalf of the Shasta Regional Transportation Agency (SRTA) to confirm that bp Pulse's EV Oasis North project is consistent with the goals of our 2022 Regional Transportation Plan (RTP) and Sustainable Communities Strategy (SCS). A fact sheet about the project has been reviewed, and the project aligns with the long-term goals and objectives of our transportation plan, including encouraging investments in zero-emission vehicle infrastructure, reducing harmful air pollutants from our transportation system, strengthening the ability of rural communities to access national and international trade markets, and supporting regional economic development.

The EV Oasis North project includes the deployment of high-speed electric vehicle (EV) charging infrastructure for Medium-Heavy Duty (MHD) trucks at four strategic TravelCenters of America locations: TA Redding, TA Livingston, TA Santa Nella, and Petro Corning. The TA Redding project location will support sustainable freight transportation along Interstate 5 and other major corridors within the Shasta Region. These corridors are critical to both state and national trade, and the project supports the broader goals of keeping freight moving safely, efficiently, and effectively; reducing emissions; and supporting zero-emission freight infrastructure.

The project would support the transition of statewide long-haul and regional freight to zero-emission technologies. Additionally, we identified that this project may potentially support additional benefits beyond the realm of freight movement. For example, this may include supporting the transition to zero-emission intercity and interregional public transportation along the I-5 corridor and other major state corridors.

Should you require any further information, please do not hesitate to contact SRTA Senior Transportation Planner, Keith Williams at 530-262-6192 or kwilliams@srta.ca.gov.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency



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Sean Tiedgen, AICP, Executive Director

December 3, 2024

Mr. Kelly Timmons
Project Manager
Caltrans District 2
1031 Butte Street
Redding, CA 96001

Re: Concurrence Letter on Fix 5 Cascade Gateway Project (PPNO: 3597) Request for G12 Support Budget Increase

Dear Mr. Timmons:

Caltrans District 2 and the Shasta Regional Transportation Agency (SRTA) are co-sponsors on the Fix 5 Cascade Gateway Project (EA 02-0H920). On behalf of the project sponsors, Caltrans District 2 has prepared a G-12 Increase Support Budget Request form, requesting an additional \$336,000 be allocated for Plans, Specifications, and Estimate (PS&E) support funds.

As co-sponsor, I have reviewed and confirm that SRTA concurs with the information contained in the G-12 Increase Support Budget Request form for the Fix 5 Cascade Gateway project prepared by Caltrans District 2. These funds are critical to deliver scope changes that were a result of being awarded Trade Corridor Enhancement Program (TCEP) Cycle 3 funds and completion of a supplemental environmental document and project report.

We appreciate your partnership on this project and urge approval of this request so that the project remains on schedule. Should you have any questions regarding SRTA's concurrence, please contact me at stiedgen@srta.ca.gov or (530) 262-6190.

Sincerely,

A handwritten signature in blue ink, appearing to read "Sean Tiedgen", is written over a horizontal line.

Sean Tiedgen, AICP, Executive Director
Shasta Regional Transportation Agency (MPO)

cc: Dave Moore, District Director, Caltrans District 2
Kerry Molz, Office Chief-Program/Project Manager, Caltrans District 2

2024-0022323

Leslie Morgan
Shasta - Assessor/Recorder
10/17/2024 09:07 AM

Titles: 1 Pages: 1

Fees: \$14.00
Taxes: \$0.00
CA SB2 Fee: \$75.00
Total: \$89.00
lxras



RECORDED AT THE REQUEST OF:
Shasta Regional Transportation Agency

WHEN RECORDED MAIL TO:
Shasta Regional Transportation Agency
Sean Tiedgen, Executive Director
1255 East Street, Suite 202
Redding, CA 96001

NOTICE OF COMPLETION

NOTICE IS HEREBY GIVEN that the Shasta Regional Transportation Agency, a regional transportation planning agency, as owner of real property hereinafter described caused improvements to be made thereon, to wit: **Shasta Regional Transportation Agency HVAC and Parking Improvements.**

The owner of the real property is the **SHASTA REGIONAL TRANSPORTATION AGENCY**, and the nature of its title to said property is: fee.

The real property is situated in the City of Redding, County of Shasta, State of California, and is more particularly described as follows: **1255 East Street, Redding, CA 96001, Assessor's Parcel Number 101-430-040**

That the work on Contract No. **2024-02**, entitled **Shasta Regional Transportation Agency HVAC and Parking Improvements**, was actually completed on October 17, 2024;

That the original contractor for said work was:

Goehring & Son Construction Inc. (dba G&S Construction)
P.O. Box 431
Palo Cedro, CA 96073

SHASTA REGIONAL TRANSPORTATION AGENCY

By: 
Sean Tiedgen, Executive Director

VERIFICATION STATEMENT: I certify under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

October 17, 2024 Shasta County
(Date and Place)


Sean Tiedgen, Executive Director
Shasta Regional Transportation Agency

Carbon Reduction Program (CRP)**Project Alignment Confirmation**

Project Alignment Confirmation

Carbon Reduction Strategy (CRS) for CRP Project

Agency InformationLocal Agency Name: City of Shasta LakeCounty: ShastaCongressional District(s): 1Caltrans Dist.: 2MPO¹ (RTPA, if no MPO): SRTAContact² Name: Whitney ZellerTitle: Community and Economic Development ManagerPhone No.: 530-275-7427

(Office)

(Cell)

Email: wzeller@cityofshastalake.org**Project Information**Project Name: Shasta Dam Boulevard Complete Streets

Fed-Aid No: _____

Location: Shasta Dam Blvd. from Locust Street easterly to Shasta Way (approximately 1 mile)**Scope of Work**

Replacing existing lighting with roadway and pedestrian light standards from Locust Ave. easterly to Cascade Blvd., placement of 4,000 linear feet (both ways) of context sensitive bikeways on Shasta Dam Blvd., construction of strategically placed landscaped or hardscaped medians along a 4,000-foot segment of Shasta Dam Blvd., relocated transit stop, and construction of roadway frontage improvements to complement an AHSC affordable housing project.

CRP Funds Programming

	Prior	2022	2023	2024	2025	2026	Beyond
PE				\$331,755			
RW							
CON					\$331,755	\$331,755	
CE							

Schedule

PE	[mm/yyyy]	RW	[mm/yyyy]	CON/CE	[mm/yyyy]
Authorize PE	08/2023	Authorize RW	NA	Authorize CON	07/2025
Beg. Work	09/2023	Beg. Work	NA	Award	10/2025
NEPA Doc.	09/2024	RW Cert.	NA	Beg CON.	11/2025
PS&E Bid Pkg.	08/2025			FROE	12/2026

☐
Requesting "Flex" FTA funding transfer (for transit, transit related, and multi-modal projects)³¹ For urban area specify MPO; for rural area specify MPO or RTPA. Must have jurisdiction where project is located.² Enter the local agency contact to contact to answer any questions regarding this form and proposed project.³ See FHWA CRP Guidance Section C, No. 3 for more information.

Carbon Reduction Program (CRP)**Project Alignment Confirmation****Local Agency Certification** (Shasta Dam Boulevard Complete Streets)

I affirm the information in this form is correct and true to the best of my knowledge. I certify this project complies with the Carbon Reduction Program Implementation Guidance, located on the Division of Local Assistance's Carbon Reduction Program (CRP) web page, and with other guidance, provided on, or linked to, the CRP web page. I understand reimbursable work for project phase of work shall not commence until a Request for Authorization (E76) for the project phase of work has been authorized by FHWA, and we have received the respective E-76 Notice to Proceed.

Signature: Jessaca LugoDigitally signed by Jessaca Lugo
Date: 2024.11.04 09:52:22 -08'00'Name Date: Jessaca LugoJob Title: City ManagerAgency: City of Shasta LakePhone & Email: 530-275-7464**Distribution: Submit this form to MPO, or Rural RTPA without MPO, per their instructions****MPO, or Rural RTPA without MPO, Use Only****MPO Certification (or RTPA Certification for rural areas without an MPO)**

I affirm the local agency has consulted with us, the SRTA which represents the area where this project is located. In coordination with the local agency, and after careful review and consideration, we have decided to fund this project with our apportioned CRP funds. We, further understand the authority to select which CRP projects to fund, using our CRP designated apportionments, rests solely with the MPO, or RTPA for rural areas without an MPO, and cannot be delegated. We certify we have developed a competitive, performance-driven project selection process that aligns with the California Transportation Carbon Reduction Strategy, and that it was used to select this project for CRP funding. We further affirm the project selection process is documented, in writing, and is available to FHWA and Caltrans upon request. (**For local agencies in rural areas where there is no MPO, the RTPA shall serve as the MPO for development of the Regional Carbon Reduction Strategy (CRS) and CRP project selection process.*)

Signature: Sean TiedgenDigitally signed by Sean Tiedgen
Date: 2024.11.12 08:07:59 -08'00'Name Date: Sean Tiedgen November 12, 2024Job Title: Executive DirectorAgency: Shasta Regional Transportation AgencyPhone & Email: 530-262-6185 stiedgen@srta.ca.gov**Distribution: DLA-HQ Program Coordinator**

Director's Office of Equity, Sustainability & Tribal Affairs (ESTA) (HQ) Use Only

CRS- CRP Project Alignment Confirmation

The signature below confirms this CRP project SRTA aligns with the California Carbon Reduction Strategy

Signature: Eric Sundquist

Digitally signed by Eric Sundquist

Date: 2024.11.14 11:45:31 -08'00'

Printed Name: Eric Sundquist

Job Title: Deputy Director, Sustainability

Distribution: MPO (or Rural RTPA without MPO), DLA-HQ Program Coordinator

From: Andoh, John <jandoh@rabaride.com>
Sent: Tuesday, November 19, 2024 5:05 PM
To: Andoh, John <jandoh@rabaride.com>
Subject: RABA Hydrogen RFI

Redding Area Bus Authority Hydrogen Request for Information

Notice is hereby given that the Redding Area Bus Authority (RABA), a Joint Powers Authority, is seeking information from interested parties to inform a potential transaction with a private sector entity(ies) to design, build, own, operate, and maintain a hydrogen refueling station that can provide hydrogen fuel to RABA's transit fleet and, potentially, other public and private users in the Shasta County area. The purpose of this RFI is to collect information from market participants about the business case of private hydrogen refueling station development in this area and to understand the market's preferences and parameters around the key business terms of such a transaction.

Interested parties can download the full text of the RFI at:
https://rabaride.com/resources/procurement_opportunities.php.

Responses must be received via electronic format to RABASTaff@RABAride.com by Friday, December 13, 2024.

Questions or inquiries are to be submitted via email to the attention of John Andoh, Procurement Officer, Redding Area Bus Authority (RABASTaff@RABAride.com). Questions will be accepted until the RFI deadline.

This RFI is for informational purposes only, and no contract will be awarded as a result. It is RABA's policy to ensure that responders to the RFI shall not discriminate based on race, color, religious creed, national origin, ancestry, sex, physical disability or other protected class in the performance of RABA contracts. RABA highly encourages the participation of disadvantaged business enterprises (DBE) and small business enterprises (SBE).



John C. Andoh, CCTM, CPM

Transit General Manager
Redding Area Bus Authority

Phone: 530.245.7116 Mobile: 530.338.5091

Fax: 530.225.4325

Web: www.rabaride.com Email: jandoh@rabaride.com **(New email)**

Address: 777 Cypress Avenue, Redding, CA 96001

RABA Transit Information: 530.241.2877

Confidentiality Notice:

This e-mail message, including any attachments, is for the sole use of the intended recipient(s) and may contain confidential and privileged information. Any unauthorized review, use, disclosure, or distribution is prohibited. If you are not the intended recipient, please contact the sender by reply e-mail and destroy all copies of the original message.

California Department of Transportation

ADMINISTRATION

DIVISION OF PROCUREMENT AND
CONTRACTS1727 30TH STREET, MS 65

SACRAMENTO, CA 95816-7006

PHONE (916) 227-6000

FAX (916) 227-6155

TTY 711

<https://dot.ca.gov/programs/procurement-and-contracts/>**Contract Number: 74A1622**

December 11, 2024

Shasta Regional Transportation Agency
1255 East St STE 202
Redding, CA 96001

Dear Sean Tiedgen:

A fully executed copy of the above-referenced Master Fund Transfer Agreement for planning funds (MFTA) is enclosed for your files. The Overall Work Program (OWP) is the scope of work for this Agreement. Since the OWP was approved at the beginning of this Fiscal Year you are authorized to commence work under the new MFTA beginning January 1, 2025, the day after the end of the previous agreement. Prior to any reimbursements under this MFTA, your agency must submit an administrative change to the OWPA which displays the contract number of this Agreement. This change is considered correction of errata.

Caltrans Contract Manager is not authorized to approve payment for any work or services performed under this Agreement prior to January 1, 2025, nor is Caltrans Contract Manager authorized to change the terms of the contract without an approved contract amendment. Caltrans contract manager for this MFTA is Erin Thompson, (916) 261-3326.

All requests for reimbursement (RFR) are to be submitted to the Regional Planning Invoices mailbox electronically, according to the terms of this MFTA, using the form provided in the appendices of this MFTA or as otherwise provided by Caltrans Staff.

You are encouraged to pay your suppliers and subcontractors in a timely manner. You are also reminded that you must pay your suppliers and subcontractors prior to requesting any reimbursement from the State.

All questions regarding invoices, documentation supporting invoices, payments, and services are to be directed to the Regional Planning Invoices mailbox at Regional.Planning.Invoices@dot.ca.gov.

Sincerely,
Nathen McMullen
Contract Analyst

Enclosure

c: Erin Thompson, Caltrans Contract Manager
Brenda Caruso, Caltrans Regional Coordination Branch Chief

Shasta Regional Transportation Agency
December 11, 2024
Page 2

Camilo Juarez, Caltrans Regional Planning Liaison