STAFF REPORT

MEETING DATE:	**February 26, 2026**
SUBJECT:	**Approve Action Minutes of the December 18, 2025, SRTA Board of Directors Meeting**
AGENDA ITEM:	**9-1**
STAFF CONTACT:	**Amy Lindsey, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the December 18, 2025, SRTA Board of Directors meeting.

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Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the December 18, 2025, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
Thursday, December 18, 2025, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**
Chair Watkins called the meeting to order at 9:02 a.m.

Board members Audette, Crye, Gallagher, Harmon, Plummer, and Resner were present. Executive Assistant Amy Lindsey confirmed that a quorum was present. (Board member Crye left the meeting at 9:15 a.m. and did not return).

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

Item #5 **Presentations – Receive Presentation from Caltrans District 2 on Whiskey Creek Bridge Project**
Caltrans District 2, Office Chief of Programs/Project Management Kerry Molz gave a presentation on the Whiskey Creek Bridge project and answered board of directors' questions.

Item #6 **Public Comment Period**
No public comments were made.

Consent Calendar

***Item #s 7-1, 7-5, 7-10, and 7-11 were briefly discussed by board members or questions were asked of staff.*

**Item #7-1 Approve Action Minutes of the October 30, 2025, SRTA Board of Directors Meeting

Item #7-2 Receive Future Meeting Schedule Through December 2026—Information Item Only

Item #7-3 Receive Correspondence—Information Item Only

Item #7-4 Receive Cash Disbursements Report for September to October 2025

**Item #7-5 Receive Redding Area Bus Authority's Fiscal Year 2025/26 Quarter One Coordinated Transportation Services Agency Report—Information Only
***Board member Plumber asked for clarification on CTSA performance metrics. RABA Transit Manager John Andoh provided updates on CTSA service consolidation efforts and working toward improving service metrics.*

Item #7-6 Receive SRTA Comprehensive Budget Report for Fiscal Year End 2024/25

Item #7-7 Receive SRTA Comprehensive Budget Report Through First Quarter of Fiscal Year 2025/26

Item #7-8 Receive Performance Update on Investments for October – November 2025

Item #7-9 Receive Fiscal Year 2023/24 Financial Statements and Fiscal and Compliance Audit Reports

**Item #7-10 Approve Technical Services Agreement with ECORP Consulting, Inc. for Environmental Support Services for the 2027 Update to SRTA's Regional Transportation Plan and Sustainable Communities Strategy

**Item #7-11 Approve Senate Bill 125 Transit Project Modifications Requested by the Redding Area Bus Authority (RABA) for Submission to the California State Transportation Agency (CalSTA)

Item #7-12 Approve Request for Proposals for Professional Accounting Services and Delegate Contract Authority to the Executive Director

By motion made, seconded (Plummer/Gallagher) and unanimously carried, Consent Calendar Items 7-2, 7-3, 7-4, 7-5, 7-6, 7-7, 7-8, 7-9, and 7-12 passed unanimously.

**Item #7-1 Approve Action Minutes of the October 30, 2025, SRTA Board of Directors Meeting
***Board member Gallagher requested to have his comments included into written record on **Item #13 <u>Receive Update on Regional Railroad Crossing Plan and Direct Staff to Apply for a Strategic Partnerships Planning Grant</u>**.*

By motion made, seconded (Plummer/Audette) and unanimously carried, Consent Calendar Item 7-1 (with the addition of board member Gallagher's comments) passed unanimously.

**Item 7-10 Approve Technical Services Agreement with ECORP Consulting, Inc. for Environmental Support Services for the 2027 Update to SRTA's Regional Transportation Plan and Sustainable Communities Strategy
***Board member Gallagher pulled this item for further discussion expressing concerns about state air quality and greenhouse gas (GHG) emissions modeling tools. Staff responded to board questions and explained how the Regional Transportation Plan is considered a project under the California Environmental Quality Act (CEQA), is required to go through the EIR process, and consultant assistance is necessary.*

By motion made, seconded (Plummer/Resner) (5) board members (Audette, Harmon, Plummer, Resner, and Watkins) voted in favor of Consent Calendar Item #7-10. Board member Gallagher was opposed. The motion passes with a 5-1 vote.

**Item 7-11 Approve Senate Bill 125 Transit Project Modifications Requested by the Redding Area Bus Authority (RABA) for Submission to the California State Transportation Agency (CalSTA)
***Board member Watkins pulled this item for a brief statement to express support for using funds as match toward RABA's Diesel-Hybrid Bus replacement vehicles.*

By motion made, seconded (Plummer/Audette) and unanimously carried, Consent Calendar Item 7-11 passed unanimously.

<u>Regular Calendar</u>

Item #8 **<u>Executive Director's Report—Information Item Only</u>**
A verbal report was provided regarding: Congress passing the Secure Rural Schools Reauthorization Act of 2025; Executive Director recent participation in the California State Transportation Agency (CalSTA) statewide Sustainable Communities Task Force and timeline of activities; staff participation in MPO meetings related to potential reform to Senate Bill SB375; Caltrans District 2 staffing updates; and announcement regarding the CalCOG Regional Leadership Forum in Spring 2026 (March 9-11th).

Item #9 **<u>Receive SRTA Board Members Reports on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)— Information Item Only</u>**
No conferences/meetings attended.

***Due to technical difficulties with Item #10, Chair Watkins suggested moving forward with Item #11.*

****Item #11** **<u>Approve the 2025 Shasta Public Participation and Title VI Plan</u>**
It is recommended that the board of directors:
1. Hold a public comment period;
2. Approve the 2025 Shasta Public Participation Plan pursuant to Resolution 25-13; and
3. Authorize the executive director to make minor administrative amendments as appropriate.

Assistant Transportation Planner Laurent Beauregard presented the staff recommendations and answered board of directors' questions.

Public Comment Period was opened. No public comments provided. Public Comment Period was closed.

By motion made, seconded (Resner/Audette) and unanimously carried, the staff recommendation passed.

****Item #10** **Conduct a Public Hearing and Approve the Shasta 2026 Regional Transportation Improvement Program**

It is recommended that the board of directors:

1. Conduct a public hearing on the Shasta 2026 RTIP;
2. Approve the Shasta 2026 RTIP, pursuant to Resolution 25-12; and
3. Authorize the executive director to make any necessary administrative modifications to the 2026 RTIP documents in response to CTC review.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions.

Board member Harmon asked about timelines for Butte Street Boogie and Victor Improvement Project. City of Redding Public Works Director Michael Webb addressed the board and answered questions.

Public hearing was opened.

Caltrans District 2, Division Manager Tamy Quigley provided comments regarding the de-programming of the North Redding Active Transportation Trunk Line project and current Caltrans efforts in that area along State Route 299.

Public hearing was closed.

By motion made, seconded (Resner/Plummer) and unanimously carried, the staff recommendation passed.

Item #12 **Receive Update on the 2027 Regional Transportation Plan and Accept the 2025 Ways and Means Report**

It is recommended that the board of directors accept the 2025 Ways and Means report.

Senior Transportation Planner Michael Kuker presented the staff recommendations and answered board of directors' questions.

Caltrans District 2, Division Manager Tamy Quigley addressed the board regarding questions about the Pit River Bridge project.

By motion made, seconded (Audette/Plummer) and unanimously carried, the staff recommendation passed.

Item #13 **Review and Provide Input on Preliminary Regional Planning Priorities for Fiscal Year (FY) 2026/27**

It is recommended that the board of directors review and provide input on preliminary regional planning priorities for Fiscal Year (FY) 2026/27.

Senior Transportation Planner Michael Kuker presented the staff recommendations and answered board of directors' questions.

Board members asked questions about SRTA's support activities and safety related to the Pit River Bridge project. SRTA staff addressed the agency's planned activities for FY 2026/27. Caltrans District 2, Division Manager Tamy Quigley addressed questions regarding safety and maintenance.

The Board asked questions about data collection for active transportation. Senior Transportation Planner Pollom will share the online data links with the board.

The Board asked questions about zero-emission vehicle (ZEV) fleet and infrastructure planning by RABA and their efforts on a hydrogen market request for information (RFI). RABA Transit Manager John Andoh addressed questions about the project timeline, draft plan recommendations, and future planned efforts for purchasing diesel hybrid electric vehicles and zero-emission vehicles.

Discussion only, no motion made.

Item #14 **Approve Changes to the Transit and Intercity Rail Capital Program Project for Consideration by the California State Transportation Agency**

It is recommended that the board of directors:

1. Approve a Transit and Intercity Rail Capital Program (TIRCP) project scope change for consideration by the California State Transportation Agency (CalSTA);
2. Approve transferring TIRCP grant implementing agency responsibilities to RABA; and
3. Authorize the executive director to make any necessary modifications to the scope, schedule, and budget in response to CalSTA, Caltrans, the California Transportation Commission (CTC), and/or other administering agencies' review.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions.

Board member questions were asked about existing intercity service ridership from Redding to Chico, other services running from Redding to Sacramento, and how long the new service is estimated to take. RABA Transit Manager John Andoh providing clarifying responses and addressed questions. Mr. Andoh and Executive Director Sean Tiedgen addressed questions regarding the new route, hours, stop locations, and agency coordination.

Public comment was opened.

Mr. Marek provided comments and expressed opposition of the staff recommendations.

Public comment closed.

By motion made (Audette) with the stipulation that Ms. Audette will discuss with the RABA board of directors the feasibility of suggestions to hiring a bus attendant, seconded (Gallagher) and unanimously carried, the staff recommendation passed.

Item #15 **Receive Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

Board members asked staff to bring a future item to discuss the purpose of meeting minutes. Board member Plummer expressed support for staff to draft a support letter advocating regional transportation plans being exempt from CEQA, at the Executive Director's discretion of timing to benefit the region.

CLOSED SESSION

Item #16 **Executive Director's Evaluation**
(Government Code Section 54957)

At 11:20 a.m., Chair Watkins recessed the board to a closed session to discuss the executive director's evaluation.

OPEN SESSION

At 12:14 p.m., Chair Watkins reconvened the Regular meeting to Open Session.

Chair Watkins reported that the board reviewed the Executive Director's evaluation. No reportable action.

Item #17 **Adjourn**

There being no other business to discuss, Chair Watkins adjourned the meeting at 12:15 p.m.

Respectfully submitted,

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Sean Tiedgen, AICP, Executive Director
SMT/acl