

STAFF REPORT



MEETING DATE:	December 10, 2019
SUBJECT:	Adopt the 2019 Shasta Participation and Partnership Plan (Title VI)
AGENDA ITEM:	9
STAFF CONTACT:	Michael Kuker, Associate Transportation Planner

SUMMARY:

Staff has updated the Shasta Participation and Partnership plan. Approval will ensure continued inclusion of stakeholders and continued eligibility for state and federal funding.

STAFF RECOMMENDATION:

It is recommended that the board of directors:

- 1) Hold a public comment period; and
- 2) Approve the 2019 Shasta Participation and Partnership Plan (Title VI) pursuant to Resolution 19-16.

DISCUSSION:

The Shasta Participation and Partnership Plan (Title VI) combines the following documents required by federal and state funding partners:

1. Public Participation Plan – Policies and strategies used to ensure every resident has the opportunity to evaluate and comment on the agency's plans, programs, and projects.
2. Title VI Plan – Policies and strategies used to ensure that no person is excluded from the equitable distribution of services on the basis of race, color, and national origin. Title VI refers to the Civil Rights Act of 1964.
3. Limited English Proficiency Plan – Policies and strategies used to ensure that information about the agency's programs and projects is accessible to individuals with limited English proficiency.
4. Federal Land Management Agency Consultation Process – Roles, responsibilities and actions for projects that involve federal land management agencies.
5. Native American Tribal Government Consultation Process – Policies and procedures for consultation with federally recognized Native American Tribal Governments.

The plan is updated every three years. As part of the update process, SRTA staff evaluates demographic information and outreach techniques to ensure everyone is given access to its services and equal opportunity to provide public input. The public participation element of the plan contains a list of most common tools and techniques that SRTA may use for public outreach efforts, ranging from the traditional (hearings and workshops) to the modern (websites, social media). The attached plan is recommended for adoption.

The 45-day public comment period ended on December 8, 2019. No comments have been received. Although a public hearing is not required, it is recommended that the board of directors open this item to any public comments that may be received at the meeting. Formal approval of the above plan is necessary to be eligible for federal and state funding.

ALTERNATIVES:

The board of directors may request additional information or approve the plan with specific modifications.

OTHER AGENCY INVOLVEMENT:

Federal, state, and tribal government agencies were consulted and invited to comment on the applicable components of the plan. No comments have been received.

/// The Technical Advisory Committee (TAC) concurs with the staff recommendation. ///

FISCAL IMPACT:

The cost of implementing the plan is incorporated throughout the Overall Work Program in association with various agency projects and programs.

Daniel S. Little, AICP, Executive Director

Attachments:

A. Resolution 19-16: Adopt the 2019 Shasta Participation and Partnership Plan (Title VI)

B. 2019 Shasta Participation and Partnership Plan (Title VI)

(<https://www.srta.ca.gov/DocumentCenter/View/4879/>)

ADOPTING RESOLUTION



RESOLUTION NUMBER:	19-16
SUBJECT:	Adopt the 2019 Shasta Participation and Partnership Plan (Title VI)

WHEREAS, U.S. Code of Federal Regulations (23 CFR 450.316) guides the implementation of Fixing America's Surface Transportation (FAST) Act with respect to the adoption of a Public Participation Plan by each Metropolitan Planning Organization (MPO); and

WHEREAS, the Shasta Regional Transportation Agency (SRTA) is the designated MPO for the Shasta Region and is responsible to carry out the transportation planning and programming process; and

WHEREAS, the Public Participation Plan has been made available for public review for the required 45 days; and

WHEREAS, the board of directors has considered all relevant information, including the factors set forth in the federal regulations that guide the implementation of the FAST Act; and all relevant verbal and written comments which have been submitted in a timely manner; and

WHEREAS, all interested agencies, organizations, and persons have been given opportunity to be heard with respect to any matters relating to the proposed Public Participation Plan; and

WHEREAS, the proposed Public Participation Plan meets or exceeds the requirements of federal and state regulations; and

WHEREAS, the Public Participation Plan is an element of the 2019 Shasta Participation and Partnership Plan (Title VI); and

WHEREAS, the 2019 Shasta Participation and Partnership Plan (Title VI) also includes the Title VI Plan, the Limited English Proficiency Plan, the Federal Land Management Agency Consultation Process, and the Native American Tribal Government Consultation Process:

NOW, THEREFORE, BE IT RESOLVED that the Shasta Regional Transportation Agency approves and adopts the 2019 Shasta Participation and Partnership Plan (Title VI).

PASSED AND ADOPTED this 10th day of December, 2019, by the Shasta Regional Transportation Agency.

Kristen Schreder, Chair
Shasta Regional Transportation Agency