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**Daniel S. Little, Executive Director**

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## **Human Resources Committee Meeting**

**Tuesday, February 6, 2018**

**2:00 PM**

**1255 East Street, Suite 202**

**The Salmon Room**

**Redding, CA 96001**

### **AGENDA**

- ITEM #1      PUBLIC COMMENT PERIOD – This is the time set aside for citizens to address the committee on items or matters not on the agenda within the jurisdiction of the committee. By law, the committee cannot take action on matters not on the agenda but may schedule an item for a future meeting.
- ITEM #2      APPROVE DECEMBER 5, 2017, HUMAN RESOURCES COMMITTEE MEETING ACTION MINUTES
- ITEM #3      UPDATE ON SRTA JOB RECRUITMENTS AND STAFFING LEVELS
- ITEM #4      CONSIDER STAFF DEVELOPMENT PLAN FOR MANAGEMENT TRAINING ON A ROTATIONAL BASIS
- ITEM#5      ADJOURN

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| <p>Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the SRTA at least 48 hours prior to the meeting.</p> |
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## **UNAPPROVED MINUTES**

SHASTA REGIONAL TRANSPORTATION AGENCY  
HUMAN RESOURCES COMMITTEE  
Tuesday, December 5, 2017, 2:00 p.m.  
SRTA Conference Room  
1255 East Street, Suite 202, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Human Resources Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Greg Watkins, Francie Sullivan, and Leonard Moty were present.

SRTA Executive Director Dan Little was present.

1. **Call to Order**  
Chair Watkins called the meeting to order at 2:45 p.m.
2. **Introductions**
3. **Public Comment Period**  
No comments were received during the public comment period.
4. **Approve September 26, 2017, Human Resource Committee Meeting Action Minutes**  
By motion made and seconded the minutes, as amended, passed unanimously.

### **Closed Session**

5. **Recommend Executive Director Evaluation to the SRTA Board of Directors**  
At 2:55 p.m., Chair Watkins recessed the committee to a closed session. The committee received the information and recommended review by full SRTA Board of Directors.

### **Open Session**

6. **Recommend any Changes to Executive Director Benefits and/or Compensation**  
By unanimous vote, the Committee recommended a five-percent (5%) performance-based salary increase to the SRTA Board of Directors and recommended specific support materials to provide to the board.

There being no further business, Chair Watkins adjourned the meeting at 4:10 p.m.

Respectfully submitted,

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Daniel S. Little, AICP, Executive Director

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