



Shasta County

**Regional Transportation
Planning Agency**

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Daniel S. Little, Executive Director

PUBLIC MEETING NOTICE

The next regular meeting of the Shasta County Regional Transportation Planning Agency (MPO) will be held on **TUESDAY, MAY 22, 2012, AT 4:00 P.M.**, or as soon thereafter as is possible, at the **CITY OF SHASTA LAKE COUNCIL CHAMBERS**, 4488 Red Bluff Avenue, City of Shasta Lake, California.

AGENDA

- ITEM #1 CALL TO ORDER/ROLL CALL
- ITEM #2 PLEDGE OF ALLEGIANCE
- ITEM #3 STAFF INTRODUCTIONS
- ITEM #4 PUBLIC COMMENT PERIOD - This is the time set aside for citizens to address the board on consent agenda items or matters not on the agenda within the jurisdiction of the board. By law, the board cannot take action on matters not on the agenda, but may schedule an item for a future meeting.

REGULAR CALENDAR

- ITEM #5 EXECUTIVE DIRECTOR'S REPORT
- ITEM #6 AMEND BYLAWS AND REAFFIRM APPOINTMENT OF EXECUTIVE DIRECTOR
- ITEM #7 ADOPT THE 2012/13 OVERALL WORK PROGRAM (OWP)
- ITEM #8 APPROVE JOB SPECIFICATIONS AND SALARY RESOLUTION
- ITEM #9 APPROVE EMPLOYEE MEDICAL INSURANCE PLAN WITH CALPERS
- ITEM #10 APPROVE HUMAN RESOURCES POLICIES AND PROCEDURES
- ITEM #11 APPROVE FINANCIAL AND ACCOUNTING POLICIES & PROCEDURES

CONSENT CALENDAR

- ITEM #12 ALL MATTERS LISTED UNDER CONSENT CALENDAR ARE CONSIDERED TO BE ROUTINE AND WILL BE ACTED UPON BY ONE MOTION. THERE WILL BE NO SEPARATE DISCUSSION OF THESE ITEMS UNLESS GOOD CAUSE IS SHOWN PRIOR TO THE TIME THE AGENCY VOTES ON THE MOTION TO APPROVE.
- ITEM #12-1 MINUTES – FEBRUARY 28, 2012, RTPA MEETING

- ITEM #12-2 FUTURE MEETING SCHEDULE THROUGH APRIL 2013 - Information Only
- ITEM #12-3 2010 FEDERAL TRANSPORTATION IMPROVEMENT PROGRAM (FTIP)
AMENDMENT #15
- ITEM #12-4 ACCEPT FISCAL AND COMPLIANCE AUDITS FOR THE YEAR ENDED JUNE 30, 2011
- ITEM #12-5 AWARD AUDIT CONTRACT TO HATHAWAY, KSENZULAK & LAPP, LLP (HKL)
- ITEM #12-6 APPROVE OFFICE SECURITY ALARM CONTRACT WITH BAY ALARM COMPANY
- ITEM #12-7 AMENDMENT #1 TO PERSONAL SERVICE AGREEMENT (PSA) WITH APEX
TECHNOLOGY MANAGEMENT, INC.
- ITEM #12-8 APPROVE PAYROLL, WORKERS COMPENSATION INSURANCE AND PERSONNEL
SUPPORT SERVICES AGREEMENT WITH TEAMWORK HR
- ITEM #12-9 APPROVE RTPA BANKING SERVICES WITH NORTH VALLEY BANK
- ITEM #12-10 APPROVE EMPLOYEE DENTAL, VISION, DISABILITY AND LIFE INSURANCE WITH
GUARDIAN LIFE INSURANCE COMPANY
- ITEM #12-11 DELEGATE TO INDEPENDENT RTPA BOARD SUBCOMMITTEE AUTHORITY TO
APPROVE AGENCY INSURANCE PROVIDER
- ITEM #12-12 APPROVE ENROLLMENT IN CALPERS DEFERRED COMPENSATION PROGRAM
- ITEM #12-13 RATIFY CONTRACT FOR PHONE SERVICE WITH UTILITY TELEPHONE
- ITEM #12-14 CORRESPONDENCE

**RECOMMENDATION: APPROVAL OF ALL ITEMS
ON THE CONSENT CALENDAR**

- ITEM #13 ADJOURN