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Daniel S. Little, Executive Director

**Human Resources Committee Meeting
Wednesday, December 5, 2018
10:00 a.m.
1255 East Street, Suite 202
Redding, CA 96001**

AGENDA

- ITEM #1 PUBLIC COMMENT PERIOD – This is the time set aside for citizens to address the committee on items or matters not on the agenda within the jurisdiction of the committee. By law, the committee cannot take action on matters not on the agenda but may schedule an item for a future meeting.
- ITEM #2 APPROVE SEPTEMBER 13, 2018, HUMAN RESOURCES COMMITTEE MEETING ACTION MINUTES

CLOSED SESSION

The Human Resources Committee will recess to a closed session to discuss the following item.

- ITEM#3 RECOMMEND EXECUTIVE DIRECTOR EVALUATION TO SRТА BOARD OF DIRECTORS

OPEN SESSION

Reportable action, if any, will be reported in open session.

- ITEM #4 RECOMMEND ANY CHANGES TO EXECUTIVE DIRECTOR BENEFITS AND/OR COMPENSATION
- ITEM#5 ADJOURN

Parties with a disability as provided by the American Disabilities Act who require special accommodations or aides in order to participate in the public meeting should make the request to the SRTA at least 48 hours prior to the meeting.

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
HUMAN RESOURCES COMMITTEE
Thursday, September 13, 2018
SRTA Conference Room
1255 East Street, Suite 202, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency Human Resources Committee, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Committee members Leonard Moty and Francie Sullivan were present. Chair Susie Baugh was absent.

SRTA Executive Director Dan Little and Senior Transportation Planner Sean Tiedgen were present.

1. **Call to Order**
Board Member Moty called the meeting to order at 11:29 a.m.
2. **Introductions**
3. **Public Comment Period**
No comments were received during the public comment period.
4. **Approve June 7, 2018, Human Resources Committee Meeting Action Minutes**
By motion made and seconded the minutes, as amended, passed unanimously.
5. **Consider Recommendation to Change Part-Time Assistant Planner Position to Full-Time as Part of Amendment #3 to SRTA's FY 2018/19 Budget and Overall Work Program**
By motion made and seconded, the Human Resources Board recommended the matter be presented to the SRTA board of directors for further discussion.
6. **Review and Consider any Changes to the Executive Director Evaluation Process (Due in December 2018)**
Directed staff to not solicit member agency comments this cycle.

There being no further business, Board Member Sullivan adjourned the meeting at 11:45 a.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

DSL/acl