STAFF REPORT

MEETING DATE:	**April 24, 2018**
SUBJECT:	**Action Minutes of the February 27, 2018, SRTA Meeting**
AGENDA ITEM:	**5-1**
STAFF CONTACT:	**Amy Lindsey, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the February 27, 2018, SRTA meeting.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the February 27, 2018, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, February 27, 2018, 3:00 p.m.
Shasta County Board Chambers
1450 Court Street, Suite 263, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Kehoe, Rickert, Moty, Baugh, McElvain, Sullivan, and Watkins were present.

1. **Call to Order**
   Chair Watkins called the meeting to order at 3:02 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Elect SRTA Chair and Vice-Chair**
   Staff recommendation: It is recommended that the board of directors nominate and elect a chair and vice-chair to serve a one-year term, effective immediately.

By motion made, seconded (Moty/Kehoe) and unanimously carried, board member Baugh was nominated the 2018 SRTA chair.

By motion made, seconded (Moty/Kehoe) and unanimously carried, board member Sullivan was nominated the 2018 vice-chair.

5. **Appoint SRTA Fiscal Committee**
   Staff recommendation: It is recommended that the board of directors appoint one new Fiscal Committee member to serve with the newly-elected chair, effective through February 2019.

6. **Appoint SRTA Human Resources Committee**
   Staff recommendation: It is recommended that the board of directors appoint or reappoint two Human Resources Committee members to serve with the newly-elected chair, effective through February 2019.

By motion made, seconded (Kehoe/Sullivan) and unanimously carried, Item Numbers 5 and 6 were combined. By motion made, seconded (Moty/McElvain) and unanimously carried, board members Baugh, Sullivan, and Moty were appointed/reappointed to both SRTA Fiscal and Human Resources Committees.

7. **Public Comment Period**
   There was no one who wished to speak during the public comment period.

Consent Calendar

8-1 Action Minutes – December 12, 2017, SRTA Meeting

8-2 Future Meeting Schedule Through February 2019 – Information Only

8-3 Approve Disbursements

8-4 Approve SRTA Financial Statements

8-5 Correspondence – Information Only

8-6 Approve Contracts for Annual Independent Audit and Triennial Performance Review

8-7 Delegate Authority to Executive Director for Submission of California State of Good Repair Program Documents

8-8 Approve Amendment #3 to SRTA's Fiscal Year 2017/18 Budget and Overall Work Program

8-9 Approve Local Transportation Fund (LTF) Apportionments

By motion made, seconded (Kehoe/Watkins) and unanimously carried, the consent calendar was approved.

Regular Calendar

9. Executive Director's Report

Informational item only.

10. Review FY 2018/19 Annual Transit Needs Assessment and Preliminary Recommendations (Public Hearing)

Staff recommendation: It is recommended that the board of directors:

1. Hold a public hearing to receive public comments on unmet transit needs; and
2. Provide any further direction to staff regarding FY 2018/19 Unmet Transit Needs.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded (Sullivan/Rickert), the staff recommendation passed unanimously.

11. Receive Update Regarding the 2018 Regional Transportation Plan and Receive Public Comments on the Initial Study

Staff recommendation: It is recommended that the board of directors:

1. Receive an update regarding the 2018 Regional Transportation Plan and Initial Study; and
2. Receive public comments regarding the initial study.

Public comment opened.

No one spoke.

Public comment closed.

12. Receive Public Comments and Approve the GoShasta Regional Active Transportation Plan

Staff recommendation: It is recommended that the board of directors receive public comments and approve the GoShasta Plan.

Public comment opened.

The board received comments in support of GoShasta approval from the following speakers: Stephanie Evans; Elizabeth Cifu-Shuster; Casey Kerrigan; Allen Kost; Ann Thomas, Shasta Living Streets; Tamy Quigley, Caltrans; and Jake Managas, Greater Redding Chamber of Commerce.

Public comment closed.

By motion made and seconded (Sullivan/Moty), the staff recommendation passed unanimously.

14. Review Draft Fiscal Year 2018/19 Overall Work Program and Direct Staff

Staff recommendation: It is recommended that the board of directors provide guidance on the draft FY 2018/19 OWP work elements and direct staff to submit to Caltrans.

By motion made and seconded (Sullivan/Moty), the staff recommendation passed unanimously.

There being no other business to discuss, Chair Baugh adjourned the meeting at 4:50 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
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