STAFF REPORT

MEETING DATE:	**June 25, 2019**
SUBJECT:	**Approve Disbursements for April 1 through May 31, 2019**
AGENDA ITEM:	**5-3**
STAFF CONTACT:	**Monika Long, Chief Fiscal Officer**

STAFF RECOMMENDATION:

It is recommended that the board of directors' review and approve disbursements for the period of April 1, 2019, to May 31, 2019.

Sean Tiedgen, AICP, Senior Transportation Planner

Attachments: SRTA Disbursements, April 1, 2019, to May 31, 2019

Shasta Regional Transportation Agency
Cash Disbursements
April 1, 2019 to May 31, 2019

Type	Date	Num	Name	Memo	Amount
General Journal	04/01/2019	1560	FiveStar Bank Loan Fund	April 1, 2018 Loan Interest Payment	11,190.19
Bill Pmt -Check	04/09/2019	Payroll4-5	Dan Little	Little Travel CALCOG	621.41
Bill Pmt -Check	04/10/2019	Debit	Mountain Lakes, Inc.	SRTA Shirts for staff	356.90
Bill Pmt -Check	04/10/2019	Debit	Signs On The Cheap	Bike Month Promotional Items	438.71
Bill Pmt -Check	04/10/2019	Debit	Office Depot	Office Supplies	3.65
Bill Pmt -Check	04/10/2019	3608	EAP Inc	Monthly Fee March	75.00
Bill Pmt -Check	04/10/2019	3609	Utility Telephone	Office Phone Lines for April	350.77
Bill Pmt -Check	04/10/2019	3610	AT&T Elevator	Elevator March	61.16
Bill Pmt -Check	04/10/2019	3612	Hylton Security, Inc	Courtesy Patrol March	200.00
Bill Pmt -Check	04/10/2019	3613	North State Security	Security March	221.00
Bill Pmt -Check	04/10/2019	3614	Dignity Health (DHCL)	February Operating Expenses	27,349.16
Bill Pmt -Check	04/10/2019	3615	PG&E	Gas Utilities	133.81
Bill Pmt -Check	04/10/2019	3616	Benefit Resource	Monthly administration fee	100.00
Bill Pmt -Check	04/10/2019	3617	Arakadin Inc (AT Conference)	Conference calls March	114.65
Bill Pmt -Check	04/10/2019	3618	Mobility Planners	February Consultant work Sunday Business Plan	855.00
Bill Pmt -Check	04/10/2019	3619	Regional Analysis and Planning	Consultant work for February	530.50
Bill Pmt -Check	04/10/2019	3620	Record Searchlight	Public Notice	115.80
Bill Pmt -Check	04/10/2019	3621	Office Depot	Office Supplies	273.37
Bill Pmt -Check	04/10/2019	3622	City of Redding Utilities	Utilities	768.25
Bill Pmt -Check	04/10/2019	Debit	Hover	Email mailbox Shasta Connect	91.67
Bill Pmt -Check	04/10/2019	3623	Civic Plus	SSL Certificate Fee Renewal	4,901.36
Bill Pmt -Check	04/10/2019	3624	Carrel's Office Solutions	December Copier Usage	95.50
Bill Pmt -Check	04/10/2019	3625	Verizon	March Cell Phone	260.41
Bill Pmt -Check	04/10/2019	3611	Five Star Bank	18-19 Payment to Loan Fund	57,355.58
Bill Pmt -Check	04/18/2019	3629	North State Security	Security Special Response	35.00
Bill Pmt -Check	04/18/2019	3630	Carrel's Office Solutions	March Copier Usage	123.72
Bill Pmt -Check	04/18/2019	3631	Office Depot	Office Supplies	56.28
Bill Pmt -Check	04/18/2019	3632	Synergy	Consultant works On Call GIS Services	6,382.71
Bill Pmt -Check	04/18/2019	3633	Apex Technology Management	Shasta County RTPA	1,915.34
Bill Pmt -Check	04/18/2019	3634	City of Redding Utilities	Utilities	44.91
Bill Pmt -Check	04/18/2019	3627	DKS Associates	2018 RTP GIS Mapping	7,445.00
Bill Pmt -Check	04/18/2019	3626	Kenny & Norine	Legal Fees April	2,159.36
Bill Pmt -Check	04/18/2019	3628	MJM Services	April Janitorial	480.00
Bill Pmt -Check	04/18/2019	Debit	Office Depot	Office Supplies	9.62
Bill Pmt -Check	04/18/2019	Debit	Amazon.com	Map Dot Stickers	14.29
Bill Pmt -Check	04/18/2019	3635	RABA	Payment to RABA for their portion of 18-19 SGR Q1 & Q2	7,907.20
Bill Pmt -Check	04/19/2019	Debit	Office Depot	Office Supplies	7.28
Bill Pmt -Check	04/19/2019	Debit	US Post Office	Board Packet Rickert	8.75
Bill Pmt -Check	04/19/2019	EFT	CalPERS-Fiscal Services	18-19 OPEB TRUST CONTRIBUTION	13,824.00
Bill Pmt -Check	04/23/2019	3638	Office Depot	Office Supplies	80.00
Bill Pmt -Check	04/23/2019	EFT	Adobe Creative Cloud	Adobe stock image small April	29.99
Bill Pmt -Check	04/23/2019	EFT	Umpqua Bank	April Bank Fee	20.00
Bill Pmt -Check	04/29/2019	Debit	CTE	Consultant work December	7,610.33
Bill Pmt -Check	05/03/2019	3636	All West Coachlines	Whole Earth and Watershed Festitval Coach Rental	2,000.00
Bill Pmt -Check	05/03/2019	3641	Apex Technology Management	Shasta County RTPA	75.00
Bill Pmt -Check	05/03/2019	3639	AT&T Mobility	SRTA iPAD April 2019	43.23
Bill Pmt -Check	05/03/2019	3637	City of Redding- Public Works	City of Redding 2018-19 Q3	14,811.59

Type	Date	Num	Name	Memo	Amount
Bill Pmt -Check	05/03/2019	3639	Forest Design	April Landscape	275.65
Bill Pmt -Check	05/03/2019	EFT	CalPERS-Fiscal Services	2018-19 CalPERS Retirement Benefit Obligation	31,218.00
Bill Pmt -Check	05/03/2019	3642	EAP Inc	Monthly Fee April	75.00
Bill Pmt -Check	05/03/2019	3643	North State Security	Security Special Response	70.00
Bill Pmt -Check	05/03/2019	3644	North State Security	Security April	221.00
Bill Pmt -Check	05/03/2019	3645	AT&T Elevator	Elevator April	71.97
Bill Pmt -Check	05/03/2019	Pyrll5-3	Sean Tiedgen	Tiedgen Travel CARL Workshop 4/28/19-4/30/19	520.68
Bill Pmt -Check	05/03/2019	3646	Circa Now, LLC	ShastaConnect Visual Brand Consultant	3,385.15
Bill Pmt -Check	05/03/2019	3647	Dignity Health (DHCL)	March Operating Expenses	29,910.69
Bill Pmt -Check	05/03/2019	3648	Shasta College	Training 18-19 ARGIS	50.00
Bill Pmt -Check	05/03/2019	3649	Siskiyou Elevator	Quarterly Preventative Mainenance	275.00
Bill Pmt -Check	05/03/2019	3650	Spectrum Business	Internet	134.98
Bill Pmt -Check	05/03/2019	3651	Pages Digital Copies	GoShasta Plan Printing	197.22
Bill Pmt -Check	05/03/2019	3652	Utility Telephone	Office Phone Lines for May	340.84
Bill Pmt -Check	05/03/2019	Debit	CDAC	CalCOG	25.00
Bill Pmt -Check	05/06/2019	Debit	Skill Path	KU Conf Reg Womens Conference	111.00
Bill Pmt -Check	05/09/2019	3653	City of Redding Utilities	Utilities	804.34
Bill Pmt -Check	05/09/2019	3654	Carrel's Office Solutions	April Copier Usage	569.59
Bill Pmt -Check	05/09/2019	3655	CTE	Consultant Work	4,354.81
Bill Pmt -Check	05/09/2019	3656	PG&E	Utilities	64.76
Bill Pmt -Check	05/09/2019	3657	Skill Path	STAR12 All Access Pass AL	299.00
Bill Pmt -Check	05/09/2019	3658	Hylton Security, Inc	Courtesy Patrol April	200.00
Bill Pmt -Check	05/09/2019	3659	Benefit Resource	Monthly administration fee April	100.00
Bill Pmt -Check	05/09/2019	3660	Apex Technology Management	Shasta County RTPA	1,915.34
Bill Pmt -Check	05/09/2019	3661	Mobility Planners	April Consultant work Sunday Business Plan	902.50
General Journal	05/12/2019	1584	Teamwork HR	Payroll ending 4/12/2019	40,453.60
Bill Pmt -Check	05/16/2019	3667	Air-O Service	Preventative maintenance for Spring/Summer 2019	1,315.00
Bill Pmt -Check	05/16/2019	3664	Arakadin Inc (AT Conference)	Conference calls April	80.91
Bill Pmt -Check	05/16/2019	3662	Kenny & Norine	Legal Fees April #2	1,670.97
Bill Pmt -Check	05/16/2019	3666	MJM Services	May Janitorial and supplies	498.00
Bill Pmt -Check	05/16/2019	3663	Record Searchlight	Public Notice	287.40
Bill Pmt -Check	05/16/2019	3665	Verizon	April Cell Phone	260.41
Bill Pmt -Check	05/16/2019	Debit	Mail Biz - Placer	Notary for CALACT/MBTA vehicle purchase	15.00
Bill Pmt -Check	05/16/2019	Debit	Verizon	Cell Phone accessories	94.50
Bill Pmt -Check	05/17/2019	Payroll5/10	Keith Williams	Travel Expense Reimbursement	710.75
Bill Pmt -Check	05/17/2019	Payroll5/10	Dan Wayne	Sustainable Shasta working lunch Dan Wayne 4/29/2019	17.00
Bill Pmt -Check	05/17/2019	Payroll5/10	Keith Williams	Sustainable Shasta working lunch Keith Williams 4/29/2019	17.00
General Journal	05/17/2019	1586	Teamwork HR	Payroll ending 05/17/2019 DL ONLY	400.13
Bill Pmt -Check	05/23/2019	3672	Dignity Health (DHCL)	April Operating Expenses	24,637.78
Bill Pmt -Check	05/23/2019	3669	DKS Associates	2018 RTP GIS Mapping	350.00
Bill Pmt -Check	05/23/2019	3670	FP Mailing Solutions	Meter Rental from 5/11/2019	192.89
Bill Pmt -Check	05/23/2019	3668	Nichols, Melberg	TO1 Solar Panel Study	1,482.00
Bill Pmt -Check	05/23/2019	3671	World Telecom	MK, KU office moving	47.50
Bill Pmt -Check	05/23/2019	3673	Circa Now, LLC	Consultant invoices	30,477.40
Bill Pmt -Check	05/23/2019	3674	AT&T Mobility	SRTA iPAD May 2019	43.23
Bill Pmt -Check	05/29/2019	Debit	Office Depot	Office Supplies	192.47
Bill Pmt -Check	05/29/2019	Pyrll5-24	Monika Long	Long Travel GFOA Annual Conference	1,646.40
Bill Pmt -Check	05/29/2019	Debit	The Bike Shop	Bike pump	75.06
Bill Pmt -Check	05/29/2019	3681	AT&T Elevator	Elevator May	72.03
Bill Pmt -Check	05/29/2019	3678	Bay Alarm	Installation	2,010.26
Bill Pmt -Check	05/29/2019	3677	Clarke Pest Control	May Pest Control	105.00
Bill Pmt -Check	05/29/2019	3680	Forest Design	April Landscape	262.65
Bill Pmt -Check	05/29/2019	3675	LOCAL AGENCY FORMATION COI	Return Security Deposit LAFCO	1,000.00
Bill Pmt -Check	05/29/2019	3676	Shasta County Health & Human Ser	Safe Routes to Schools Contract Q3 2019	25,882.49
General Journal	05/30/2019	1608	Umpqua Bakn	State of Good repair 2/1/19-4/3019	62,163.60
General Journal	05/30/2019	1611	Five Star Bank	RSTP Transfer to Five star account	3,665,904.00