SHASTA REGIONAL TRANSPORTATION AGENCY **Feb BOD Draft vFeb 13**

Summary of 2020/21 Overall Work Program Funding Requirements

Work Element	Description	FHWA PL	State Toll Credits*	State Toll Credits* (amendments)	FHWA PL Carryover	FTA 5303	FTA 5303 Carryover	FTA 5304	LTF	PPM	North State Super Region	Caltrans Adaptation Grant	SB1 Formula Funds	Total By Fund Source
		100.00%	11.47%	11.47%	100%	100%	100%		100%	100%	100%	100%		
701	**SYSTEM PLANNING**	*Note: Federal funding shown below includes toll credits. The 'State Toll Credits' column is shown for information purposes only and is not double counted in the 'Total by Fund Source' column to the far right.*												
701.01	Regional Transportation Plan	$ 90,502	10,381											$ 90,502
701.03	Performance Measures	$ 9,504	1,090											$ 9,504
701.09	Air Quality	$ 4,397	504											$ 4,397
701.11	Regional Data Collection & Reporting	$ 10,244	1,175		$ -					$ 40,000				$ 50,244
701.12	Long Range Transit Plan	$ 98,409	11,288							$ 21,736			$ 167,765	$ 287,910
701.13	SCS Development & Support	$ -								$ 25,035			$ 35,412	$ 60,447
	Subtotal Work Element 701	**$ 213,056**	**$ 24,437**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 86,771**	**$ -**	**$ -**	**$ 203,177**	**$ 503,003**
702	**WORK PROGRAM AND ADMINISTRATION**													
702.01	Transportation Improvement Programs (TIPS)	$ 87,185	10,000											$ 87,185
702.02	Overall Work Program	$ 79,155	17,723		$ 15,309		$ 60,048		$ -					$ 154,512
702.03	Grant Writing and Technical Assistance								$ 23,978					$ 23,978
	Subtotal Work Element 702	**$ 166,340**	**27,723**	**0**	**$ 15,309**	**$ -**	**$ 60,048**	**$ -**	**$ 23,978**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 265,676**
703	**NON-MOTORIZED PLANNING**													
703.01	Active Transportation Planning	$ 46,790	5,367		$ -			$ -		$ 68,000				$ 114,790
703.05	Sustainable Shasta		0		$ -			$ 355,871		$ 200				$ 356,071
	Subtotal Work Element 703	**$ 46,790**	**5,367**	**0**	**$ -**	**$ -**	**$ -**	**$ 355,871**	**$ -**	**$ 68,200**	**$ -**	**$ -**	**$ -**	**$ 470,861**
704	**PUBLIC AND INTER-AGENCY PARTICIPATION**													
704.01	Public Information & Participation	$ 36,039	4,134		$ -				$ 45,755	$ -				$ 81,794
	Subtotal Work Element 704	**$ 36,039**	**4,134**	**0**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 45,755**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 81,794**
705	**PLANNING TOOLS**													
705.02	GIS Applications	$ 43,428	4,981								$ -			$ 43,428
705.05	Travel Demand Model	$ 79,531	9,122											$ 79,531
	Subtotal Work Element 705	**$ 122,959**	**14,103**	**0**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 122,959**
706	**PUBLIC TRANSPORTATION PLANNING**													
706.02	Public Transportation Planning & Coordination		9,680			$ 73,629	$ 10,762		$ 123,507		$ -			$ 207,898
706.06	Greenhouse Gas Reduction Fund Programs (LCTOP)		0	0					$ 45,245					$ 45,245
	Subtotal Work Element 706	**$ -**	**9,680**	**0**	**$ -**	**$ 73,629**	**$ 10,762**	**$ -**	**$ 168,753**	**$ -**	**$ -**	**$ -**		**$ 253,144**
707	**SPECIAL PROJECTS**													
707.01	Corridor Studies & Project Review		3,909		$ 34,078									$ 34,078
707.03	Alternative Fuels Vehicle Planning		4,669		$ 40,709									$ 40,709
707.04	Goods & Freight Coordination and Planning	$ -	420		$ 3,660					$ 10,936				$ 14,597
707.08	ShastaReady Adaptation Planning	$ 51,364	0		$ -							$ 306,491		$ 357,854
	Total Work Element 707	**$ 51,364**	**8,998**	**$ -**	**$ 78,448**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 10,936.38**	**$ -**	**$ 306,490.52**	**$ -**	**447,238**
708	**TRANSPORTATION DEVELOPMENT ACT**													
708.03	Transportation Development Act Management		0	0					$ 120,617					$ 120,617
708.04	Transit and CTSA Agency Administration		0	0					$ 35,986					$ 35,986
	Subtotal Work Element 708	**$ -**	**0**	**0**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 156,603**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 156,603**
800	**OTHER**													
801.01	North State Super Region		0	0							$ 2,738			$ 2,738
	Subtotal Work Element 800	**$ -**	**0**	**0**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 2,738**	**$ -**	**$ -**	**$ 2,738**
	Total of Budget by Fund Source	**$ 636,547**	**$ 94,442**	**$ -**	**$ 93,757**	**$ 73,629**	**$ 70,810**	**$ 355,871**	**$ 395,089**	**$ 165,907**	**$ 2,738**	**$ 306,491**	**$ 203,177**	**$ 2,304,015**

Non-OWP SRTA Projects

Description	RSTP	TIRCP	LCTOP									
Sunday Transit Service Demo Project			$ 89,394									$ 89,394
Local Streets and Roads Needs Assessment	$ 1,063											$ 1,063
North State Intercity Bus System Administration		$ 274,951										$ 274,951
Total of Budget by Fund Source	1,063	274,951	89,394	0	0	0	0	0	0	0	0	365,408

Capital Infrastructure, Transit Agency Operations, and Overhead Costs

Description	RSTP**	LTF	STA	LCTOP	Indirect Non-Labor Costs	Rental Fund	SGR	TIRCP				Total By Fund Source Proof
RSTP Streets & Roads Formula Allocations	$ 2,460,637											$ 2,460,637
LTF Streets & Roads (Article 8)		$ 5,143,806										$ 5,143,806
LTF Transit Operation (Article 4)		$ 1,173,597										$ 1,173,597
STA Transit Operation			$ 2,437,696									$ 2,437,696
Sunday On-Demand Transit Pilot Project				$ 210,606								$ 210,606
Indirect, Non-Labor Costs					$ 290,050	$ (47,016)						$ 243,034
Consolidated Transportation Services Agency (Dignity Health Connected Living)		$ 370,054										$ 370,054
SRTA TDA Admin		$ 222,045										$ 222,045
State of Good Repair (Transit Vehicles and Assets)							$ 240,977					$ 240,977
Regional Non-Motorized Program		$ 870,373										$ 870,373
North State Intercity Bus Purchase								$ -				$ -
Total Operational and Capital	**$ 2,460,637**	**$ 7,779,875**	**$ 2,437,696**	**$ 210,606**	**$ 290,050**	**$ (47,016)**	**$ 240,977**	**$ -**	**$ -**			**$ 13,372,825**

** Toll credits provided by the State of California are being utilized as a match for federal FHWA PL and FTA 5303 funds. The FHWA PL and FTA 5303 amounts shown in the Budget Revenue Summary Sheet represent 100% of the total federal participation cost, therefore toll credits are not included in the total revenue amount.*

*** RSTP amount includes direct to recipient county of Shasta shares.*

Comprehensive FY 2019/20 Budget:	**$ 16,042,248**

WORK ELEMENT 700.98								Indirect Cost PTO

Agency: **SRTA** — **Total Budget (FY 2020/21): $ 76,919** — Estimated Budget (FY 2021/22): $ 76,919

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations	FY 2020/21				FY 2021/22			
	Expenditures		Amount		Expenditures		Amount	
SRTA								
Personnel - Direct PTO Salaries	$ 76,919				$ 76,919			
TOTAL:	**$ 76,919**				**$ 76,919**	**$ -**	**$ -**	**$ -**

Previous Accomplishments

Kept records of paid time off.

Objective

To record paid time off in a separate work element.

Discussion

Caltrans requries that paid time off be separately recorded and reported.

Product 1: Indirect Cost PTO

Task/Activity		Resp. Agency	Schedule
1.1	Record paid time off	SRTA	Jul 2019 - Jun 2021

WORK ELEMENT 700.99						Indirect Cost Allocation Plan
Agency: SRTA	**Total Budget (FY 2020/21): $**	**664,926**		Estimated Budget (FY 2021/22): $		671,575

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Services & Supplies	**FY 2020/21**				**FY 2021/22**	
SRTA	**Amount ($)**	**Total Expenditures INDIRECT**			**Amount ($)**	**Total Expenditures INDIRECT**
Building Occupancy:						
Depreciation (Suite 202)	44,500	44,500			44,945	44,945
Interest	23,500	23,500			23,735	23,735
Insurance	3,900	3,900			3,939	3,939
Repairs	2,700	2,700			2,727	2,727
Janitorial	8,200	8,200			8,282	8,282
Elevator	650	650			657	657
Landscape	4,500	4,500			4,545	4,545
Taxes	100	100			101	101
Security	3,200	3,200			3,232	3,232
Utilities	10,400	10,400			10,504	10,504
Advertising	3,200	3,200			3,232	3,232
Copier	6,000	6,000			6,060	6,060
Communication	11,000	11,000			11,110	11,110
Depreciation	6,300	6,300			6,363	6,363
Books and Educational Materials	800	800			808	808
Office Supplies	14,000	14,000			14,140	14,140
Computer Support	28,000	28,000			28,280	28,280
Dues/Subscriptions	8,500	8,500			8,585	8,585
Postage	2,000	2,000			2,020	2,020
Educational Training	1,600	1,600			1,616	1,616
Repairs and Maintenance	1,000	1,000			1,010	1,010
Software	8,000	8,000			8,080	8,080
Public Notice	500	500			505	505
Travel	7,200	7,200			7,272	7,272
Licenses	500	500			505	505
Meetings	800	800			808	808
Insurance	6,000	6,000			6,060	6,060
Audit/Acturial Services	25,000	25,000			25,250	25,250
Legal Services	11,500	11,500			11,615	11,615
Personnel Services	23,100	23,100			23,331	23,331
Small Office Equipment	18,500	18,500			18,685	18,685
Conference/training	4,900	4,900			4,949	4,949
					0	0
					0	0
					0	0
					0	0
Sub Total	290,050	290,050			292,951	292,951
					0	0
INDIRECT SALARIES & BENEFITS	297,957	297,957			300,936	300,936
NOTE - General Administration, office functions and allocable staff costs not directly attributable to specific work elements (Per ICAP filing).					0	0
					0	0
					0	0
					0	0
PTO (WE 700.98)	76,919	76,919			77,689	77,689
					0	0
					0	0
TOTAL:	**664,926**	**664,926**			**671,575**	**671,575**

Previous Accomplishments

Annual indirect cost allocation plan and indirect cost rate proposal was generated and approved.

Objective

To document and justify indirect cost activities related to the organization's functions operating as an independent MPO.

Discussion

In order for indirect cost to be eligible for reimbursement, an indirect cost allocation plan is required. Expenses are allocated proportionally against all funding sources that allow for indirect costs based on salaries and wages budgeted under each work element.

Product 1: Indirect Cost Allocation Plan Administration

	Task/Activity	**Resp. Agency**	**Schedule**
1.1	Payment to vendors for non-consultant services, including office services, rent and utilities. Also includes membership dues for professional planning accreditation (American Planning Association) and other associations as warranted.	SRTA	Jul 2019 - Jun 2021
1.2	Prepare and file reports with funding agencies		
1.3	Implement SRTA Personnel Policies including preparation of employee evaluations		
1.4	Maintain and administrate SRTA benefit programs		
1.5	Prepare reports for management		
1.6	Prepare annual fiscal reports		

WORK ELEMENT 701.01 — Regional Transportation Plan (RTP)

Agency: SRTA | **Total Budget (FY 2020/21): $ 90,502** | **Estimated Budget (FY 2020/21): $ 87,002**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA PL**	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**
Personnel	$ 47,954	$ 36,397	$ 74,676	$ 9,675	$ 84,351	$ 47,954	$ 36,397	$ 74,676	$ 9,675	$ 84,351
Services & Supplies	$ 1,500		$ 1,328	$ 172	$ 1,500	$ 1,500	$ -	$ 1,328	$ 172	$ 1,500
Human Resources	$ 1,151		$ 1,019	$ 132	$ 1,151	$ 1,151	$ -	$ 1,019	$ 132	$ 1,151
			$ -	$ -	$ -					
Consultant Graphic Designer (tbd)	$ 3,500		$ 3,099	$ 401	$ 3,500	$ -		$ -		$ -
TOTAL:	**$ 54,105**	**$ 36,397**	**$ 80,122**	**$ 10,381**	**$ 90,502**	**$ 50,605**	**$ 36,397**	**$ 77,023**	**$ 9,979**	**$ 87,002**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

The 2018 RTP, Sustainable Communities Strategy, and Environmental Impact Report, was adopted October 9, 2018. SRTA worked with the California Air Resources Board to develop revised SB 375 targets for the year 2035 and provide data for the SB 150 assessment of progress made in meeting GHG emission reduction targets.

Objective

To plan for the safe and efficient management, operation, and development of a regional inter-modal transportation system that, when linked with appropriate land use planning, serves the mobility needs of goods an people as well as reduced per capita vehicle miles traveled and associated greenhouse gas emissions necessary to meet CARB-assiged regional targets.

Discussion

As a prerequisite to receiving state and federal funding, an RTP must be prepared in compliance with state (California Government Code Section 65080 et seq.) and federal (U.S. Code Title 23, Section 134 et seq.) regulations. The RTP represents a 20-year planning horizon and includes a Sustainable Communities Strategy pursuant to California Senate Bill 375, which identifies a set of strategies that, if implemented, would help the region meet its CARB-assigned greenhouse gas emissions reduction targets. Federal transportation bill provisions must also be included in the RTP, including performance-based planning and programming requirements. SRTA updates the RTP every four years and incorporates the Regional Housing Needs Assessment (RHNA) every other cycle.

Note: Consultant support for the 2018 RTP in the areas of travel demand modeling and Geographic Information Systems (GIS) analyses are budgeted under WE 705.05 and WE 705.02 respectively.

Product 1: 2018 RTP and SCS implementation

Task/Activity		Resp. Agency	Schedule
1.1	Ready 2018 RTP transportation infrastructure projects for delivery and implement short-term objectives listed after each modal discussion.	SRTA	Jul 2020 - Jun 2022
1.2	Facilitate the development of SCS-related projects and programs. Examples include infill and redevelopment projects; programs that encourage the use of alternative travel modes; and local policies that reduce dependency on single-occupancy vehicles. This task includes extensive communication and coordination activities with local agencies, developers, and other community stakeholders.		
1.3	Participate in interagency meetings that support the implementation of the RTP/SCS, including: California Transportation Plan Policy Advisory Committee, Strategic Highway Safety Plan, local jurisdiction council/board meetings, and/or similar such meetings.		

Product 2: 2018 RTP and SCS maintenance and progress reporting

Task/Activity		Resp. Agency	Schedule
2.1	Perform RTP amendments, if needed.	SRTA	Jul 2020 - Jun 2022
2.2	Report progress on RTP performance goals to SRTA Board of Directors and state and federal funding and oversight agencies.		
2.3	Report progress on SCS strategies to SRTA Board of Directors and state funding and oversight agencies.		
2.4	Compile and draft material for the next 'Ways and Means' report (to be prepared and published in advance of the 2022 RTP/SCS)		

Product 3: 2022 Regional Transportation Plan Development

Task/Activity		Resp. Agency	Schedule
3.1	Monitor and track federal or state policies that may impact the content of the 2022 RTP.	SRTA	Jul 2020 - Oct 2022
3.2	Assemble draft content, data, and project lists for 2022 RTP as appropriate.		
3.3	Prepare a new 'Ways & Means' in advance of the 2022 RTP planning process, for presentation to the board of directors and public. This report documents progress toward short and long-term goals for the 2018-2022 RTP planning cycle and suggests new or revised priorities and strategies for the new cycle.		

WORK ELEMENT 701.03 — Performance Measures

Agency: SRTA **Total Budget (FY 2019/20): $ 9,504** **Estimated Budget (FY 2020/21): $ 9,504**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA
Personnel	$ 5,218	$ 3,960	$ 8,126	$ 1,053	$ 9,178	$ 5,218	$ 3,960	$ 8,126	$ 1,053	$ 9,178
Services & Supplies	$ 200		$ 177	$ 23	$ 200	$ 200	$ -	$ 177	$ 23	$ 200
Human Resources	$ 125		$ 111	$ 14	$ 125	$ 125	$ -	$ 111	$ 14	$ 125
TOTAL:	**$ 5,543**	**$ 3,960**	**$ 8,413**	**$ 1,090**	**$ 9,504**	**$ 5,543**	**$ 3,960**	**$ 8,413**	**$ 1,090**	**$ 9,504**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Monitored the development of MAP-21 performance-based planning, including federal rulemakings on performance measures. Monitored and participated in the development of 2016 Regional Transportation Improvement Program (RTIP) performance indicators and measures. Adopted regional Safety performance measure targets by support state adopted safety targets. Participated in webinars and meetings regarding transportation asset management, pavement, bridge and System Performance/Freight/CMAQ performance measure targets. SRTA adopted updated State PM1 targets.

Objective

To develop and maintain performance metrics in support of planning, decision-making, regulatory compliance, and transportation funding.

Discussion

The use of performance measures has increased in recent years beyond traditional measures of traffic operations. New measures were introduced by the passage of the federal transportation bill (MAP-21) in 2012 and state legislation. Discretionary transportation grant programs likewise reference a wide range of performance measures when selecting projects for funding. Performance measures allow the region to: track trends in key policy areas; measure progress toward mandates and regional goals; and evaluate the effectiveness of regional mobility strategies. State goals and targets are being developed in stages for each performance measure over the next two years. MPOs must develop regional targets within six months of state target adoption. Performance measure targets must be incorporated into SRTA's Regional Transportation Plan and Transportation Improvement Programs each time they are updated.

Note: Consultant support using travel demand modeling and Geographic Information Systems (GIS) analyses are budgeted under WE 705.05 and WE 705.02 respectively.

Product 1: PM 1 - Safety Performance Measure Targets

Task/Activity		Resp. Agency	Schedule
1.1	Participate in statewide meetings and discussions regarding annual targets. Review draft data. Provide input as needed on methodologies and targets.	SRTA	As needed
1.2	Review final state performance targets and determine approach for regional targets.		July - Oct (annual)
1.3	Draft and present recommendations to SRTA Board of Directors to adopt regional targets (if needed).		Nov - Jan (annual)
1.4	Submit regional targets to Caltrans.		

Product 2: PM 2 - Bridge, Pavement & Transportation Asset Management Performance Measure Targets

Task/Activity		Resp. Agency	Schedule
2.1	Participate in statewide meetings and discussions regarding annual targets. Review draft data. Provide input as needed on methodologies and targets.	SRTA	As needed
2.2	Review final state performance targets and determine approach for regional targets.		July - Oct (annual)
2.3	Draft and present recommendations to SRTA Board of Directors to adopt regional targets (if needed).		Nov - Jan (annual)
2.4	Submit regional targets to Caltrans.		

Product 3: PM 3 - System Performance/Freight/CMAQ Performance Measure Targets

Task/Activity		Resp. Agency	Schedule
3.1	Participate in statewide meetings and discussions regarding annual targets. Review draft data. Provide input as needed on methodologies and targets.	SRTA	As needed
3.2	Review final state performance targets and determine approach for regional targets.		July - Oct (annual)
3.3	Draft and present recommendations to SRTA Board of Directors to adopt regional targets (if needed).		Nov - Jan (annual)
3.4	Submit regional targets to Caltrans.		

Product 4: Transit Asset Management Performance Measure Targets

Task/Activity		Resp. Agency	Schedule
4.1	Work with RABA and Shasta County on transit asset performance measures, advise on targets, coordinate meetings with federal and state partners, and advise on any federal/state changes.	SRTA	July - Oct (annual)
4.2	Establish regional transit asset management performance targets and priortize investments.	SRTA	180 days after RABA sets targets.

WORK ELEMENT 701.09 — Air Quality

Agency: **SRTA** — **Total Budget (FY 2019/20) $ 4,397** — **Estimated Budget (FY 2020/21): $ 4,397**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2019/20 & 2020/21

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**
Personnel	$ 2,354	$ 1,787	$ 3,665	$ 475	$ 4,140	$ 2,354	$ 1,787	$ 3,665	$ 475	$ 4,140
Services & Supplies	$ 200		$ 177	$ 23	$ 200	$ 200	$ -	$ 177	$ 23	$ 200
Human Resources	$ 56		$ 50	$ 6	$ 56	$ 56	$ -	$ 50	$ 6	$ 56
TOTAL:	**$ 2,610**	**$ 1,787**	**$ 3,893**	**$ 504**	**$ 4,397**	**$ 2,610**	**$ 1,787**	**$ 3,893**	**$ 504**	**$ 4,397**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Reviewed regional air quality reports. Tracked EMFAC model changes. Reviewed potential implications of US EPA changes to Ozone standards.

Objective

To monitor harmful air emissions in Shasta County and initiate strategies needed to comply with state and federal air quality standards, as needed.

Discussion

Transportation is the single largest source of atmospheric emissions in California. Shasta County is currently classified as having "attainment" status for federal air quality standards, but this may change as population and travel demand grows. In 2015, the US Environmental Protection Agency (EPA) lowered the Ozone 8-hour standard to 0.070 parts per million (ppm). In the most recent 2015 Annual Monitoring Repor the Anderson & Lassen Volcanic sites showed a 3-year average of 0.068 ppm. SRTA will continue to monitor and review air quality reports and work with regional and state partners should any sites reach or exceed the federal standards.

Product 1: Regional air quality planning		Resp. Agency	Schedule
Task/Activity		**Resp. Agency**	**Schedule**
1.1	Interagency coordination, including monitoring and communications with Shasta County Air Quality Management District (AQMD) and the California Air Resources	SRTA	Jul 2020 - Jun 2021
1.2	Monitor federal air quality reports, California air quality reports, and related state/federal legislation. Take action as appropriate.		
1.3	Initiate strategies needed to comply with state and federal air quality standards.		

Product 2: Regional air quality modeling capacity			
Task/Activity		**Resp. Agency**	**Schedule**
2.1	Participate in web-based training for SRTA staff operation of the EMFAC model.	SRTA	Jul 2020 - Jun 2021
2.2	Participate in statewide EMFAC model update workgroups and provide input as needed.		
2.3	Integrate updated releases of EMFAC model with SRTA's activity-based travel demand model.		

Product 3: SRTA Staff-performed EMFAC Post-Processing			
Task/Activity		**Resp. Agency**	**Schedule**
3.1	EMFAC post processing performed by SRTA staff in support of planning and decision-making processes. Deliverables include emissions outputs and technical analysis. *Note: consultant-performed post-processing is performed under WE 705.05.*	SRTA	Jul 2020 - Jun 2021

WORK ELEMENT 701.11 — Regional Data Collection & Reporting

Agency: SRTA | **Total Budget (FY 2020/21): $ 50,244** | Estimated Budget (FY 2020/21): $ **25,244**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21									FY 2021/22				
	Expenditures		Revenue by Fund Source ($)							Expenditures		Revenue by Fund Source ($)		
SRTA	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA	FHWA PL C/O	Toll Credits*	Total FHWA PL C/O	PPM	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA
Personnel	$ 5,633	$ 4,276	$ 8,772	$ 1,137	$ 9,909					$ 5,633	$ 4,276	$ 8,772	$ 1,137	$ 9,909
Services & Supplies	$ 200		$ 177	$ 23	$ 200					$ 200	$ -	$ 177	$ 23	$ 200
Human Resources	$ 135		$ 120	$ 16	$ 135					$ 135	$ -	$ 120	$ 16	$ 135
												$ -	$ -	$ -
Consultant - IDAX (Product 2)	$ 40,000								$ 40,000	$ 15,000		$ 13,280	$ 1,721	$ 15,000
TOTAL:	**$ 45,968**	**$ 4,276**	**$ 9,069**	**$ 1,175**	**$ 10,244**	**$ -**	**$ -**	**$ -**	**$40,000**	**$ 20,968**	**$ 4,276**	**$ 22,348**	**$ 2,895**	**$ 25,244**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

SRTA submitted transportation data aggregated from local agencies for 2014 Highway Performance Measuring System (HPMS) reporting and supported local agencies in responding to the California Local Streets and Roads Assessment. Data was submitted to the most recent California Local Streets and Roads Statewide Needs Assessment. SRTA submitted requested HPMS data to Caltrans for counts through 2016. SRTA contracted with a vendor to perform all 218 HPMS travel data counts in FY 2018/2019. SRTA also provided CARB with the best available regional data for the 2018 Progress Report on California's Sustainable Communities and Climate Protection Act, as required under SB150. Monitored and participated in the development of 2016 Regional Transportation Improvement Program (RTIP) performance indicators and measures

Objective

To collect data and develop and maintain performance metrics in support of planning, regulatory compliance, and decision making, including the priority allocation of regional transportation funds.

Discussion

There is a backlog of transportation infrastructure and mobility needs at all levels. These needs must be identified and communicated, and the performance of subsequent investments must be measured. This requires system and travel data, including traffic counts, pavement condition assessments, safety statistics, and other transportation statistics and analyses. Results are utilized to validate travel demand modeling data and to develop transportation improvement plans. The Highway Performance Monitoring System (HPMS) is a federally-mandated, nationwide program that provides information on the extent, condition, performance, usage, and operating characteristics of the nation's highways. Data collected for any road open to public travel are reported in HPMS. Caltrans annually requests data from all MPOs and local agencies. Additional information is provided via the Caltrans HPMS website (http://www.dot.ca.gov/hq/tsip/hpms/) and outlined in the 'Instructions for Updates, Including the HPMS Data Items dated March 2011. Local agencies are highly encouraged to submit data for the California Local Streets and Roads Statewide Needs Assessment in order to quantify transportation system deficiencies and support appropriate funding levels. HPMS and Local Streets and Roads data are utilized by SRTA for tracking progress and developing targets for federal, state and regional MAP-21/FAST Act performance measures, updating travel model data, and for use in SRTA's planning and programming activities. Transportation data will be incorporated into the region's activity-based travel demand model for the 2022 RTP. In addition, various transportation, land use, and emissions data is needed by CARB to complete the SB150-required annual progress report on California's Sustainable Communities and Climate Protection Act. SRTA was greatly challenged in providing this data because much of it had to be developed after the fact. Moving forward, SRTA aims to establish a data program that generates needed data concurrent and integrated with the planning process.

Product 1: Regional Data Collection Program Designed to Feed Reporting Requirements and Regional Performance Measures

Task/Activity		Resp. Agency	Schedule
1.1	Develop a new data collection program that addresses the following needs: 1) Federal Performance-Based Planning and Programming reporting (i.e. support state-adopted targets for federal performance measures in the areas of safety, bridge and roadway condition, and system performance); 2) SB 150 reporting (i.e. progress toward SCS and CARB-assigned regional greenhouse gas emission reduction targets); 3) Regional Transportation Improvement Program (RTIP) performance indicators and measures; 4) air quality monitoring and planning for non-attainment status as needed; and 4) other measures of regional significance (to be determined). *Deliverable(s): Travel data collection program and priority data sets added to SRTA's online map viewer.*	SRTA, Consultant	July 2020 - Feb 2021

Product 2: Regional Travel Data Collection Program (IDAX Technical Services Agreement) ($100K contract total)

Task/Activity		Resp. Agency	
2.1	Manage technical services agreement, including invoicing, amendments, and other activities as needed.	SRTA	July 2020 - Jun 2021
2.2	Combine travel data collected by consultant with manual counts, purchased data, mobile phone application data, and/or other sources as applicable.	SRTA	
2.3	Process travel data acquired through all methods and distribute to regional partners and publish key data and findings via online map viewer.	SRTA w/ consultant/technical services vendor	

Product 3: Transportation Data for Use in CA Local Streets and Roads Statewide Needs Assessment

Task/Activity		Resp. Agency	Schedule
3.1	Provide support as necessary for local agency to prepare and transmit transportation data for use in the California Local Streets and Roads Statewide Needs Assessment.	Shasta County, Anderson, Redding, Shasta Lake	July 2020 - Jun 2021

Product 4: Track and Report on SB150 Data to CARB

Task/Activity		Resp. Agency	Schedule
4.1	Work with RABA and Shasta County on transit asset performance measures, advise on targets, coordinate meetings with federal and state partners, and advise on any federal/state changes.	SRTA w/ consultant/technical services vendor	July 2020 - Jun 2021
4.2	Establish regional transit asset management performance targets and priortize investments.		

Product 5: Track Performance for Inclusion in 2020 RTIP (due December 15, 2019) and Existing 2019 FTIP

Task/Activity		Resp. Agency	Schedule
5.1	Prepare data for RTIP and FTIP performance measures.	SRTA	July 2020 - Jun 2021
5.2	Develop narrative for RTIP and FTIP on how projects and investments implement the RTP and SCS.		

Product 6: Online Data and Maps

Task/Activity		Resp. Agency	Schedule
6.1	Generate and/or maintain web-friendly data and map-based geo-spatial presentations.	SRTA	July 2020 - Jun 2021
6.2	Post data on SRTA website and update as appropriate.		

WORK ELEMENT 701.12 — Long Range Transit Plan (FY 2018/19 Funds)

Agency: SRTA **Total Budget (FY 2019/20): $ 287,910** **Estimated Budget (FY 2020/21): $ -**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21							FY 2021/22					
	Expenditures							Expenditures					
SRTA	Direct	Indirect	FHWA PL	Toll Credits Cash*	Total FHWA	PPM	FY 18/19 SB 1 Formula Funds	Direct	Indirect	FHWA C/O	Toll Credits*	Total FHWA C/O	FY 19/20 SB 1 Formula Funds
Personnel	$ 55,193	$ 41,891	$ 85,949	$ 11,136	$ 97,084		$ -	$ -	$ -	$ -	$ -	$ -	
Services & Supplies			$ -	$ -	$ -		$ -	$ -		$ -	$ -	$ -	
Human Resources	$ 1,325		$ 1,173	$ 152	$ 1,325		$ -	$ -		$ -	$ -	$ -	
								$ -		$ -	$ -	$ -	
Consultant (TBD)	$ 189,501					$ 21,736	$ 167,765					$ -	
												$ -	
TOTAL:	**$ 246,019**	**$ 41,891**	**$ 87,122**	**$ 11,288**	**$ 98,409**	**$ 21,736**	**$ 167,765**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**

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Previous Accomplishments

Administered consultant procurement process. Initial project kick-off meeting with consultant was held in March 2020 and work begun on initial tasks.

Objective

This work element has a two-part objective: 1) define SRTA's role with regard to the long-range development of regional public transportation services; 2) develop an action-oriented program of projects, program, and other investments needed to achievev regional performance goals in the Regional Transportation Plan; and 3) develop a plan for the timely expansion of interregional passenger rail service, one that is integrated and coordinated with other current and planned modal services (i.e. intercity bus and passenger air service). This project also furthers the MOU between SRTA, Redding Areas Bus Authority, and Shasta County Department of Public Works for the coordination transit planning and programming of state/federal funds to support the ongoing and future development of transit services in the Redding urbanized area and the Shasta Region (MOU executed July 2018).

Discussion/Project Justification

Public transportation is at the beginning of technology-driven change. With the advent and popularity of on-demand app-based ride services, general public expectations regarding public transportation is evolving. Transit ridership has remained flat or is declining in many regions due in part to private-sector options that are more responsive to rider needs. These services are, however, comparatively expensive and not fully accessible to all individuals. Public transportation needs to evolve to address changing rider needs and expectations if it is to become a viable option for a more citizens, and if the region is going to meet performance targets, including roadway level of service, air quality, social equity, and greenhouse gas emissions. SRTA is developing an on-demand Sunday transit service to address a longstanding unmet transit need and test a new service delivery strategy. A long-range regional plan is needed to guide this process - one that clarifies SRTA's changing role.

Enhanced intercity transportation has long been a goal of the region. Passenger air services has fluctuated greatly in recent years - both in service and reliability. New direct service to Los Angeles - scheduled to begin in October 2018 - will help address this. Current Amtrak passenger rail service is not convenient and reliable enough to be relevant. For a time a private company provided shuttle service to Sacramento International Airport, but this was discontinued. Recently, SRTA received a TIRCP grant to provide intercity bus service between Redding and Sacramento, known as the Salmon Runner. In addition to connecting to the Sacramento International Airport and Downtown Sacramento, it was hoped that it would connect to planned high-speed rail; however, the state has dropped the Sacramento station from the latest high-speed rail plan. Feeder service or connections to high-speed rail at other locations will be considered as part of SRTA's overall long-range transit planning process. The last regional passenger rail study was completed by Butte County Association of Governments in 1995. A new study that reflects recent changes needs to be developed.

The geographic scope of the project is the entire region, but focusing on areas served by public transportation. SRTA uses both CalEnviroscreen and regionally-developed methodology to identify the location and characteristics of disadvantaged populations. This is documented in the adopted RTP. Targeted outreach within these areas will be peformed, incuding surveying and other direct outreach efforts.

Product 1: Long-Range Transit Plan

Task/Activity		Resp. Agency	Schedule
1.1	Stakeholder and public outreach, including creation of project technical advisory committee (TAC); online information campaign; public open house; and direct outreach to identified Disadvantaged Communities including targeted surveying.*Deliverables: TAC roster; communication materials; DAC survey and results; and meeting announcements and materials.*	SRTA, Consultant	Jul 2020 - April 2021
1.2	Compile existing transit-related data, finances, and plans. Update and fill in gaps as needed. Deliverable: technical memo documenting available data, data gaps, and method for addressing gaps.		
1.3	Peform 'big data' (Streetlight Data contract) analytics, including development of research questions, perform data queries, and report findings. Deliverable: technical memo documenting research questions and findings.		
1.4	Evaluate future conditions, including 1) extend travel demand modeling and emissions post processing to 2042 (to align with 2022-2042 RTP update); and 2) document uncertainties and disruptive technologies/practices affecting the delivery and utilization of transit services. *Deliverable: technical memo documenting modeling results and variables affecting the long-range delivery and effectiveness of transit services.*		
1.5	Develop transit service delivery scenarios and evaluate. Deliverable: technical memo documenting alternative scenarios and respective advantages.		
1.6	Prepare draft and final report, including presentations to advisory committees, transit partners, and the board of directors.*Deliverable: final report.*		

WORK ELEMENT 701.13 — SCS Development & Support (FY 2019/20 Funds)

Agency: SRTA **Total Budget (FY 2020/21): $ 60,322** Estimated Budget (FY 2020/21): **$ 75,322**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21							FY 2021/22					
	Expenditures		Revenue by Fund Source ($)					Expenditures		Revenue by Fund Source ($)			
SRTA	Direct	Indirect	FHWA PL C/O	Toll Credits*	Total FHWA C/O	PPM	SB1 19/20 Formula	Direct	Indirect	FHWA PL C/O	Toll Credits*	Total FHWA C/O	PPM
Personnel	$ 11,229	$ 8,523				$ 19,752	$ -	$ 11,229	$ 8,523		$ -	$ -	$ -
Services & Supplies	$ 300		$ -			$ 34	$ -	$ 300	$ -	$ -	$ -	$ -	$ -
Human Resources	$ 270					$ 660	$ -	$ 270	$ -		$ -	$ -	$ -
						$ -		$ -	$ -	$ -	$ -	$ -	$ -
City of Redding (TJKM)	$ 40,000					$ 4,588	$ 35,412	$ 55,000	$ -	$ 48,692	$ 6,309	$ 55,000	$ 35,412
Est. c/o from 19/20 $186,000 award													
TOTAL:	**$ 51,799**	**$ 8,523**	**$ -**	**$ -**	**$ -**	**$ 25,035**	**$ 35,412**	**$ 66,799**	**$ 8,523**	**$ 48,692**	**$ 6,309**	**$ 55,000**	**$ 35,412**

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Previous Accomplishments

SRTA developed and administered an Infill & Redevelopment Incentive Pilot Program in 2015, which provided technical assistance in support of the City of Redding and K2 Development's Affordable Housing and Sustainable Communities (AHSC) Program grant application. A $20M grant was awarded. Construction is expected to begin in May 2018 on redevelopment of the vacant Dicker's Department Store, new complete streets surrounding the project, and active transportation improvement connecting the Downtown Transit Center and the Sacramento River Trail. Cycle II of SRTA's Infill & Redevelopment Progam provided funding to the city of Redding for active transportation corridor planning and a downtown parking study. Deliverables supported a joint AHSC application submitted by The McConnell Foundation, K2 Development, and the city of Redding in January 2018, resulting in a $20M AHSC and $4M IIG grant for redevelopment of the Downtown Parking Structure into mixed use housing/commercial, connect Yuba and Butte Streets to California Street, and enhance non-motorized facilities.

Objective

To provide technical assistance to local agency and private sector partners in identifying projects, performing conceptual design, and carrying out analyses needed to advance projects that support implementation of the Regional Transportation Plan/Sustainable Communities Strategy (SCS) and meeting greenhouse gas emission reduction targets through coordinated transportation investment and land use strategies. As these partnerships and investments begin to yield tangible outcomes, SRTA will continue to align planning and infrastructure investments to achieve the critical mass and intensity of factors known to influence travel behavior - also known as the 5 'D Factors' described in the 2018 RTP/SCS.

Discussion/Project Justification

In order to maintain livable and economically active communities, investments in transportation infrastructure and services must be balanced with transportation-efficient land use – meaning a mix of development types, closer together, with access to multiple travel options. The 2015 Regional Transportation Plan (RTP) includes ambitious assumptions for new housing, jobs, and commercial development in Strategic Growth Areas (see attached map) served by the next generation of active transportation infrastructure and public transportation services. SRTA may utilize regional funds and programs to influence and facilitate these goals, but the 2015 RTP cannot be realized without local agency and private sector participation. The Infill & Redevelopment Incentive Pilot Program was developed to cultivate projects and partnerships needed to compete for grants. SCS land use patterns are supported by multi-modal services, programs, and infrastructure developed under different work elements of this OWP.

Product 1: Park Marina Corridor Plan

Task/Activity		Resp. Agency	Schedule
1.1	Research, data collection, analysis and modeling. Includes: a) consideration of city vision and intent (*deliverable: technical memo*); b) review existing technical data and compile/collect data needed for planning analysis (*deliverable: technical memo*); c) traffic forecasts (*deliverable: ShastaSIM outputs*); d) right of way survey (*deliverable: right of way maps*); e) preliminary investigations to indentify future environmental work (*deliverable: technical memo*); and f) traffic operation analysis and modeling (*deliverable: ShastaSIM outputs and technical memo*).	City of Redding, consultant (TJKM)	Jul 2020 - Jun 2021
1.2	Project meetings and outreach. Includes: a) project management; and b) public outreach (deliverable: outreach plan and outreach products).		
1.3	Production of Park Marina Drive Corridor Plan. Includes: a) draft Park Marina Corridor Plan (*deliverable: draft plan*); b) final Park Marina Corridor Plan (*deliverable: final plan*).		

Product 2: SRTA Oversight

Task/Activity		Resp. Agency	Schedule
2.1	Participate in planning process, including public outreach events, review and comment on draft material, and other technical support tasks. *Note: ShastaSIM modeling to be provided through on-call service contract under WE 705.05).*	SRTA,	July 2020 - Oct 2021
2.2	Review quarterly reports, process invoices, and other administrative support tasks.		

WORK ELEMENT 701.14	SCS Development & Support (FY 2020/21 Funds)

Agency: SRTA **Total Budget (FY 2020/21): $ -** Estimated Budget (FY 2020/21): **$ 55,000**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21							FY 2021/22					
	Expenditures		Revenue by Fund Source ($)					Expenditures		Revenue by Fund Source ($)			
SRTA	Direct	Indirect	FHWA PL C/O	Toll Credits*	Total FHWA C/O	PPM	SB1 20/21 Formula	Direct	Indirect	FHWA PL C/O	Toll Credits*	Total FHWA C/O	PPM
Personnel						$ -	$ -	$ -	$ -		$ -	$ -	$ -
Services & Supplies	$ -		$ -			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Human Resources	$ -					$ 660	$ -	$ -	$ -		$ -	$ -	$ -
						$ -		$ -	$ -	$ -	$ -	$ -	$ -
City of Redding (TJKM)						$ 21,118	$ 163,000	$ 55,000	$ -	$ 48,692	$ 6,309	$ 55,000	$ 163,000
TOTAL:	**$ -**	**$ -**	**$ -**	**$ -**	**$ -**	**$ 21,778**	**$ 163,000**	**$ 55,000**	**$ -**	**$ 48,692**	**$ 6,309**	**$ 55,000**	**$ 163,000**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Back in 2015, SRTA developed and administered a new Infill & Redevelopment Incentive Pilot Program, which provided technical assistance in support of projects that helped to implement the region's SCS. SRTA awarded technical support to the City of Redding and K2 Development to help prepare an Affordable Housing and Sustainable Communities (AHSC) Program grant application for the Market Center project. The project recieved a $20M grant and redevelopment of the vacant Dicker's Department Store began in 2018, which also includes new complete streets surrounding the project and active transportation improvement connecting the Downtown Transit Center and the Sacramento River Trail. Cycle II of SRTA's Infill & Redevelopment Progam provided funding and technical support to the city of Redding for active transportation corridor planning and a downtown parking study. Deliverables supported a joint AHSC application submitted by The McConnell Foundation, K2 Development, and the city of Redding in January 2018. The project recieved a $20M AHSC and a $4M Infill Infrastructure Grant (IIG) for redevelopment of the Downtown Parking Structure into mixed use housing/commercial, which also includes connecting Yuba and Butte Streets to California Street and enhance non-motorized and public transportation facilities. These type of efforts, that support SCS implementation together with local agency and private sector partners, now fall primarily under SB1 Formula funded work elements. In December 2019, SRTA awarded funds to the city of Redding for the Park Marina Corridor Plan (WE 701.13), with the goal of completing active transportation network gaps and setting the stage for transportation-efficient infill and redevelopment along this prominent but underutilized corridor.

Objective

To lend technical and financial assistance to local agency and private sector partners in identifying projects, performing conceptual design, and carrying out analyses needed to advance projects that support implementation of the Regional Transportation Plan/Sustainable Communities Strategy (SCS) and meeting greenhouse gas emission reduction targets through coordinated transportation investment and land use strategies. As these partnerships and investments begin to yield tangible outcomes, SRTA will continue to align planning and infrastructure investments to achieve the critical mass and intensity of factors known to influence travel behavior - also known as the 5 'D Factors' described in the region's RTP/SCS.

Discussion/Project Justification

In order to maintain livable and economically active communities, investments in transportation infrastructure and services must be balanced with transportation-efficient land use – meaning a mix of development types, closer together, with access to multiple travel options. The 2015 Regional Transportation Plan (RTP) includes ambitious assumptions for new housing, jobs, and commercial development in Strategic Growth Areas (see attached map) served by the next generation of active transportation infrastructure and public transportation services. SRTA may utilize regional funds and programs to influence and facilitate these goals, but the region's RTP/SCS cannot be realized without local agency and private sector participation. The Infill & Redevelopment Incentive Pilot Program was developed to cultivate projects and partnerships needed to compete for grants. SCS land use patterns are supported by multi-modal services, programs, and infrastructure developed under different work elements of this OWP.

Product 1:	**Identification and evaluation of prospective GHG emission reduction strategies necessary to meet CARB-assigned regional GHG emission reduction target for 2035**		
Task/Activity		**Resp. Agency**	**Schedule**
1.1	Identify a range of potential new GHG emission reduction strategies. Ideas will be culled from statewide best practices, consultation with local and regional partners, and a review of literature documenting the relationship between strategies and potential peformance outcomes. *Deliverable: technical memo documenting potential strategies and potential range/extent of benefit in meeting regional peformance targets/outcomes.*	SRTA	Jul 2020 - Jun 2021
1.2	Evaluate the benefits of prospective strategies from a Disadvantaged Communities perspective. *Deliverable: technical memo documenting affects of potential strategies on disadvantaged communities.*		
1.3	Evaluate cost-benefit of prospective strategies, including GHG emission reduction potential and co-benefits (note: technical analysis performed by consultant to be charged to 705.02 (on-call GIS) and 705.05 (on-call travel modeling). *Deliverable: technical memo documenting cost-benefit of potential strategies.*		
1.4	Present findings and recommendations to SRTA Board of Directors to receive direction needed for preparation of the 2022 RTP and SCS. *Deliverable: staff report.*		

Product 2:	**Administer technical assistance to partners for projects that support SCS implementation**		
Task/Activity		**Resp. Agency**	**Schedule**
2.1	Based on findings and direction received as a result of Task 1, deploy the next iteration of partnership technical assistance to facilitate SCS implementation among SRTA's member agencies and private sector, non-profit, and philanthropic stakeholders.	SRTA, Redding, Consultant	July 2020 - Oct 2021
2.2	Administer and manage technical assistance support, including partner coordination and contracting for technical assistance. Examples of technical assistance includes project feasiblity studies; traffic impact analyses; public outreach and communication activities; conceptual design renderings that enhance public and interagency communication; development of financing strategies; and addressing other such information gaps that need to be addressed as part of partnership and grant seeking process. Technical assistance may not be used for construction-level documents, hard costs, or actual construction of any type. Deliverables: technical assistance work products.		

WORK ELEMENT 702.01 — Transportation Improvement Programs (TIPS)

Agency: SRTA | **Total Budget (FY 2020/21): $ 87,185** | **Estimated Budget (FY 2020/21): $ 87,185**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**
Personnel	$ 47,776	$ 36,262	$ 74,399	$ 9,639	$ 84,039	$ 47,776	$ 36,262	$ 74,399	$ 9,639	$ 84,039
Services & Supplies	$ 2,000		$ 1,771	$ 229	$ 2,000	$ 2,000	$ -	$ 1,771	$ 229	$ 2,000
Human Resources	$ 1,147		$ 1,015	$ 132	$ 1,147	$ 1,147	$ -	$ 1,015	$ 132	$ 1,147
TOTAL:	**$ 50,923**	**$ 36,262**	**$ 77,185**	**$ 10,000**	**$ 87,185**	**$ 50,923**	**$ 36,262**	**$ 77,185**	**$ 10,000**	**$ 87,185**

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Previous Accomplishments

Amended the 2019 Federal Transportation Improvement Plan (FTIP). The SRTA executive director has been granted authority to locally approve both administrative modifications, and formal amendments, to the FTIP. Developed and submitted a 2020 Regional Transportation Improvement Program (RTIP) to the California Transportation Commission (CTC). Prepared and published an annual list of federally obligated transportation projects for public information, per federal regulations.

Objective

To develop candidate projects for transportation programming needs under federal, state, and local transportation improvement programs consistent with the Regional Transportation Plan (RTP) and fiscal constraints.

Discussion

The FTIP is a four-year program of capital, maintenance, and operational transportation improvements based on long-range transportation plans (23 USC Section 134 (c)(j)) and (23 CFR 450.324) and is updated by September of even-numbered years. Transportation improvement programs (TIPs) are designed to achieve RTP goals and objectives via transportation spending, operations, and management. The FTIP ensures that these activities are carried out in cooperation with federal, state, local and tribal governments, federal land management agency partners, transit agencies, community stakeholders, and the general public. Development of these programs adhere to the adopted SRTA Public Participation Plan. Amendments are routinely needed to reflect changes to federal programs, transportation funding levels, and local agency priorities. Formal amendments and administrative modifications are reviewed for consistency with the RTP and fiscal constraints and submitted to the funding agencies for approval. The RTIP is a five-year program of projects using State Transportation Improvement Program (STIP) funds and updated by December of odd-numbered years. RTIP projects are approved as part of the STIP by the CTC. RTIP and State Highway Operation and Protection Program (SHOPP) projects are uploaded to the FTIP, once the documents are approved.

**NOTE: Data and PMs for the RTIP and FTIP is included in DATA and PMs WE 701.11*

Product 1: 2019 Shasta FTIP Amendments

Task/Activity		Resp. Agency	Schedule
1.1	Receive, process, submit, and post FTIP formal amendment requests, including descriptive letter, CTIPS pages, grouped projects summary tables, financial summary tables, and summary of changes table. Formal amendments undergo a minimum 14-day public review. Subsequently, SRTA staff notifies cognizant agencies, and interested individuals, when formal amendments approved.	SRTA	Jul 2020- Dec 2020
1.2	Administrative modifications amendments required, or requested, including all of the materials listed in task 1.1, less the financial summary tables. Administrative modifications do not undergo public review and are accepted as state and federally approved upon local approval.		

Product 2: Monitor Implementation of 2020 and 2022 Shasta RTIPs

Task/Activity		Resp. Agency	Schedule
2.1	Attend CTC meetings, as necessary.	SRTA	Minimum Bi-monthly
2.2	Meet with local agencies to determine upcoming projects and funding strategies. Seek additional/matching funding for STIP projects.		On-going
2.3	Manage allocations and timely use of funds.		
2.4	Monitor opportunities to include intelligent transportation systems (ITS) strategies and develop candidate projects.		
2.5	Develop, review, and update RTIP performance measures, as needed.		

Product 3: California Federal Programming Group Meetings

Task/Activity		Resp. Agency	Schedule
3.1	Attend CFPG meetings. Participate on CFPG Task Foces, as desirable.	SRTA	Bi-monthly

Product 4: Prepare 2022 Shasta RTIP

Task/Activity		Resp. Agency	Schedule
4.1	Review 2022 Fund Estimate and Final STIP Guidelines; attend CTC workshops on 2022 STIP.	SRTA	Jun 2021 - Aug 2021
4.2	Review regional shares available and discuss projects for 2022 RTIP.		Jul 2021 - Dec 2021
4.3	Review RTP, performance measures, transprotation authorization targets, and agency priorities in developing draft 2022 RTIP.		
4.4	Circulate for public review and comment.		
4.5	Approve 2022 RTIP and submit to CTC.		

Product 5 2021 Shasta FTIP

Task/Activity		Resp. Agency	Schedule
5.1	Finalize 2021 Shasta FTIP and submit to Caltrans for recommendation of approval to US Department of Transportation.	SRTA	Jul - Aug 2020
5.2	Post 2021 Shasta FTIP to web.		Jul - Aug 2020
5.3	Upon approval of 2021 Shasta FTIP, notify interested parties/public and post to web.		Dec 2020
5.4	Prepare, process, submit, and post 2021 Shasta FTIP formal amendments and administrative modifications, similar to activities 1.1 and 1.2 above.		Aug 2020 - Jun 2022

Product 6 Prepare and Publish Annual List of Federal FY Federally-Obligated Projects

Task/Activity		Resp. Agency	Schedule
6.1	Receive Caltrans list of federally-obligated streets, roads, and bicycle projects for prior federal fiscal year (FFY).	SRTA	Oct - Dec annually
6.2	Modify list for public use, add FTIP CTIPS numbers to projects, and solicit and add federally-funded transit projects.		
6.3	Publish list of prior FFY federally-obligated projects within 90 days following the end of the prior FFY. Post to SRTA website.		

Product 7 Annual List of Locally-Approved Regional Surface Transportation Program (RSTP) Projects

Task/Activity		Resp. Agency	Schedule
7.1	With RSTP prior year estimates, solicit local project submissions per SRTA RSTP policies.	SRTA	Mar - Apr annually
7.2	Evaluate submitted projects for eligibility and prepare staff recommendation for RSTP-funded projects.		May annually
7.3	Present funding recommendations to SRTA Board of Directors for approval.		Jun annually
7.4	Under WE 702.02, prepare RSTP sub-recipient cooperative agreements with local jurisdictions and disseminate for approval.		Jun annually

WORK ELEMENT 702.02 — Overall Work Program (OWP)

Agency: SRTA **Total Budget (FY 2020/21): $154,513** **Estimated Budget (FY 2020/21): $ 154,513**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21											FY 2021/22				
	Expenditures		Revenue by Fund Source ($)									Expenditures		Revenue by Fund Source ($)		
SRTA	Direct	Indirect	FHWA PL	Toll Credits Match	Total FHWA PL**	FHWA PL C/O	Toll Credits Match	Total FHWA PL C/O	FTA 5303 C/O	Toll Credits Match	FTA 5303 C/O Total	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA
Personnel	$ 86,379	$ 65,561	$ 67,798	$ 8,784	$ 76,582	$ 13,553	$ 1,756	$ 15,309	$ 53,160	$ 6,888	$ 60,048	$ 86,379	$ 65,561	$ 67,798	$ 8,784	$ 76,582
Services & Supplies	$ 500		$ 443	$ 57	$ 500							$ 500	$ -	$ 443	$ 57	$ 500
Human Resources	$ 2,073		$ 1,835	$ 238	$ 2,073							$ 2,073	$ -	$ 1,835	$ 238	$ 2,073
TOTAL:	**$ 88,952**	**$ 65,561**	**$ 70,076**	**$ 9,079**	**$79,155**	**$13,553**	**$1,756**	**$ 15,309**	**$53,160**	**$ 6,888**	**$ 60,048**	**$ 88,952**	**$ 65,561**	**$ 70,076**	**$ 9,079**	**$ 79,155**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Prior year budget and work plan prepared and adopted; quarterly reports completed, including descriptive summaries of work performed and corresponding budget expenditures; consultation and coordination with state and federal partners regarding the content and ongoing improvement of the OWP document; updated agency policies as appropriate and necessary; maintained and used a full-cost accounting system for fiscal management of US DOT funds; developed and executed sub-recipient cooperative agreements; developed and adopted policy for the distribution of planning funds to local partner agencies. Adopted new Overall Work Program policies and procedures for the agency (Section 2.24.10). Prepared prior FY regional planning priorities, draft OWP, and final OWP. Participated in annual OWP coordination meeting with state and federal oversight partners.

Objective

To develop and administer a comprehensive, coordinated work plan of projects and programs that support implementation of the RTP, short-term transportation improvement programs, California Planning Emphasis Areas, and Federal Planning Factors. To prepare and adopt an agency budget, and annual ICAP rate for the operation of SRTA.

Discussion

The OWP is a detailed description of agency work to be accomplished during the fiscal year (July 1 through June 30) and the fund sources to be used to support RTP implementation and the development of short-term transportation improvement programs. The OWP is prepared pursuant to 23 CFR 450.308 and the Regional Planning Handbook prepared by the California Department of Transportation. At a minimum, the OWP includes: a description of the planning activities and products; who will perform the work; anticipated time frame for completing the work; and the budget and source of funds. SRTA receives, oversees, and monitors the use of state and federal funding for implementation of the OWP and is therefore required to establish policies and procedures to meet DOT regulations. Cooperative agreements are also executed with partner agencies that jointly undertake work within the OWP.

NOTE: Consolidated Planning Grant (CPG) funds are not used to implement non-CPG funded work elements. However, within Work Element 702.02, CPG funding is used to coordinate non-CPG funded work with CPG-funded work, thereby ensuring a program of projects and activities that work together to achieve federal, state, and regional objectives.

Product 1: Closeout of Prior FY OWP and Budget

Task/Activity		Resp. Agency	Schedule
1.1	Prepare prior year certification of expenditures and close out reports for submittal to Caltrans.	SRTA	Jul - Sept annually

Product 2: Management of Current FY OWP and Budget

Task/Activity		Resp. Agency	Schedule
2.1	Administer/amend and oversee subrecipient cooperative agreements (general and RSTP) with local agency subrecipients.	SRTA	On-going
2.2	Track staff hours on work tasks and review budget expenditures.		
2.3	Prepare and submit invoices and quarterly progress reports to Caltrans, including SRTA and sub-recipient activity, as well as Disadvantaged Business Enterprise (DBE) reporting forms.		Quarterly
2.4	Prepare bi-yearly DBE reporting to submit to Caltrans, Headquarters.		Apr and Oct annually
2.5	Prepare and submit Year End Package and OWP Final Products to Caltrans District.		Due Aug 31 annually

Product 3: OWP Amendments

Task/Activity		Resp. Agency	Schedule
3.1	Prepare staff report and budget documents for SRTA Board of Directors approval (typically 2-3 amendments per year).	SRTA	As needed
3.2	Coordinate with Caltrans District 2 and submit required documentation to Caltrans for federal and state approval.		

Product 4: Prepare Next FY OWP

Task/Activity		Resp. Agency	Schedule
4.1	Annual OWP coordination meeting with Caltrans, FHWA, and FTA.	SRTA	Nov/Dec annually
4.2	Prepare and present regional planning priorities for board of directors' approval.		Oct - Dec annually
4.3	Prepare and distribute local agency call for planning projects based on regional planning priorities, Federal Planning Factors, and California Planning Emphasis Areas, and evaluate proposals. May depend on available funding.		Aug - Jan annually
4.4	Update prospectus and prepare draft FY 2020/21 work elements.		Nov - Feb annually
4.5	Analyze SRTA staff and labor needs, allocate staff hours across work elements, and prepare draft budget, including: personnel, services and supplies, consultant work, local agency sub-allocations, and indirect costs.		
4.6	Prepare and present draft OWP to board of directors for review and comment.		Feb annually
4.7	Submit draft OWP to state and federal agencies for review and comment.		Mar annually
4.8	Revise draft OWP to include federal and state comments and recommendations.		Mar - Apr annually
4.9	Prepare and present final OWP to board of directors for adoption.		Apr annually
4.10	Prepare and submit annual sub-recipient cooperative agreements to sub-recipients. File SCAs and issue Notices to Proceed upon full execution.		May - Jun annually
4.11	Submit final OWP to Caltrans for state and federal approval.		

WORK ELEMENT 702.03 — Grant Writing and Technical Assistance

Agency: **SRTA** | **Total Budget (FY 2020/21): $ 23,978** | **Estimated Budget (FY 2020/21): $ 23,978**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21				FY 2021/22			
	Expenditures		Revenue by Fund Source ($)		Expenditures		Revenue by Fund Source ($)	
SRTA	**Direct**	**Indirect**	**LTF**		**Direct**	**Indirect**	**LTF**	
Personnel	$ 13,336	$ 10,122	$ 23,458	$ -	$ 13,336	$ 10,122	$ 23,458	$ -
Services & Supplies	$ 200		$ 200	$ -	$ 200	$ -	$ 200	$ -
Human Resources	$ 320		$ 320	$ -	$ 320	$ -	$ 320	$ -
Consultant (TBD)	$ -		$ -					
TOTAL:	**$ 13,856**	**$ 10,122**	**$ 23,978**	**$ -**	**$ 13,856**	**$ 10,122**	**$ 23,978**	**$ -**

Previous Accomplishments

Previous efforts, including but not limited to the development and support of grant applications through the Affordable Housing & Sustainable Communities (AHSC) program; Transit and Intercity Rail Capital Program (TIRCP); Fostering Advancements in Shipping and Transportation for the Long-term Achievement of National Efficiencies (FASTLANE) program; Transportation Investment Generating Economic Recovery (TIGER) program; Active Transportation Program (ATP); Caltrans Sustainable Communities Planning Grant Program, Trade Corridors Enhancement Program (TCEP), and Better Utilizing Investments to Leverage Development (BUILD) Program.

Objective

This work element consolidates efforts previously dispersed throughout prior year OWPs to develop new projects, partnerships, and grant applications. Establishing a dedicated grant writing and technical assistance work element and funding it entirely with LTF ensures that federal planning funds are not used to for ineligible activities such as develop capital grant applications. Also, because these are new projects in development, there is typically no dedicated work element in place to charge this work, which typically requires >40 hours to develop and submit each application. This new work element remedies this issue. Upon award of grants for specific projects, they are amended into the OWP under their own unique work elements.

Discussion

Transportation funding has transitioned in recent years from predominately formula-based allocations to a highly competitive discretionary funding environment. In addition to newer federal programs, the State of California has introduced a number of Greenhouse Gas Reduction Fund (GGRF) funded programs that fund capital roadway projects, transit capital and operating projects, and non-motorized planning and capital projects. Furthermore, a number of past funding avenues have been consolidated into ultra-competitive programs such as the Active Transportation Program (ATP). SRTA plays a key role in tracking current and new grant program opportunities, competing directly for grants, and assisting local partner agencies in seeking grants for projects that help to implement SRTA's adopted Regional Transportation Plan (RTP). The funding assumptions and performance goals found in the adopted RTP are premised on the successful pursuit of these discretionary funding sources. Due to tight grant program timelines and large variations in work effort required, SRTA maintains a technical services contracts with consultant to augment SRTA staff time.

Product 1: Develop projects to compete effectively for discretionary funding

Task/Activity		Resp. Agency	Schedule
1.1	Track existing and emerging state and federal grant opportunities. Perform research into applicable programs and participate in grant workshops as needed.	SRTA	Jul 2020 - Jun 2022
1.2	Communicate with and provide technical assistance to local agencies, human service transportation providers, and private industry partners to identify project needs and align these needs with applicable grant program funding opportunities.		
1.3	Develop project work scopes and organize interagency and community partnerships and resources.		

Product 2: Grant development consultant contract

Task/Activity		Resp. Agency	Schedule
2.1	Administer procurement process for consultant services.	SRTA	Jul 2020 - Jun 2022
2.2	Manage consultant contracts, including review of invoices and progress made on deliverables.		
2.3	Consultant work as required to develop grant applications. *Deliverable(s): grant application package(s).*	Consultant	

WORK ELEMENT 703.01 — Active Transportation Planning

Agency: SRTA **Total Budget (FY 2020/21): $ 116,790** Estimated Budget (FY 2020/21): $ **114,790**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21									FY 2021/22				
	Expenditures		Revenue by Fund Source ($)							Expenditures		Revenue by Fund Source ($)		
SRTA	Direct	Indirect	FHWA PL	Toll Credits	Total FHWA PL	LTF	PPM	FHWA PL C/O	Total FHWA PL C/O	Direct	Indirect	FHWA PL	Toll Credits	Total FHWA
Personnel	$ 62,698	$ 47,588	$ 37,435	$ 4,850	$ 42,285	$ -	$ 68,000	$ -	$ -	$ 62,698	$ 47,588	$ 97,635	$ 12,650	$ 110,285
Services & Supplies	$ 3,000		$ 2,656	$ 344	$ 3,000		$ -			$ 3,000	$ -	$ 2,656	$ 344	$ 3,000
Human Resources	$ 1,505		$ 1,332	$ 173	$ 1,505		$ -			$ 1,505	$ -	$ 1,332	$ 173	$ 1,505
Bike Month Promo	$ 2,000													
TOTAL:	**$ 69,202**	**$ 47,588**	**$ 41,423**	**$ 5,367**	**$ 46,790**	**$ -**	**$ 68,000**	**$ -**	**$ -**	**$ 67,202**	**$ 47,588**	**$ 101,624**	**$ 13,166**	**$ 114,790**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

A Transportation Development Act (TDA) 2% set aside program for bicycle and pedestrian improvements was created in 2013, including the adoption of project funding priorities. Funding was provided to the City of Shasta Lake to develop an Active Transportation Program (ATP) grant application for the Churn Creek Trail Project. Project construction funding was provided to: the City of Anderson for construction of a trail segment connecting Balls Ferry Road to Anderson River Park; the City of Redding for the Riverside Drive and Browning Street bicycle and pedestrian projects; and county of Shasta for projects on Park and Tamarack Ave. and Tamarack Ave. in Burney. SRTA participated in joint efforts with Healthy Shasta to develop and fund a bicycle route bikeway signage program in the City of Anderson. SRTA worked with Healthy Shasta and FarNorCalGIS to prepare a GIS-based bicycle parking inventory and web map viewer. Program guidelines for Rural Bike Lanes and Sidewalks to Transit (BLAST) Program adopted. SRTA hosted a series of Association of Pedestrian and Bicycle Professionals (APBP) webinars. Collectively, these projects and activities reacted to active transportation needs without a clear overarching plan and vision. The GoShasta Regional Active Transportation Plan was adopted in February 2018 to address this issue. Regional funds and technical assistance is now prioritized for implementation of this plan, developed collaboratively with local jurisdications and the public. Complementary efforts led by SRTA's partners include the Downtown Redding Tranportation Plan, Downtown Redding Specific Plan Update, and the Caltrans District 2 SR 273 active transportation outreach effort. New projects funded include the Riverside Trail (aka Diestelhorst to Downtown Class IV Cycletrack). SRTA also programed regional funds to design the Downtown to Turtle Bay connection.

Objective

To implement the GoShasta Regional Active Transportation Plan (adopted February 2018) and increase the share of trips made via bicycle and walking. Ambitious targets for the reduction of vehicle miles traveled and associated greenhouse gas emissions documented in the RTP/SCS cannot be achieved using incremental implementation of outdated strategies serving geographically dispersed development patterns and segregation land uses. A new generation of intrastructure, policies, and programs, combined with supportive land use, is required. The regional vision and strategies presented in the adopted GoShasta Regional Active Transportation Plan describes the next generation of facilities, programs, and policies required to achieve the RTP/SCS. This work element helps to focus regional resources and effort to expedite the planning and funding of GoShasta priorities, including the creation of active transportation 'trunk lines'. Coordination with WE 701.13 (SCS Incentives) is used to encourage transportation-efficient land use patterns within strategic growth areas and corridors.

Discussion

Public interest and usage of 'active' (i.e. bicycle and pedestrian) travel options continues to grow in the Shasta Region. SRTA's plans and investments support the development of safe and convenient infrastructure; connectivity between the region's trails and the urban network; maintenance of existing bicycle and pedestrian facilities; integration with public transportation; and complete streets. These strategies play a key role in SRTA's Sustainable Communities Strategy (SCS) for reducing vehicle miles traveled and associated greenhouse gas emissions. Federal funding programs for bicycle and pedestrian improvements have been consolidated and are now awarded competitively. Projects proposed for funding must eventually be part of an adopted Active Transportation Plan. GoShasta services this purpose and guides regional investments. As part of the regional planning process and local implementation thereof, SRTA coordinated with Caltrans District 2 and local jurisdictions on their respective planning processes and provided technical support where appropriate.

Product 1: Active Transportation planning, policy development and education

Task/Activity		Resp. Agency	Schedule
1.1	Host and participate in bicycle and pedestrian planning and policy workgroups and advisory committees.*Deliverable(s): Meeting agendas.*	SRTA	Jul 2020 - Jun 2022
1.2	Host active transportation educational opportunities (E.g. seminars, webinars, trainings, etc.) for local and regional transportation partners. *Deliverable(s): Sign-in sheets*		
1.3	Work with stakeholders to generate and offer support and participation in active transportation projects, programs, promotion, and grant applications. *Deliverable(s): support letters and other contributions.*		
1.4	Utilize "big data", video-based bike-ped counts, and other data sources to assess active transportation volumes, route selection, trip duration, etc. before and after project implementation, and to validate planning assumptions and provide more substantive support for grant applications. Travel data collection carried out by consultant funded through Work Element 701.11.*Deliverable(s): Samples of reports generated.*		
1.5	Provide the city of Redding data and other support needed to maintain regionwide active transportation facility data for GIS mapping.		
1.6	Participate in active transportation planning led by local agencies and Caltrans District 2, including the District 2 Active Transportation Plan.		

Product 2: Provide Active Transportation Technical Assistance to Local Agencies and Organizations

Task/Activity		Resp. Agency	Schedule
2.1	Monitor funding opportunities for bicycle and pedestrian planning and construction.	SRTA	Jul 2020 - Jun 2022
2.2	Provide technical assistance, as needed, for local agencies to prepare 1) bicycle and pedestrian projects that establish or extend active transportation trunk line alignments; 2) bicycle and pedestrian project nominations for SRTA's Non-Motorized Program; and 3) project concepts and preliminary designs to support grant seeking (for those efforts not otherwise falling under Shasta Trunk Lines (WE 703.05)). Projects should be consistent with the GoShasta Regional Active Transportation Plan. *Deliverable(s): technical assistance products such as preliminary design renderings.*	SRTA	
2.3	Provide technical support, as needed, for community-based organizations seeking to improve the active transportation user experience, including amenties and programmatic support tasks documented in GoShasta.	SRTA	

Product 3: Manage SRTA's non-motorized programs

Task/Activity		Resp. Agency	Schedule
3.1	Administer and manage Rural BLAST Program and 2% TDA bicycle and pedestrian set-aside, including accounting and project monitoring, for projects that are consistent with the GoShasta Regional Active Transportation Plan. *Deliverable(s): Non-Motorized Program Tracking Spreadsheet and quarterly reports from subrecipients.*	SRTA	Jul 2020 - Jun 2022

WORK ELEMENT 703.05 — GoShasta Trunk Lines

Agency: SRTA **Total Budget (FY 2020/21): $ 356,071** **Estimated Budget (FY 2020/21): $ 200**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21							FY 2021/22						
	Expenditures		Revenue by Fund Source ($)					Expenditures		Revenue by Fund Source ($)				
SRTA	Direct	Indirect	PPM	FTA 5304	FHWA C/O Cash	Toll Credits Cash	FHWA C/O Total	Direct	Indirect	PPM	FTA 5304	FHWA C/O Cash	Toll Credits Cash	FHWA Total
Personnel	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Services & Supplies	$ 200		$ 200	$ -	$ -	$ -	$ -	$ 200	$ -	$ 200	$ -	$ -	$ -	$ -
Human Resources	$ -		$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
								$ -	$ -	$ -	$ -	$ -	$ -	$ -
Consultant (tbd)	$ 355,871		$ -	$355,871	$ -		$ -		$ -	$ -		$ -	$ -	$ -
TOTAL (FY 18/19):	**$ 356,071**	**$ -**	**$ 200**	**$355,871**	**$ -**	**$ -**	**$ -**	**$ 200**	**$ -**	**$ 200**	**$ -**	**$ -**	**$ -**	**$ -**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

This is a new work element created in anticipation of a FY 20/21 Sustainable Transportation Planning Grant for 'Shasta Trunk Lines: Regional Active Transportation Network for All'. If awarded, a consultant will be contracted to carry out the scope of work.

Objective

To plan a series of capital grant-ready active transportation projects that: 1) implement the GoShasta Active Transportation Plan and help achieve RTP/SCS goals performance outcomes; and 2) help the region meet performance targets for active transportation mode share and safety. Deliverables are coordinated with the Regional Non-Motorized Program matching funds when seeking discretionary grant funds.

Discussion

This project will be used to turn the region's conceptual network of active transportation 'trunk lines' into a pipeline of locally vetted, grant ready projects. Trunk lines, as defined by the GoShasta Regional Active Transportation Plan, are high quality active transportation facilities designed for all ages and abilities. The trunk line network will feature physical separation from motor vehicles, protected intersections, grade separations, and other strategies designed to increase user safety and reduce stress. Trunk lines will serve strategic growth areas (i.e. areas designated in the Sustainable Communities Strategy for improved jobs-housing balance, mixed-use infill and redevelopment, and multimodal infrastructure and services) and connect these areas to other activity centers and major trip origins/destinations. The proposed project is the culmination of years of planning groundwork, partnership building, and alignment of local and regional programs. The project fills the final gap in competing for ATP and other capital grant funding opportunities.

Product 1: Procurement and Kick-Off Meeting

Task/Activity		Resp. Agency	Schedule
1.1	Consultant Procurement - Prepare request for proposals, procure consultant. *Deliverable(s): RFP and technical services agreement.*	SRTA	Jul 2020 - Jun 2023
1.2	Kick-Off Meeting - Kick-off meeting between SRTA, consultant and Caltrans to discuss project expectations, roles, responsibilities, timing, grant administration, etc.	SRTA, Consultant Caltrans	Jul 2020 - Jun 2023

Product 2: Grant Administration and Project Management

Task/Activity		Resp. Agency	Schedule
2.1	Execute state grant contract and provide project management, including communications, reviewing delierables, and budgeting.	SRTA	
2.2	Review and process consultant invoices and requests for reimbursement. *Deliverable(s): Invoices and requests for reimbursement.*	SRTA, Consultant	Jul 2020 - Jun 2023
2.3	Grant reporting to Caltrans. *Deliverable(s): Quarterly and final reports*		

Product 3: Public Outreach and Partner/Stakeholder Communication

Task/Activity		Resp. Agency	Schedule
3.1	Project Workgroup - Organize a workgroup meeting between SRTA, consultant, project partners, and established advisory committees to describe the proposed project's nexus with adopted plans, programs, and the Shasta Trunk Line Network.	SRTA, consultant, Caltrans, other project partners	Jul 2020 - Jun 2023
3.2	Project Communication - Conduct project team meetings and communication to review ongoing work; discuss upcoming tasks; schedule 2-4 different types of engagement opportunities per project; and ensure adequate interagency communication and coordination.		Jul 2020 - Jun 2023
3.3	Outreach Meetings - Develop and administer public outreach, including relevent community-based organizations and disadvantaged communities.		Jul 2020 - Jun 2023
3.4	Temporary Built Environment Demonstrations - SRTA will work with a community-based organization and willing local agencies to set up a temporary cycle track, bulb-out, parklet, etc., as needed, during the outreach period.		Jul 2020 - Jun 2023
3.5	Technical Memo on Outreach and Stakeholder Communication - Summary of outreach and stakeholder communication. *Deliverable(s): Technical memorandum summarizing outreach and stakeholder communication and results*	Consultant, SRTA	Jul 2020 - Jun 2023

Product 4: Shasta Active Transportation Trunk Line Network Expansion

Task/Activity		Resp. Agency	Schedule
4.1	Conceptual Corridor Alignments and Layouts - Analyze and present context-appropriate alignments and layouts up to 20 trunk line network corridors connecting major destinations in and between the region's strategic growth areas (SGAs).	Consultant	Jul 2020 - Jun 2023
4.2	Alignment and Layout Recommendations (Including Preliminary Cost Estimates) - Recommend active transportation alignments and layouts for up to 20 corridors in and between SGAs informed by input received from community outreach. Prepare preliminary cost estimates at a level appropriate for an ATP or other similar grant application (roughly 10% level of design).	SRTA, Consultant, and Project Partners	Jul 2020 - Jun 2023
4.3	Wayfinding Signage and Trail Maps - In coordination with SRTA and local jurisdictions, design wayfinding and other signage, including trail maps – both physical on-site resources and a web-accessible map.		Jul 2020 - Jun 2023
4.4	Technical Memo for Alignments, Layouts, and Wayfinding System - Summary of non-motorized network corridor alignments and layouts. *Deliverable(s): Technical memorandum summarizing corridor alignment and layout results, as well as the agreed upon wayfinding system.*	Consultant	Jul 2020 - Jun 2023

Product 5: Final Report

Task/Activity		Resp. Agency	Schedule
5.1	Draft Final Report - Prepare draft final report with implementation and next steps, circulate for review and make revisions as appropriate. *Deliverable(s): Draft report.*	SRTA, Consultant	Jul 2020 - Jun 2023
5.2	Final Report - Final report printing and circulation. Deliverable(s): Final report.	Consultant	Jul 2020 - Jun 2023
5.3	Presentation of Final Report - Present final report (totaling 6-8 final presentations) to project team boards and councils, Caltrans executive management, SRTA board, and the Shasta Trunk Lines Committee.		Jul 2020 - Jun 2023

WORK ELEMENT 704.01 — Public Information and Participation

Agency: SRTA **Total Budget (FY 2019/20): $ 81,794** **Estimated Budget (FY 2020/21): $ 82,088**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21								FY 2021/22					
	Expenditures		Revenue by Fund Source ($)						Expenditures		Revenue by Fund Source ($)			
SRTA	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA PL	LTF	Total FHWA PL C/O	PPM	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA	LTF
Personnel	$ 41,169	$ 31,247	$ 23,603	$ 3,058	$ 26,661	$45,755			$41,169	$ 31,247	$ 23,603	$ 3,058	$ 26,661	$ 45,755
Services & Supplies	$ 2,000		$ 1,771	$ 229	$ 2,000	$ -			$ 2,000	$ -	$ 1,771	$ 229	$ 2,000	$ -
Human Resources	$ 988		$ 875	$ 113	$ 988	$ -			$ 988	$ -	$ 875	$ 113	$ 988	$ -
						$ -			$ -	$ -	$ -	$ -	$ -	$ -
Consultant (CivicPlus hosting)	$ 5,890		$ 5,214	$ 676	$ 5,890	$ -			$ 6,185	$ -	$ -	$ -	$ -	$ 6,185
SSL Certificate/Misc.	$ 500		$ 443	$ 57	$ 500	$ -			$ 500	$ -	$ -	$ -	$ -	$ 500
TOTAL:	**$ 50,547**	**$ 31,247**	**$ 31,905**	**$ 4,134**	**$ 36,039**	**$45,755**	**$ -**	**$ -**	**$50,841**	**$ 31,247**	**$ 26,248**	**$ 3,401**	**$ 29,649**	**$ 52,440**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Performed SRTA Board of Directors and TAC meetings; adopted 2019 Public Participation Plan; updated Title VI plan and Limited English Proficiency Plan; managed social media announcements on Facebook and Twitter accounts. Developed and produced agency report to convey recent, current, and planned projects and programs and to invite and encourage broad-based community participation. Carried out procurement process and contracted for 5-year web hosting. Drafted new agency website design.

Objective

To be transparent in all agency activities and decision-making processes. To provide information and resources that are accessible, approachable, and meaningful to SRTA's broad range of customers, including the general public, public agency partners, and other stakeholders affected by or interested in the agency's plans, programs, and decisions. Increase public awareness about SRTA, its projects and how they are impacted by, or impact, the public.

Discussion

As the state-designated Regional Transportation Planning Agency (RTPA) and federally-designated Metropolitan Planning Organization (MPO) for Shasta County, SRTA plays a central role in creating, strengthening, and leveraging partnerships to meet regional challenges and opportunities. SRTA's primary public communication tool is the board of directors meetings held five times per year and augmented as needed with special meetings. In addition, SRTA maintains a Shasta Public Participation and Partnership Plan (Title VI) outlining SRTA's process for providing all affected or otherwise interested stakeholders with reasonable opportunities to be involved in the metropolitan transportation planning and programming process. As described in this plan, SRTA considers each activity individually and utilizes strategies designed to facilitate public access, awareness, and/or action. SRTA's most popular and effective tool for day-to-day outreach activities is the agency's website, which now features community engagement tools. Social media applications, including Facebook and Twitter, are also utilized. Appendix A of the plan documents SRTA's procedures directing the roles, responsibilities, and key decision points for consultation with Tribal Governments and Federal Land Management Agencies pursuant to 23 CFR 450.316 (e) (see www.srta.ca.gov/166/Public-Participation).

Product 1:	Agency website (www.srta.ca.gov)		
Task/Activity		**Resp. Agency**	**Schedule**
1.1	Ongoing updates and periodic refreshing of agency website.	SRTA	Ongoing
1.2	Website services, including web-domain hosting, security certificate, and social media.	Services & Supplies	Annual
1.3	Manage online community engagement tools, including Facebook, Twitter, and community voice modules on agency website.	SRTA	Jul 2020 - Jun 2022

Product 2:	Public Information and Notifications		
Task/Activity		**Resp. Agency**	**Schedule**
2.1	Provide information to the public regarding regional transportaton infrastructure and services, including but not limited press releases, social media, and presentations to community groups.	SRTA	Jul 2020 - Jun 2022
2.2	Provide ready-to-publish information to member agencies on transportation projects with a regional funding component, for use in local public outreach efforts.	SRTA, Consultant	
2.3	Legal notices and advertisments regarding SRTA planning and programming activities.	Services & Supplies	

Product 3:	Shasta Public Participation and Partnership Plan (Title VI)		
Task/Activity		**Resp. Agency**	**Schedule**
3.1	Track efforts described in the 2019 Shasta Public Participation and Partnership Plan (Title VI) (i.e. the 3 A's: Access, Awareness, and Action).		Jul 2020 - Jun 2022

WORK ELEMENT 705.02 — GIS Applications

Agency: **SRTA** | **Total Budget (FY 2020/21): $ 43,428** | **Estimated Budget (FY 2020/21) $ 43,428**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**	**Direct**	**Indirect**	**FHWA PL**	**Toll Credits***	**Total FHWA**
Personnel	$ 10,279	$ 7,802	$ 16,007	$ 2,074	$ 18,081	$ 10,279	$ 7,802	$ 16,007	$ 2,074	$ 18,081
Services & Supplies	$ 200		$ 177	$ 23	$ 200	$ 200	$ -	$ 177	$ 23	$ 200
Human Resources	$ 247		$ 218	$ 28	$ 247	$ 247	$ -	$ 218	$ 28	$ 247
Consultant:										
ArcGIS Licenses	$ 9,900	$ -	$ 8,764	$ 1,136	$ 9,900	$ 9,900	$ -	$ 8,764	$ 1,136	$ 9,900
Consultant Services (Synergy)	$ 15,000	$ -	$ 13,280	$ 1,721	$ 15,000	$ 15,000	$ -	$ 13,280	$ 1,721	$ 15,000
						$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ 35,626**	**$ 7,802**	**$ 38,447**	**$ 4,981**	**$ 43,428**	**$ 35,626**	**$ 7,802**	**$ 38,447**	**$ 4,981**	**$ 43,428**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Participated in Far North Regional GIS Council (FNRGC); managed the FarNorCalGIS platform; utilized GIS data and analyses in support of the agency's work program; and developed standards and graphic templates for use in agency documents. Developed and prepared a long-term management plan and disaster recovery plan for the FarNorCalGIS platform. Distributed 2016 orthoimagery to server and individuals by request, including USGS and private companies.Developed a new logo utilizing GIS for the Upstate Plug-In Electric Vehicle Region and presented to stakeholders. Reviewed next steps (version 2.0) of FarNorCalGIS, and participated in a seminar from Esri regarding transitioning to new version of their software, ArcGIS Pro.

Objective

GIS serves as the technical foundation for planning, policy analysis, performance measuring, and other core agency work elements. Objectives include: eliminate technical barriers to planning and policy analysis; better engage the public and community stakeholders via maps and visualizations; promote consistent and compatible data and technology standards; improve data quality, accuracy, and completeness; enhance access to GIS data resources; and facilitate the exchange of data between data producers and data consumers.

Discussion

SRTA continues to expand its technical and regional data sharing role, with a focus on developing and maintaining countywide land use and transportation-related GIS data. Additional data layers, including US Census and economic data, are likewise being added to enhance spatial analysis capabilities. GIS data is integrated into the ShastaSIM Travel Demand Model and is used to assist with development of the Sustainable Community Strategy (SCS) and tracking performance toward RTP objectives.

Product 1: Regional GIS Program

Task/Activity		Resp. Agency	Schedule
1.1	Maintain requisite GIS licensing needed for SRTA operations.	SRTA	Jul 2020 - Jun 2022
1.2	Maintain and enhance agency GIS capabilities, including participation in GIS training.		
1.3	Participate in interagency GIS user groups.		

Product 2: On-call GIS Support Services

Task/Activity		Resp. Agency	Schedule
2.1	Maintain on-call GIS consultant services contract.	SRTA	Jul 2020 - Jun 2022
2.2	Miscellaneous on-call GIS support for other work elements and SRTA's member agencies (major work tasks involving GIS are included in appropriate work elements)	Consultant	
2.3	Procurement new on-call GIS consultant services contract.	Consultant	

WORK ELEMENT 705.05 — Travel Demand Modeling

Agency: SRTA **Total Budget (FY 2020/21): $ 79,531** **Estimated Budget (FY 2020/21): $ 82,631**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA	Direct	Indirect	FHWA PL	Toll Credits*	Total FHWA
Personnel	$ 19,725	$ 14,972	$ 30,717	$ 3,980	$ 34,697	$ 19,725	$ 14,972	$ 30,717	$ 3,980	$ 34,697
Services & Supplies	$ 200		$ 177	$ 23	$ 200	$ 200	$ -	$ 177	$ 23	$ 200
Human Resources	$ 473		$ 419	$ 54	$ 473	$ 473	$ -	$ 419	$ 54	$ 473
Consultant Services (DKS)	$ 36,900		$ 32,668	$ 4,232	$ 36,900	$ 40,000	$ -	$ 35,412	$ 4,588	$ 40,000
Cube Software License	$ 7,260		$ 6,427	$ 833	$ 7,260	$ 7,260	$ -	$ 6,427	$ 833	$ 7,260
Land Use Model Consultant (Product 4)	$ -		$ -	$ -	$ -					
TOTAL:	**$ 64,559**	**$ 14,972**	**$ 70,408**	**$ 9,122**	**$ 79,531**	**$ 67,659**	**$ 14,972**	**$ 73,153**	**$ 9,478**	**$ 82,631**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

SRTA's activity-based travel demand model (ShastaSIM) was updated and a new version (ShastaSIM v1.2) was adopted on October 9, 2018. The updated model reflects new policies and strategies in SRTA's 2018 Regional Transportation Plan and Sustainable Communities Strategy (RTP/SCS). Regional partners provided input and data regarding the 2018 update of the model. The ShastaSIM Model Development Report and Model User Guide were updated. All files can be found online at: https://www.srta.ca.gov/174/Travel-Demand-Modeling. SRTA provided a set of ArcGIS online maps for regional partners that summarize the ShastaSIM v1.2 model outputs for agency transportation planning studies and projects. SRTA provided model files to various consutlants and responded to travel model questions.

Objective

Manage and maintain the region's activity-based travel demand model (ShastaSIM) consistent with state and federal law in support of regional planning and programming activities and other work elements.

Discussion

MPOs are required to develop and maintain a travel demand forecast model that meets FHWA and FTA requirements per Title 23 U.S.C. Section 134, and California requirements as specified under Chapter 3 of the 2017 Regional Transportation Plan (RTP) Guidelines for Metropolitan Planning Organizations (MPO). The 2017 Regional Transportation Plan (RTP) Guidelines also specify certain capabilities for medium-sized MPOs (Sections 3.4 and 3.5). The ShastaSIM travel demand model fulfills these requirements. ShastaSIM measures the impact of population growth and planned or anticipated land development and calculates various transportation and mobility-related performance metrics for any given planning year. ShastaSIM informs decision makers as to the location and timing of improvements needed to maintain adequate level of service. Outputs from ShastaSIM and travel model post-processing are utilized in various planning documents including, but not limited to: the RTP, RTIP, FTIP (23 USC 134), corridor studies, special projects, and air quality conformity. ShastaSIM requires specialized software and extensive input data, including household travel surveys, socio-economic demographics, and parcel-level land use characteristics. Post-processing routines are required for procedures not found in ShastaSIM, such as calculations of mobile source emissions. SRTA may contact TMIP staff to determine an appropriate time to conduct a peer review given SRTA's RTP schedule.

SRTA has applied for funding, in partnership with California's "Small 6" MPOs, to develop a land use model to integrate with ShastaSIM. Should the project received funding, SRTA will be developing a new regional land use model in preparation for the 2022 RTP/SCS.

Product 1: SRTA-led operation and maintenance of ShastaSIM activity-based travel demand model

Task/Activity		Resp. Agency	Schedule
1.1	Manage a regionally representative technical advisory committee, known as the Shasta Model Users Group (SMUG).	SRTA, Consultant	Jul 2020 - Jun 2022
1.2	Perform routine updates and refinements of ShastaSIM, including actual and scheduled network changes, traffic count data, land use assumptions, speed limit information, population growth forecast update, and other inputs as needed.		
1.3	SRTA-led operation of TDM in support of other work elements.		

Product 2: Consultant-led operation and maintenance of ShastaSIM activity-based travel demand model

Task/Activity		Resp. Agency	Schedule
2.1	Perform routine updates and refinements to TDM as directed, including actual and scheduled network changes, traffic count data, land use assumptions, speed limit information, population growth forecast update, and other inputs as needed.	Consultant	Jul 2020 - Jun 2022
2.2	Consultant-led operation of TDM in support of other work elements. Deliverable include model outputs and post-processing (e.g. emissions) outputs.		

Product 3: Education and training for operation of travel demand modeling

Task/Activity		Resp. Agency	Schedule
3.1	SRTA staff participation in national or statewide travel demand modeling technical training and practitioner workgroups.	SRTA	As needed
3.2	Consultant-administered training for SRTA staff on TDM operation, maintenance, and emissions post-processing. Includes materials and training.	SRTA, Consultant	

Product 4: Model Updates for 2022 RTP/SCS

Task/Activity		Resp. Agency	Schedule
4.1	Review and update land use development and jobs information. Review data on future growth forecasts and update model forecasts as appropriate.	SRTA, Consultant	Jul 2020 - October 2022
4.2	Review and update transportation and transit network link data. Review Regional traffic count data and update links as necessary.		
4.3	Review 2020 US Census data and update model files as necessary		
4.4	Review SB 375 data reporting requirements and integrate workflow to produce results to directly incorporate into necessary reports.		
4.5	Update ShastaSIM model users guide and present final ShastaSIM regional travel demand model, consistent with 2022 RTP/SCS, to SRTA Board of Directors for approval.	SRTA	October 2022 (tentative)

Product 5: Integrated Land Use Model and Development Monitoring Framework

Task/Activity		Resp. Agency	Schedule
5.1	Administration - Provide assistance in administering the grant. Review project deliverables. Review consultant invoices for accuracy and completeness. Submit support information regarding SRTA in-kind and cash match funds. Assist with consultant procurement process. Particiapte in project meetings, regular communication and MPO Technical Advisory Committee (TAC) meetings.	SRTA	Jul 2020 - Jun 2022
5.2	Model Development - Review applicable models, frameworks, and key data to determine appropriate model for the region. Develop model framework. Collect and prepare necessary data. Work with MPO TAC and consultant to prepare regional land use model. Participate in model calibration/validation exercises. Work with MPO TAC and consultant to integrate land use model w/ SRTA's activity-based model (ShastaSIM).	SRTA	Jul 2020 - Jun 2022
5.3	Outreach - Work with MPO TAC to conduct outreach activities with the public and regional partners. Provide updates to SRTA Board of Directors on project progress as needed. Share all documents on SRTA's website.	SRTA	Jul 2020 - Jun 2022
5.4	SRTA Board of Directors adoption of land use model.	SRTA	TBD

WORK ELEMENT 706.02 — Public Transportation Planning & Coordination

Agency: SRTA | **Total Budget (FY 2018/19): $ 206,952** | **Estimated Budget (FY 2020/21): $ 202,085**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations & Funding Requirements	FY 2020/21									FY 2021/22								
	Expenditures		Revenue by Fund Source ($)							Expenditures		Revenue by Fund Source ($)						
SRTA	Direct	Indirect	FTA 5303	Toll Credits*	FTA 5303 Total	FTA 5303 C/O	Toll Credits *	FTA 5303 C/O Total	LTF	Direct	Indirect	FTA 5303	Toll Credits *	FTA 5303 Total	FTA 5303 C/O	Toll Credits *	FTA 5303 C/O Total	LTF
Personnel	$112,919	$ 85,706	$58,865	$7,627	$66,492	$7,637	$ 989	$ 8,626	$123,507	$ 112,919	$85,706	$ 57,315	$7,426	$64,741	$33,000	$4,275	$ 37,275	$ 96,609
Services & Supplies	$ 750		$ 436	$ 56	$ 492	$1,066	$ 138	$ 1,204		$ 750	$ -	$ 664	$ 86	$ 750				$ -
Human Resources	$ 2,710		$ 1,574	$ 204	$ 1,778	$ 825	$ 107	$ 932		$ 2,710	$ -	$ 2,399	$ 311	$ 2,710				$ -
Consultant (TBD)	$ 4,867		$ 4,309	$ 558	$ 4,867													
TOTAL:	**$121,247**	**$ 85,706**	**$65,184**	**$8,445**	**$73,629**	**$9,528**	**$ 1,234**	**$ 10,762**	**$123,507**	**$ 116,380**	**$85,706**	**$ 60,378**	**$7,823**	**$68,201**	**$33,000**	**$4,275**	**$37,275**	**$ 96,609**

Toll Credits are shown for matching purposes only and are not considered revenue

Previous Accomplishments

Performed annual Transit Needs Assessment; managed Social Services Transportation Advisory Council (SSTAC); Provided technical assistance to Federal Transit Administration (FTA) grant applicants. Reviewed FTA grant proposals and presented to the board of directors for approval. Restructured and enhanced the Unmet Transit Needs process. Tracked Greenhouse Gas Reduction Fund transit programs. A Memorandum of Understanding was developed and executed (July 2018) between SRTA, Redding Areas Bus Authority, and Shasta County Department of Public Works for the purpose of coordination of ongoing transit planning and programming of state/federal funds that support the ongoing and future development of transit services in the Redding urbanized area and the Shasta Region.

Objective

Meet transit planning mandates required by law; ensure public transportation is community-responsive in a dynamic and changing service environment; and make progress toward RTP goals by continually improving public transportation service, efficiency, and performance.

Discussion

Under California's Transportation Development Act (TDA), SRTA is required to perform the annual unmet transit needs assessment and organize the Social Services Transportation Advisory Committee (SSTAC). The Coordinated Human Services Transportation Plan is a federally mandated plan that prioritizes transportation services for funding and implementation, with an emphasis on transportation needs of persons with disabilities, older-adults and individuals of limited means. This plan is updated every five years.

Product 1: Transit Coordination

Task/Activity		Resp. Agency	Schedule
1.1	Communication and coordination with intercity public transportation providers and public transportation providers operating in surrounding regions needed, including participation in discussions related to 'Shasta 211' services, as needed.	SRTA	Jul 2020 - June 2022
1.2	Participate in interagency meetings and workshops that support public transit planning, including: CalACT, transit board meetings, and/or similar such meetings.		
1.3	Discuss and develop scopes of work for projects that are eligible for FTA 5307, 5311, and 5339 funding. Discuss options for obtaining more funds for the region, including discretionary FTA grants such as 5311(c), 5311(f), and 5339(c).		
1.4	Discuss and develop scopes of work for projects that are eligible for California State of Good Repair and other state funding. Discuss options for obtaining more funds for the region.		

Product 2: Public transportation data and analysis

Task/Activity		Resp. Agency	Schedule
2.1	Collect and review transit performance data.	SRTA	Jul 2020 - June 2022
2.2	Formulate and provide recommendations toward enhancing near-term transit performance and/or efficiencies.		
2.3	Collect, audit, and report progress toward recommendations and performance targets for public transportation at year's end.		
2.4	Update General Transit File Specification (GTFS) files.		

Product 3: FTA grants technical assistance and management

Task/Activity		Resp. Agency	Schedule
3.1	Administer FTA grants and work with local agencies and organizations on developing projects and applying for FTA grants, both regionally apportioned and competitive.	SRTA	Jul 2020 - June 2022

Product 4: 2017 Shasta Coordinated Transportation Plan

Task/Activity		Resp. Agency	Schedule
4.1	Follow-up, and implement, the strategies from the 2017 Shasta Coordinated Transportation Plan.	SRTA	Jul 2020 - June 2022

WORK ELEMENT 706.06 — Greenhouse Gas Reduction Fund Programs

Agency: **SRTA** **Total Budget (FY 2018/19): $ 45,245** **Estimated Budget (FY 2020/21): $ 45,245**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21				FY 2021/22			
	Expenditures		Revenue by Fund Source ($)		Expenditures		Revenue by Fund Source ($)	
SRTA	**Direct**	**Indirect**	**LTF**		**Direct**	**Indirect**	**LTF**	
Personnel	$ 25,320	$ 19,218	$ 44,538		$ 25,320	$ 19,218	$ 44,538	
Services & Supplies	$ 100		$ 100		$ 100	$ -	$ 100	
Human Resources	$ 608		$ 608		$ 608	$ -	$ 608	
TOTAL:	**$ 26,028**	**$ 19,218**	**$ 45,245**	**$ -**	**$ 26,028**	**$ 19,218**	**$ 45,245**	**$ -**

Previous Accomplishments

Reviewed annual Low Carbon Transit Operations Programs (LCTOP) allocation; reported on progress of previous fiscal year (FY) allocations; tracked legislative actions related to LCTOP. Prepared application for FY 2019/20 funds.

Objective

To administer the allocation of regionally apportioned funds from the LCTOP and to develop public transportation projects that meet Greenhouse Gas Reduction Fund (GGRF) programs.

Discussion

LCTOP is a new program funded by auction proceeds from the California Air Resource Board's Cap-and-Trade Program. LCTOP provides operating and capital assistance for transit agencies to reduce greenhouse gas emissions and improve mobility through expansion or enhancement of their systems. SRTA or RABA can serve as the project lead for projects funded with LCTOP. Under this work element, SRTA will pursue other public GGRF transportation funds as well, such as the Transit Intercity Rail Capital Program (TIRCP).

Product 1: Administer LCTOP Funds

Task/Activity		Resp. Agency	Schedule
1.1	Review State Controller's Office LCTOP Eligible Allocation Summary	SRTA	Jul 2020 - June 2022
1.2	Review statutes, rules, and regulations, and pending legislation pertinent to LCTOP funding		
1.3	Review and process invoices for project work completion.		
1.4	Prepare semi-annual progress and final project report		
1.5	Participate in financial and performance auditing.		

WORK ELEMENT 707.01 — Corridor Studies & Project Review

Agency: SRTA **Total Budget (FY 2019/20): $ 34,078** **Estimated Budget (FY 2020/21): $ 34,078**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	**Direct**	**Indirect**	**FHWA C/O**	**Toll Credits***	**Total FHWA C/O**	**Direct**	**Indirect**	**FHWA C/O**	**Toll Credits***	**Total FHWA**
Personnel	$ 19,113	$ 14,507	$ 29,764	$ 3,856	$ 33,620	$ 19,113	$ 14,507	$ 29,764	$ 3,856	$ 33,620
Services & Supplies			$ -	$ -	$ -	$ -	$ -	$ -	$ -	$ -
Human Resources	$ 459		$ 406	$ 53	$ 459	$ 459	$ -	$ 406	$ 53	$ 459
TOTAL:	**$ 19,572**	**$ 14,507**	**$ 30,170**	**$ 3,909**	**$ 34,078**	**$ 19,572**	**$ 14,507**	**$ 30,170**	**$ 3,909**	**$ 34,078**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Project development and coordination for RASL design and contract award process, project development and coordination for North Redding Six Lane, coordination and construction closeout for SR44/Stillwater I-change, present SHOPP projects to TAC and Board, coordination on severe weather event closures.

Objective

To advance priority projects in coordination with Caltrans and ensure the safety, preservation, and performance of the regional network for people and goods.

Discussion

SRTA works with Caltrans staff in project development and construction, particularly where SRTA is a funding partner. SRTA also reviews and comments on land use and transportation projects with regard to impacts to the performance of the regional transportation network and consistency with the regional transportation plan. This element provides funds for the RTPA to conduct special studies for selected corridors, road segments, and key locations to evaluate safety concerns, prepare project alternatives, and then to prepare cost estimates and devise appropriate actions to resolve issues (23 CFR 450.318). In a typical year, SRTA reviews approximately three environmental impact reports (EIRs), two project study reports (PSRs) and one to two Caltrans transportation concept reports (TCRs). SRTA also coordinates with Caltrans on operational issues and closures related to weather, natural disaster, and collisions. During major road closures, SRTA works with Caltrans to examine alternatives and provide information to member agencies.

Product 1: Analysis of Product Study Reports

Task/Activity		Resp. Agency	Schedule
1.1	Communication and coordinate with Caltrans and affected jurisdictions in the early consultation and review of project study reports and other scoping documents as they relate to funding, programming, and the RTP/SCS.	SRTA	As needed
1.2	In coordination with Caltrans, develop responses to road closures and extreme climate related events, and to provide information during events.	SRTA	As needed

Product 2: Review and Analysis of Local Agency Projects of Regional Significance

Task/Activity		Resp. Agency	Schedule
2.1	Review local projects, determine impacts, and assess consistency with the regional transportation plan.	SRTA	As needed
2.2	Review development projects and make determination as to whether project is consistent with the adopted Sustainable Communities Strategy (SCS) for CEQA streamlining purposes.		

WORK ELEMENT 707.03	Alternative Fuels Vehicle Planning

Agency: **SRTA** | **Total Budget (FY 2019/20): $ 40,709** | **Estimated Budget (FY 2020/21): $ 40,709**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21					FY 2021/22				
	Expenditures		Revenue by Fund Source ($)			Expenditures		Revenue by Fund Source ($)		
SRTA	Direct	Indirect	FHWA C/O	Toll Credits*	Total FHWA C/O	Direct	Indirect	FHWA C/O	Toll Credits*	Total FHWA
Personnel	$ 22,411	$ 17,010	$ 34,900	$ 4,522	$ 39,421	$ 22,411	$ 17,010	$ 34,900	$ 4,522	$ 39,421
Services & Supplies	$ 750		$ 664	$ 86	$ 750	$ 750	$ -	$ 664	$ 86	$ 750
Human Resources	$ 538		$ 476	$ 62	$ 538	$ 538	$ -	$ 476	$ 62	$ 538
Consultant Services	$ -		$ -		$ -	$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ 23,699**	**$ 17,010**	**$ 36,040**	**$ 4,669**	**$ 40,709**	**$ 23,699**	**$ 17,010**	**$ 36,040**	**$ 4,669**	**$ 40,709**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

Provided technical support and Shasta County data for the Upstate Region Plug-in Electric Vehicle (PEV) Readiness Plan. Invited Siskiyou County Economic Development Council to present findings and next steps regarding Upstate Region PEV Readiness Plan. Provided letters of support for grant applications. Helped coordinate the hosting of a Clean Cities Coalition symposium. Participated in statewide webinars/teleconferences related to alt fuels planning. Developed scope of work for a DC charging station project. Calfirornia Energy Commission DC fast charge stations were completed and install in the cities of Redding and Anderson.

Objective

To encourage the planning of alternative fuels vehicles and development of supporting infrastructure in the region to reduce criteria air pollutants including greenhouse gas (GHG) emissions, reduce alternative fuels vehicle users "range anxiety", and bridge the infrastructure gap for users of the West Coast Green Highway between Sacramento and Southern Oregon.

Discussion

Metropolitan planning for the region should minimize transportation-related fuel consumption and air pollution (23 CFR 450.300). The latest generation of plug-in electric vehicles (PEVs) are rapidly entering into the regional vehicle fleet market and help reduce air pollutants and GHG emissions. It is estimated that PEVs could make up 2% of the regional vehicle market by 2022 (or sooner). However, this is only likely to happen if the charging station infrastructure is in place to support this growth and thereby reduce “range anxiety” for PEV owners. Based on the Upstate Region PEV Readiness Plan, a total of 104 electric vehicle charging stations are needed to support a 2% PEV share of the region's vehicle fleet.

Product 1: Participation and support leading to accelerated deployment of low-carbon fueling infrastructure

Task/Activity		Resp. Agency	Schedule
1.1	Support toward the accelerated deployment of electric and hydrogen fuling infrastructure within the Shasta Region and along interregional corridors, focusing on benefits to public transportation, freight operations, and the traveling public.	SRTA	Jul 2020 - June 2022

WORK ELEMENT 707.04 — Goods & Freight Coordination and Planning

Agency: SRTA **Total Budget (FY 2019/20): $ 14,597** **Estimated Budget (FY 2020/21): $ 14,597**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21						FY 2021/22				
	Expenditures		Revenue by Fund Source ($)				Expenditures		Revenue by Fund Source ($)		
SRTA	**Direct**	**Indirect**	**PPM**	**FHWA PL C/O**	**Toll Credits***	**Total FHWA PL C/O**	**Direct**	**Indirect**	**PPM**		
Personnel	$ 7,766	$ 5,894	$ 10,000	$ 3,240	$ 420	$ 3,660	$ 7,766	$ 5,894	$ 13,660		
Services & Supplies	$ 750		$ 750				$ 750	$ -	$ 750		
Human Resources	$ 186		$ 186				$ 186	$ -	$ 186		
TOTAL:	**$ 8,702**	**$ 5,894**	**$ 10,936**	**$ 3,240**	**$ 420**	**$ 3,660**	**$ 8,702**	**$ 5,894**	**$ 14,597**	**$ -**	**$ -**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

The North State Transportation for Economic Development Study was completed in late 2013. The 'Far Northern California Consolidated Goods & Freight Hub Study and Demonstration Project' was completed in December 2017, with a focus on connecting two regional agriculture clusters to a high volume buyer in the Sacramento Area via consolidated transport. A new freight element was added to the 2018 RTP/SCS, which identifies preliminary strategic freight nodes.

Objective

To develop freight projects in consultation with stakeholders that serve to remove transportation-related barriers to new and expanded industry. To utilize regional transportation planning, policy and investments to support the economic vitality of the region through enhanced market competitiveness, productivity, efficiency, and goods and freight movement. This is to be accomplished through: 1) more efficient transportation of goods in/out of the region; 2) supporting the development of low trip generating industries; and 3) increased local production and consumption of goods, including the utilization and processing of s industrial inputs from within the North State.

Discussion

Goods and freight movement supports economic activity and prosperity at the local, regional, state, and national level. The movement of freight also carries with it adverse impacts to air quality, the environment, and social equity. Consultation and planning with private sector industry stakeholders have highlighted some transportation-related inefficiencies (e.g. partial loads, deadheading, lack of coordination, etc) that may be suppressing increased economic activity, however, no near-term gaps or deficiencies in the freight network have been identified for regional consideration. Longer term, SRTA will continue to evaluate the appropropriateness of a North State freight hub to support consolidation of truck freight and an intermodal linkage with freight rail. SRTA will also continue to reach out to freight stakeholders as part of the RTP process and evaluate emerging needs.

Product 1: Freight Coordination and Planning

Task/Activity		Resp. Agency	Schedule
1.1	Participate in interagency meetings and workshops that support freight and goods movement planning, including: California Freight Advisory Committee, Sustainable Freight action Plan, and/or similar meetings.	SRTA	As needed
1.2	Review, participate and comment on federal or state policies, laws, programs, funding and priorities related to freight and goods movement, including the national primary freight network, and state and regional freight corridors.		

Product 2: Identification of transportation issues affecting freight mobility and economic activity

Task/Activity		Resp. Agency	Schedule
2.1	Invite regional freight stakeholders to identify and discuss transportation-related obstacles to interregional and intraregional goods movement and economic activity	SRTA	Jul 2020 - Jun 2022

WORK ELEMENT 707.08 — ShastaReady Adaptation Planning

Agency: SRTA **Total Budget (FY 2019/20): $ 357,854** **Estimated Budget (FY 2020/21): $ 132,510**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21 Expenditures		FY 2020/21 Revenue by Fund Source ($)							FY 2021/22 Expenditures		FY 2021/22 Revenue by Fund Source ($)	
SRTA	Direct	Indirect	FHWA PL	FHWA PL Toll Credits*	Total FHWA PL	FHWA C/O PL	FHWA PL C/O Toll Credits*	Total FHWA PL C/O	Caltrans Adaptation Grant	Direct	Indirect	PPM	
Personnel	$ 74,319	$ 56,408	$ 49,850		$ 49,580	$ -	$ -		$ 81,147	$ 74,319	$ 56,408	$ 130,727	
Services & Supplies	$ -									$ -	$ -	$ -	
Human Resources	$ 1,784		$ 1,570		$ 1,784					$ 1,784	$ -	$ 1,784	
Consultant (TBD)	$ 225,344								$ 225,344				
TOTAL:	**$ 301,446**	**$ 56,408**	**$ 51,420**	**$ -**	**$ 51,364**	**$ -**	**$ -**	**$ -**	**$ 306,491**	**$ 76,102**	**$ 56,408**	**$ 132,510**	**$ -**

**Toll Credits are shown for matching purposes only and are not considered revenue*

Previous Accomplishments

This is a new work element.

Objective

Develop and deliver the ShastaReady Extreme Climate Event Mobility and Adaptation Plan, which will identify regional vulnerabilities to climate change and provide actionable strategies for incorporation into regional and local transportation plans, capital improvement programs, and emergency response plans.

Discussion

Following historic wildfires in and near the Shasta Region, SRTA applied for a grant through the Caltrans Adaptation Planning Grant Program. If awarded, this grant will fund the development of the ShastaReady Extreme Climate Even Mobility and Adaptation Plan. The goal of the Adaptation Planning Grant Program is to support efforts that enhance the resiliency of the transportation system to help protect against climate impacts, especially those that serve the communities most vulnerable to climate change impacts. Potential impacts extend beyond wildfires to include heat, extreme precipitation events, and secondary impacts such as congestion along detour and/or evacuation routes.

Product 1:	**Grant administration**		
Task/Activity		**Resp. Agenc**	**Schedule**
1.1	Contract management, fiscal accounting and reporting.	SRTA	Jul 2020- Jan 2022

Product 2:	**Project initiation**		
Task/Activity		**Resp. Agenc**	**Schedule**
2.1	Project kick-off meeting	SRTA	Jul 2020- Jan 2022
2.2	Procurement of consultant services		
2.3	Project management (monthly meetings with consultants)		Jul 2020- Jan 2022
2.4	Establish & Maintain Project TAC	SRTA & Consultant	
2.5	Draft initial case study		

Product 3:	**Identification and Assessment of Existing Conditions**		
Task/Activity		**Resp. Agenc**	**Schedule**
3.1	Identify existing conditions	SRTA & Consultant	Jul 2020- Jan 2022
3.2	Assess existing conditions		
3.3	Conduct "debriefing" interviews with first responders and governmental entities within impacted regions to identify lessons learned from recent climate events.		

Product 4:	**Stakeholder Outreach**		
Task/Activity		**Resp. Agenc**	**Schedule**
4.1	Plan and conduct public workshops	SRTA & Consultant	Jul 2020- Jan 2022
4.2	Plan and conduct online engagement		
4.3	Plan and conduct stakeholder meetings		

Product 5:	**Plan Development**		
Task/Activity		**Resp. Agenc**	**Schedule**
5.1	Develop adaptation concepts and alternatives	SRTA & Consultant	Jul 2020- Jan 2022
5.2	Draft adaptation plan		
5.3	Identify potential funding sources		
5.4	Finalize adaptation plan		
5.5	Present final plan to SRTA board and others as requested		

WORK ELEMENT 708.03 — Transportation Development Act (TDA)

Agency: SRTA | **Total Budget (FY 2019/20):** $ 120,617 | **Estimated Budget (FY 2020/21):** $ 80,617

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21				FY 2021/22			
	Expenditures		Revenue by Fund Source ($)		Expenditures		Revenue by Fund Source ($)	
SRTA	**Direct**	**Indirect**	**LTF**		**Direct**	**Indirect**	**LTF**	
Personnel	$ 42,354	$ 32,147	$ 74,501		$ 42,354	$ 32,147	$ 74,501	
Services & Supplies	$ 500		$ 500		$ 500	$ -	$ 500	
Human Resources	$ 1,017		$ 1,017		$ 1,017	$ -	$ 1,017	
Consultant Services (Financial Audit)	$ 4,600		$ 4,600		$ 4,600	$ -	$ 4,600	
Consultant Services (Triennial Audit)	$ 25,000		$ 25,000					
Consultant Services (Public Outreach)	$ 15,000		$ 15,000					
TOTAL:	**$ 88,471**	**$ 32,147**	**$ 120,617**	**$ -**	**$ 48,471**	**$ 32,147**	**$ 80,617**	**$ -**

Previous Accomplishments

Administration of Transportation Development Act (TDA) and fiscal auditing of expenditures. Completed triennial performance audit for FYs 2015/16, 2016/17, and 2017/18. Completed RABA annual audit for FY 2017/18. Produced and distributed 2020/21 Transit Needs Assessment (Spring 2020). Organized, held and supported Social Services Transportation Advisory Council (SSTAC) meetings.

Objective

To administer the allocation of funds from the Local Transportation Fund (LTF) and State Transit Assistance (STA) to member entities. To provide a forum for input on public transit service and its connections.

Discussion

SRTA is the designated recipient and responsible administrator of TDA funds. LTF and STA help fund transit, bicycle and pedestrian, and road projects. SRTA distributes funds to local claimants and ensures that fiscal audits and other requirements are performed in accordance to TDA law.

Product 1: TDA Administration

Task/Activity		Resp. Agency	Schedule
1.1	Prepare LTF and STA Findings of Apportionment.	SRTA	Feb 2021, Feb 2022
1.2	Review LTF and STA claims submitted by claimants including associated technical assistance needed for adequate and proper reporting.		May-June 2021, May-June 2022
1.3	Review statutes, rules, and regulations, and pending legislation pertinent to transit and transit funding.		Ongoing
1.4	Organize and support Social Services Transportation Advisory Council (SSTAC).		Jul 2020 - Jun 2022
1.5	Prepare audits as required under the TDA.		Sept-Oct 2020, Sept-Oct 2021
1.6	Engage independent auditor.		
1.7	Prepare claims for Board of Directors approval.		Jun 2021, Jun 2022
1.8	Claim scheduling and payment.		Jun 2021, Jun 2022
1.9	Perform TDA fund accounting.		Monthly

Product 2: Annual Transit Needs Assessment

Task/Activity		Resp. Agency	Schedule
2.1	Review prior year Transit Needs Assessment; solicit public input (comments, surveys, interviews, etc.), collect transit data and reports, perform farebox analysis, and CTSA performance analysis; prepare data for inclusion in draft document, update tables, and information.	SRTA	Oct 2020 - Jan 2021/ Oct 2021 - Jan 2022
2.2	Receive, review, and summarize data from transit providers for the Transit Needs Assessment, including but not limited to: ridership information; service hours and route information; productivity improvements; and public/rider feedback received. Conduct transit scenario planning utilizing data collected and public input. Evaluate potential performance of scenarios. Identify any scenarios that may be reasonable.		
2.3	Provide draft document to transit operators, CTSA, and SSTAC for review; revise and prepare final draft for public comment and adoption.		Jan 2021 / Jan 2022
2.4	Prepare staff report and presentation for SRTA Board of Directors/public hearing.		Feb 2021 / Feb 2022
2.5	SSTAC to consider at their regularly-scheduled March meeting to provide SSTAC recommendation on unmet needs.		Mar 2021 / Mar 2022
2.6	Present staff and SSTAC unmet transit needs recommendations, including resolution, to SRTA Board of Directors for approval.		Apr 2021 / Apr 2022
2.7	Submit final document to Caltrans for acceptance.		May 2021 / May 2022

Product 3: Transit Public Outreach and Awareness

Task/Activity		Resp. Agency	Schedule
3.1	Conduct outreach activities that build public awareness to available transit services in the region.	SRTA	Jul 2020 - Jun 2022

WORK ELEMENT 708.04 — Transit and CTSA Agency Administration

Agency: SRTA/RABA **Total Budget (FY 2019/20): $ 35,986** **Estimated Budget (FY 2020/21): $ 35,986**

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2020/21 & 2021/22

Staff Allocations and Funding Requirements	FY 2020/21				FY 2021/22			
	Expenditures		Revenue by Fund Source ($)		Expenditures		Revenue by Fund Source ($)	
SRTA	**Direct**	**Indirect**	**LTF**	**TDA**	**Direct**	**Indirect**	**LTF**	**TDA**
Personnel	$ 20,127	$ 15,276	$ 35,403	$ -	$ 20,127	$ 15,276	$ 35,403	$ -
Services & Supplies	$ 100		$ 100	$ -	$ 100	$ -	$ 100	$ -
Human Resources	$ 483		$ 483	$ -	$ 483	$ -	$ 483	$ -
					$ -	$ -	$ -	$ -
Shasta County TDA Adm.	$ -			$ -	$ -	$ -	$ -	$ -
City of Redding RABA Administration	$ -			$ -	$ -	$ -	$ -	$ -
TOTAL:	**$ 20,710**	**$ 15,276**	**$ 35,986**	**$ -**	**$ 20,710**	**$ 15,276**	**$ 35,986**	**$ -**

Previous Accomplishments

This work element was added in FY 2015/16.

Objective

To support the cost-effective delivery of high quality public transportation services.

Discussion

SRTA is the designated recipient and responsible administrator of Transportation Development Act (TDA) funds. SRTA provides general oversight to ensure the most effective, efficient, and transparent use of TDA funds. The city of Redding performs Redding Area Bus Authority (RABA) administration. The county of Shasta contracts with RABA to provide Burney Express service.

SRTA administers Consolidated Transportation Services Agency (CTSA) transportation, while Dignity Health Connected Living (DHCL - formerly Shasta Senior Nutrition Program) provides CTSA transportation services under agreement with SRTA. SRTA issued a new CTSA service agreement July 2017 to DHCL for up to five years, with an option to extend up to two years. SRTA is responsible for updating CTSA policies and procedures.

Product 1: RABA Administration

Task/Activity		Resp. Agency	Schedule
1.1	RABA administration, management and operations.	Redding/ Shasta County	Jul 2020- Jun 2022

Product 2: CTSA Administration

Task/Activity		Resp. Agency	Schedule
2.1	SRTA administration and oversight of specialized transit services, including monthly invoicing review and approval.	SRTA	Jul 2020 - Jun 2022

WORK ELEMENT 801.01 — North State Super Region (NSSR)

Agency: SRTA   **Total Budget (FY 2019/20):** $ 2,738   **Estimated Budget (FY 2020/21):** $ 2,738

ESTIMATED EXPENDITURE AND ANTICIPATED REVENUE FOR FY 2018/19 & 2019/20

Staff Allocations and Funding Requirements	FY 2020/21				FY 2021/22			
	Expenditures		Revenue by Fund Source ($)		Expenditures		Revenue by Fund Source ($)	
SRTA	Direct	Indirect	NSSR		Direct	Indirect	NSSR	
Personnel	$ 414	$ 314	$ 728		$ 414	$ 314	$ 728	
Services & Supplies	$ 2,000		$ 2,000		$ 2,000	$ -	$ 2,000	
Human Resources	$ 10		$ 10		$ 10	$ -	$ 10	
TOTAL:	**$ 2,424**	**$ 314**	**$ 2,738**	**$ -**	**$ 2,424**	**$ 314**	**$ 2,738**	**$ -**

Previous Accomplishments

NSSR meetings held; NSSR intranet website maintained; Commented on legislative and other issues of potential impact to the North State. Provided letters of support for regional projects. Invoiced contributing agencies of the NSSR.

Objective

To bolster the agency's influence on state and federal legislation, policy, and programs and other general activities potentially affecting the North State.

Discussion

The NSSR is a voluntary coalition of regional transportation planning agencies (RTPAs) and metropolitan planning organizations (MPOs) representing the sixteen-county North State region. The NSSR was organized to advocate for policies and funding that would benefit the North State; encourage interagency coordination; and spread best practices through communication and information exchange.

Product 1: North State Super Region

Task/Activity		Resp. Agency	Schedule
1.1	Facilitate NSSR meetings.	SRTA	2 per year
1.2	Maintain and update NSSR website as needed. Invoiced contributing agencies of the NSSR.	SRTA	Jul 2020 - Jun 2022