APPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
Thursday, February 26, 2026, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**
Chair Watkins called the meeting to order at 9:01 a.m.

Board members Audette, Gallagher, Harmon, Kelstrom, and alternate member Plummer (filling in for member Crye) were present. Board member Resner was absent.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

Item #5 **Presentation** – None

Item #6 **Elect SRTA Board of Directors Chair and Vice Chair**
It is recommended that the SRTA Board of Directors nominate and elect a Chair and Vice Chair to serve a one-year term effective immediately.

Chair Watkins asked for nominations for Chair and Vice Chair. Board member Kelstrom made a motion to appoint board member Crye as Chair and board member Audette as Vice Chair. Board member Harmon seconded the motion. Board members discussed. Board member Gallagher made a subsequent motion to nominate himself as Chair and alternate Plummer as Vice Chair. Board members discussed. Board member Gallagher rescinded his motion. No other motions were made. By motion made, seconded by roll call vote (Kelstrom/Harmon) four (4) board members (Audette, Harmon, Kelstrom, and Plummer) voted in favor of the primary motion, and two (2) board members (Gallagher and Watkins) voted opposed. The motion passes with a 4-2 vote. Board member Crye is the Chair and board member Audette is the Vice Chair.

Item #7 **Appoint SRTA Fiscal and Policy Committee Members and an Alternate**
It is recommended that the board of directors appoint two additional Fiscal and Policy Committee members and one alternate to serve with the newly elected Chair, effective through February 2027.

Vice Chair Audette asked for nominations for Fiscal and Policy Committee members to serve with the newly elected Chair and an alternate. Board member Kelstrom made a motion to appoint board members Audette and Watkins to serve with Chair Crye, and himself as the alternate. Board members discussed. By motion made, seconded (Kelstrom/Harmon) five (5) board members (Audette, Harmon, Kelstrom, Plummer, and Watkins) voted in favor of the motion, and one (1) board member (Gallagher) voted opposed. The motion passes with a 5-1 vote. Board members Audette and Watkins will serve with Chair Crye on the 2026 SRTA Fiscal and Policy Committee. Board member Kelstrom will serve as the alternate.

Item # **Public Comment Period**

No public comments were made.

Consent Calendar

***Item #'s 9-5 and 9-11 were briefly discussed by board members or questions were asked of staff.*

Item #9-1 Approve Action Minutes of the December 18, 2025, SRTA Board of Directors Meeting

Item #9-2 Receive Future Meeting Schedule Through December 2026—Information Item Only

Item #9-3 Receive Correspondence—Information Item Only

Item #9-4 Receive Cash Disbursements Report for November 2025 – January 2026

**Item #9-5 Receive SRTA Comprehensive Budget Report Through Second Quarter of Fiscal Year 2025/26
Board member Plummer asked for clarification on the report. Chief Fiscal Officer Jessica Carlson stated that the report is inclusive for the first and second quarters (July 1 through December 31, 2025).

Item #9-6 Authorize Newly Elected Chair and Executive Director as Signatories for Agency Bank Accounts, Investment Accounts, and Accounts held by the Shasta County Treasurer

Item #9-7 Receive Update on Fiscal Year 2023/24 Single Audit of Federal Awards - Information Only

Item #9-8 Receive Performance Update on Investments for December 2025 and January 2026

Item #9-9 Approve Technical Services Agreement for Annual Fiscal, Compliance, and Single Audits

Item #9-10 Approve a Technical Servies Agreement with Alta Planning + Design, Inc. to Update the GoShasta Regional Active Transportation Plan

**Item #9-11 Receive Redding Area Bus Authority's Coordinated Transportation Services Agency (CTSA) Report Through Second Quarter of Fiscal Year 2025/26—Information Only
Board member Plummer asked for clarification about current performance metrics. Senior Planner Jennifer Pollom and Vice Chair Audette answered responded.

Item #9-12 Approve Caltrans-SRTA Memorandum of Understanding for Comprehensive Federal and State Transportation Planning and Programming

By motion made, seconded (Watkins/Kelstrom) and unanimously carried, Consent Calendar Items 9-1, 9-2, 9-3, 9-4, 9-5 (with corrections), 9-6, 9-7, 9-8, 9-9. 9-10, 9-11, and 9-12 passed unanimously.

Regular Calendar

Item #10 **Executive Director's Report—Information Item Only**
A verbal report was provided regarding: Federal Updates: Multi-year transportation bill infrastructure investments and jobs act expires September 30, 2026. State Updates: Update on efforts to reform Senate Bill 375 including meetings with "Big 4" MPOs and sponsorship of Senate Bill 1087 by Senator Cabaldon. Executive Director recent participation in the California State Transportation Agency (CalSTA) statewide Sustainable Communities Task Force and timeline of activities; Legislative Updates: SRTA staff are tracking Assembly Bill 2679 – Road Maintenance and Rehabilitation Account: Funding Apportionments: Cities, by Assemblywoman Hadwick.

Item #11 **Receive SRTA Board Members Reports on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)— Information Item Only**
Vice Chair, Audette, attended a CALCOG board meeting and gave a brief update to the board.

Item #12 **Review, Discuss, and Approve Proposed Amendments to SRTA's Policy on Meeting Minutes**
It is recommended that the board of directors:

1. Receive a presentation regarding the purpose and format of meeting minutes; and
2. Review, discuss, and approve proposed amendments to SRTA's meeting minutes policies.

Executive Director Sean Tiedgen presented the staff recommendations and answered board questions.

By motion made, seconded (Kelstrom/Plummer) and unanimously carried, the staff recommendation passed.

Item #13 **Review and Provide Direction on Draft Work Elements and Planning Budget for Fiscal Year 2026/27 Overall Work Program (OWP)**
It is recommended that the board of directors review the draft FY 2026/27 OWP work element worksheets and planning budget (see attached) and provide direction to staff on the proposed work plan.

Senior Transportation Planner Michael Kuker presented the staff recommendation and answered board questions.

Discussion only, no motion made.

Item #14 **Receive Update on Regional Early Action Planning 2.0 Program and Approve Changes to Emergent 3D Subrecipient Agreement**

It is recommended that the board of directors:

1. Receive an update on the REAP 2.0 program; and
2. Authorize the executive director to amend the sub-recipient agreement with Emergent 3D for a revised project scope of work, and to make any necessary minor administrative amendments as appropriate based on input from the California Department of Housing and Community Development.

Board member Gallagher disclosed a potential conflict of interest on this agenda item, recused himself, and was not present for the discussion or the vote.

Senior Transportation Planner Michael Kuker presented the staff recommendation and answered board questions.

Board members asked clarifying questions about the project from Emergent 3D. Emergent Construction representative, Joe Chimenti, responded to board questions.

By motion made, seconded (Plummer/Watkins) (5) board members (Audette, Plummer, Kelstrom, Harmon, and Watkins) voted in favor of the staff recommendation. Motion passes 5-0, with board member Gallagher recused.

Board member Gallagher rejoined the meeting.

Item #15 **Receive Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

None.

Item #16 **Adjourn**

There being no other business to discuss, Vice Chair Audette adjourned the meeting at 10:30 a.m.

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
SMT/acl