

APPROVED MINUTES

SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY

Thursday, March 15, 2012, 5:00 p.m.

City of Redding Council Chambers,
777 Cypress Avenue, Redding, California

(Note: These minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta County Regional Transportation Planning Agency, but rather as a record of the meeting time, place and attendance; the order and general nature of discussion; board deliberations; and actions taken, if any.)

Board members Dickerson, Jones, Moty, Cornick, Hawes, and Watkins were present. Board member Baugh was absent.

1. **Call to Order**

Chair Moty called the RTPA meeting to order at 5:03 p.m.

2. **Joint Workshop between the Redding Area Bus Authority and the Shasta County Regional Transportation Planning Agency Regarding Public Transit**

Regular Calendar

3. **2012/13 Transit Needs Assessment (TNA) and Unmet Transit Needs Hearing (Public Hearing)**

Executive Director Little noted that an unmet needs hearing is held annually. Comments received will be responded to in writing.

Chair Moty opened the public hearing.

Chair Moty read a speaker card from Dennis Bitschee (Bee-Chay), who would like a stop at Dubois (near Round Mountain) on the Burney Express.

Don Kirk, citizen: If you cut back some of the routes entirely then you still have your ADA buses running, which make the farebox revenue go up because most of those are the ones that run empty. The fixed routes are the routes that have the higher farebox revenues. We do need the buses; there are people out there who need the bus to get around. Other cities are now charging around \$1.75. Last year we offered to have the RABA board raise the fares and they said no.

Ninzel Rasmuson, Far Northern Regional Center: We serve upwards to 6,700 people with developmental disabilities in a nine county area. The comments I'm sharing are from some of our clients:

1. Add more Saturday hours of operation.
2. Increase Shasta Lake routes.
3. Provide safety officials at the Masonic transfer station.
4. It is difficult to utilize the Burney Express to Hill Country Clinic in Round Mountain because of the times that it runs. Also, citizens in McArthur and Fall River Mills have no means of transportation to Burney or Redding.
5. Increase the frequency that the buses come by for pickup.
6. To get to the Shasta County Opportunity Center and home takes upwards of two hours each way.
7. Bus service stops at 7:00 pm which affects folks who work the 2-10 pm shift at the Shasta County Opportunity Center.
8. You have to ride the bus for hours to get to your destination, which in some cases is only a few miles away.

Chair Moty summarized a letter received from the Shasta Women's Refuge: They are in favor of maintaining the bus service as it is used quite a bit by their clients, helping them to get to other services.

Chair Moty closed the public hearing.

Consent Calendar

- 4-1 **Personal Services Agreement – Integrated Traffic Data Collection and Management Plan**
- 4-2 **Personal Services Agreement (PSA) with APEX Technology, Inc. for Information Technology Services for RTPA Transition and Monthly Support Services**
- 4-3 **Personal Services Agreement (PSA) with Koff & Associates for Human Resource and Risk Management Services**
- 4-4 **Personal Services Agreement (PSA) with Aiello, Goodrich & Teuscher for Professional Accounting Services**
- 4-5 **Approve Lease Agreement for New RTPA Offices**
- 4-6 **Authorize Independent RTPA Assets and Office Improvements**

Chair Moty pulled item 4-5 from the consent calendar at the request of board member Watkins. Chair Moty pulled item 4-3 and 4-4 from the consent calendar.

By motion made, seconded and unanimously carried (Hawes/Dickerson), the consent calendar was approved as amended.

4-3 **Personal Services Agreement (PSA) with Koff & Associates for Human Resource and Risk Management Services**

4-4 **Personal Services Agreement (PSA) with Aiello, Goodrich & Teuscher for Professional Accounting Services**

Chair Moty: There is a prepared contract to receive services until November 1, 2012. What happens after that?

Executive director Little: It was decided that there was a need for two phases of service. Phase one is for the transition, which ideally will be completed by July 1. The agreement is until the first of November in case there are any unforeseen issues to work out. Phase two is for ongoing support services. It was decided to wait on that contract because the level of support services needed is not known. We also want to see if we have a good experience with these particular consultants to be willing to use them for possibly a two or three year, as needed, contract.

4-5 **Approve Lease Agreement for New RTPA Offices**

Board member Watkins: The rent is for \$3,056 a month and it's a three year lease. What were the negotiations that went behind this decision?

Executive director Little: The building was initially advertised for \$1.25 a square foot; then dropped to 95-cents a square foot. It was negotiated that the lessor would pay for all the structural improvements, such as modifications to gain a conference room. We have a three-year extension provision.

By motion made and seconded (Hawes/Connick), items 4-3, 4-4 and 4-5 passed unanimously.

There being no other business to discuss, chair Moty adjourned the meeting at 5:18 p.m.

Respectfully submitted,



Daniel S. Little, Executive Director

/jac

