

APPROVED MINUTES

SHASTA COUNTY REGIONAL TRANSPORTATION PLANNING AGENCY (MPO)

Tuesday, April 25, 2006, 4:00 p.m.

Shasta Senior Nutrition Programs,

100 Mercy Oaks Drive, City of Redding, California.

(Note: These minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta County Regional Transportation Planning Agency, but rather as a record of meeting time, place and attendance; the order and general nature of discussion; Agency deliberations; and action taken, if any.)

Agency Members Clarke, Comnick, Hawes, Mathena and Cibula were present. Agency Members Goekler and Pohlmeyer were absent.

1. Call to Order:

Chair Hawes called the meeting to order at 4:05 p.m.

2. Public Comment Period:

There was no one who wished to speak during the Public Comment Period.

Consent Calendar

3-1 Minutes of February 28, 2006, RTPA Meeting

3-2 Future RTPA Meeting Schedule Through April 2007 - Information Only

3-3 Accept Transportation Development Act (TDA) Fiscal and Compliance Audits for Year Ended June 30, 2005

3-4 Adopt a Priority List for the Annual Federal Transit Administration (FTA) Section 5310 Program for Transit Capital Projects

3-5 Consider 2004/2005 Transportation Development Act (TDA) True-Up Instructions and Amended Claims

3-6 Award Audit Engagement for Fiscal and Compliance, and Performance Audits

3-7 Riverside/Ox Yoke Personal Services Agreement (PSA)

3-8 Delegation of Authority for Federal Transit Administration (FTA) Section 5307 Urbanized Area Program Funds

By motion made, seconded and carried, the items on the Consent Calendar were approved, with Cibula abstaining from item 3-1, as he was not in attendance at the February 28, 2006 meeting.

Regular Calendar

Executive Officer Dan Little introduced the RTPA staff and legal council.

4. **Dan Kovacich Recognition**

Board Chair Glenn Hawes presented Dan Kovacich with a plaque recognizing his 10 years of service to the RTPA as Executive Officer.

5. **Conduct Public Hearing and Consider Adoption of the 2006/07 Overall Work Program (OWP)**

Executive Officer Dan Little explained that the OWP is the annual budget.

Staff member Sue Crowe explained this is the RTPA planning budget with funding provided by FHWA, FTA and TDA funds. The budget is about \$1.2 million this year and includes core functions such as planning, traffic counts, development of the RTIP and RTP, etc. It also includes some special projects including a traffic impact fee and interchange study for the south county region, and a study for the process to implement I-5 traffic impact fees. Sue continued to note that Shasta Lake has requested funding for GIS mapping to improve traffic circulation, and the City of Redding has requested funding for traffic signal timing planning analysis. Sue noted that staff will be coming back to the Board concerning the OWP because with the implementation of SAFETEA-LU it is unknown what the requirements are going to be for it. Therefore, the OWP will need modification in the future.

Chair Hawes opened the floor for a public hearing with no one wishing to speak.

By motion made and seconded (Comnick/Mathena) the staff recommendation passed unanimously.

6. **Unmet Transit Needs - Consider Approval of 2006/07 Transportation Development Act (TDA) Allocation Instructions, Claims Budget and Unmet Transit Needs Findings**

Executive Officer Dan Little explained that this finishes the annual unmet transit needs process. The unmet needs hearing was at the last meeting in February and this is the response to those comments and the allocation of transit needs determined reasonable to meet, allocating those transit costs to the various jurisdictions.

Sharon Howard, Chair, Social Services Transportation Advisory Council reviewed the purpose of SSTAC and the definition of

what unmet needs are, as well as what necessities of life are. Sharon noted that the unmet needs identified by SSTAC are:

1. Extended service in the evening by four hours. Possibly a trial for extended services during daylight savings time, charging more money for these services
2. Sunday service on a limited schedule and on heavily used routes.
3. Increase the frequency on some routes to a half hour during the commute hours.
4. Service to outlying areas once a week using a dial-a-ride system.
5. Explore using performance criteria instead of farebox.

Sharon ended by noting that SSTAC was aware of the upcoming RABA transit plan update and would like to collaborate with the consultant in exploring alternatives to improve the public transportation system.

Sue Crowe explained that a lot of the mentioned issues will be looked at in the RABA short and long-range transit plan update. These requests have been addressed in the past and analysis done. Sue noted that RABA is currently in a temporary farebox reduction of 15% for 2005/06. They are currently at a 14.4% farebox recovery with three months remaining in the year. RABA has developed a 10-year financial plan. Sue ended with staff recommending there are no unmet transit needs that are reasonable to meet.

Discussion was held concerning the Los Robles senior apartments, senior citizens, the Department of Motor Vehicles, coordination with schools, and social services.

Dan Little noted that a new requirement of the Federal Authorization is that for any FTA funding received - a coordinated transportation plan has to be adopted in cooperation with all the transportation providers. This can be started in about six months when the guidelines come out.

Discussion was held on unmet transit needs and roads.

By motion made and seconded (Mathena/Comnick) the staff recommendation passed unanimously.

7. Regional Transportation Improvement Program (RTIP) Update

Executive Officer Dan Little explained that this is an update to the RTIP that was adopted and forwarded to the state to incorporate into the State Transportation Improvement Program (STIP). Dan reviewed what the staff recommendation at the state level is:

1. Dana to Downtown had an increase in the regional funds to cover a portion of the project's escalation and the CTC approved it in the year proposed.
2. The Bonnyview project was proposed at 3.9 million, but got reduced to 1.6 million - consistent with the original programmed amount in 2004.
3. Stillwater Interchange: The CTC is proposing to eliminate this funding because they do not want to see new projects in the program. Staff is working with Caltrans to see if the project can move forward without STIP funds.
4. Planning, Programming and Monitoring funds were proposed at \$280,000 but reduced to \$69,000 and \$70,000 for each of the first two years.
5. Transportation Enhancement (TE) funds for non-motorized projects: The East Redding bike lanes were already programmed for construction. Another \$1.5 million was added for the Dana to Downtown bike lane component.

8. Caltrans Presentation of STIP and SHOPP Projects

Phil Baker explained that he manages STIP projects in Shasta County and Chris Harvey manages SHOPP projects. Phil explained a handout showing 34 projects that have a cost range of \$100,000 at the low end to \$275 million at the high end. Those are capital construction dollars.

Executive Officer Dan Little explained his handout concerning a Blueprint Planning effort that the state is trying to get all the MPO's involved in. An estimated \$250,000 grant is guaranteed for Shasta County based on the Governors draft budget. At the July RTPA meeting permission will be asked to pursue that grant and more information will be provided. There is a series of workshops beginning May 12, limited to five people. Dan noted that if there are any Agency members interested in attending this meeting to let him know.

There being no other business to discuss, Chairman Hawes adjourned the meeting at 5:05 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Officer

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