APPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, April 28, 2015, 3:00 p.m.
Shasta County Board of Supervisors Chambers
1450 Court Street, Suite 263, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members McArthur, Moty, Watkins, Kehoe, Schreder, Giacomini and Baugh were present.

1. **Call to Order**
   Chair McArthur called the meeting to order at 3:00 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
   There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Action Minutes – February 24, 2015, SRTA Meeting**

5-2 **Action Minutes – March 26, 2015, Special SRTA Meeting**

5-3 **Future Meeting Schedule Through April 2016 – Information Only**

5-4 **Review and Approve Disbursements**

5-5 **Review and Approve SRTA Financial Statements**

5-6 **Correspondence**

5-7 **Amendment #2 to the FY 2014/15 Overall Work Program**

5-8 **Amend SRTA Policies Related to Federal Transit Administration Sections 5311(f), 5307, 5310 and 5339 Grant Programs**

5-9 **Approve Federal Transit Administration Section 5311 Projects**

5-10 **Approve Low Carbon Transit Operations Program Project**

5-11 **Approve Architecture and Engineering Services Contract**

5-12 **Authorize Request for Proposals (RFP) for On-Call Geographic Information Systems (GIS) Support Services**

5-13 **Authorize Request for Proposals (RFP) for Consultant Services to Identify and Develop Projects for Grant Funding Opportunities**

5-14 **Authorize Letter of Support to Designate a Portion of State Route 44 as the Richard "Dick" Dickerson Memorial Highway**

Board member Baugh requested item 5-13 be pulled for discussion. Discussion was held.

By motion made, seconded (Kehoe/Giacomini) and unanimously carried, the consent calendar was approved.

Regular Calendar

6. Executive Director's Report

Board member Schreder noted that she attended the California Council of Governments (CalCOG) 2015 Regional Leadership Forum and gave a short debriefing on the forum.

7. FY 2015/16 Annual Unmet Needs Hearing (Public Hearing)

Staff recommendations:

1. Hold a public hearing regarding unmet transit needs; and
2. Direct staff to prepare responses to public comments as part of the Unmet Transit Needs findings required to approve the Transportation Development Act (TDA) budget in June.

Public hearing opened.

Keith Williams read a phone message from Joy Newcom Wade, that she requested be read during the unmet transit needs hearing, as she was unable to attend.

Public hearing closed.

Board member Moty recommended approval of staff recommendation number two. Board member Giacomini seconded the motion. Motion passed unanimously.

8. Draft 2015 Regional Transportation Plan (RTP) and Draft Environmental Impact Report (EIR) (Public Hearing)

Staff recommendations:

1. Hold a public hearing on the Draft 2015 RTP (including the SCS) and Draft EIR; and
2. Provide feedback to staff regarding the content, format, or any other aspect of the Draft 2015 RTP (including SCS) and Draft EIR.

Public hearing opened.

No one spoke.

Public hearing closed.

Board member Watkins noted that the RTP should take into account how the Internet has changed how people shop which helps to reduce vehicle emissions.

9. <u>2015 Federal Transportation Improvement Program (FTIP) Formal Amendment #3 (Public Hearing)</u>

Staff recommendations:

1. Conduct a public hearing;
2. Adopt Resolution Number 15-08 approving Formal Amendment #3 to the 2015 FTIP;
3. Authorize the executive director to make subsequent minor corrections, if needed, in response to Caltrans, federal and public review; and
4. Authorize the executive director to provide certifications, assurances, and other requested information, as needed, to Caltrans and the Federal Transit Administration (FTA) for the FTA Section 5339 funding application.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded (Schreder/Giacomini), the staff recommendations passed unanimously.

10. <u>Transit Coordination Initial Steps and Authorize Request for Proposals</u>

Staff recommendations:

1. Review and provide feedback on initial transit coordination activities; and
2. Authorize a Request for Proposals (RFP) to develop a coordinated transportation plan update.

By motion made and seconded (Giacomini/Baugh), the staff recommendations passed unanimously.

11. <u>Adopt Resolution Authorizing Submittal of 2015 Federal Transit Administration Section 5311(f) Intercity Bus Program Grant Application(s)</u>

Staff recommendations:

1. Adopt Resolution 15-05 authorizing the county of Shasta to submit a 2015 FTA Section 5311(f) application to operate the Burney Express transit service; and
2. Adopt Resolution 15-06 authorizing SRTA to submit a 2015 FTA Section 5311(f) application to study public transportation services to Sacramento, the Sacramento International Airport, and to possibly connect to major ground transit and airport facilities in the Bay Area.

By motion made and seconded (Moty/Kehoe), the staff recommendations passed unanimously.

12. <u>Adopt FY 2015/16 Overall Work Program (OWP)</u>

Staff recommendations:

1. Adopt the FY 2015/16 OWP pursuant to Resolution 15-03;

2. Authorize the chair and executive director to sign the Indirect Cost Allocation Plan Submission Certification; and
3. Authorize the executive director to sign the Overall Work Program Agreement (OWPA) and certifications and assurances that all OWP requirements have been met.

By motion made and seconded (Schreder/Baugh), the staff recommendations passed unanimously.

14. Award Infill & Redevelopment Incentives

Staff Recommendations:

1. Receive a presentation from K2 regarding the proposed redevelopment project at 1551 Market Street in Redding; and
2. Direct staff to prepare consultant bids and a technical services agreement for consideration at the June meeting.

By motion made and seconded (Moty/Schreder), the staff recommendations passed unanimously.

15. Consider Appointment of Third Member for Fiscal Committee

Staff recommendation is that the board of directors nominate a third member to the SRTA Fiscal Committee, effective through February 2016.

Board member Moty nominated board member Schreder. Board member Kehoe seconded the nomination. Board of directors voted unanimously for board member Schreder to be the third member of the SRTA Fiscal Committee.

There being no other business to discuss, Chair McArthur adjourned the meeting at 4:35 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

/jac