APPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
REGULAR MEETING
Thursday, June 30, 2022, 3:00 p.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD VIA TELECONFERENCE WITH IN-PERSON AND REMOTE VIRTUAL PUBLIC PARTICIPATION

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Item #1 **Call to Order/Roll Call**
Chair Browning called the meeting to order at 3:06 p.m.

Board members Chimenti, Rickert, Jones, Mezzano, and Watkins were present. Board member Schreder arrived at 3:21 p.m.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Public Comment Period**
No one wished to speak.

Consent Calendar

Item #5-1 **Approve Action Minutes of the April 7, 2022, and April 13, 2022, Special SRTA Board of Directors Meetings and April 28, 2022, SRTA Board of Directors Meeting**

Item #5-2 **Future Meeting Schedule Through October 2023—Information Only**

Item #5-3 **Approve Cash Disbursements for April 2022 through May 2022**

Item #5-4 **Correspondence—Information Only**

Item #5-5 **Approve the Social Services Transportation Advisory Council (SSTAC) Appointments**

Item #5-6 **Approve Fiscal Year 2021/22 Regional Surface Transportation Program (RSTP) Projects Selection**

Item #5-7 **Approve Federal Transit Administration Section 5311 Projects for Rural Transit Needs for Fiscal Year 2022/23 and Fiscal Year 2023/24**

Item #5-8 **Adopt Resolution 22-08 Approving the County of Shasta's Federal Transit Administration Section 5311(f) Intercity Bus Program Application for Federal Fiscal Year 2022 to Operate the Burney Express Bus Service**

Item #5-9 **Approve Contract with Via Mobility LLC to Provide Software for ShastaConnect Services**

Item #5-10 **Receive Update on ShastaConnect Transit Services**

Item #5-11 **Approve Changes Regarding Management Expense Allowance for Conducting and Promoting Agency Business**

By motion made, seconded (Watkins/Rickert), and unanimously carried by roll call vote, consent calendar items were approved.

Regular Calendar

Item #6 **Executive Director's Report**
A verbal report was provided as an information item.

Item #7 **Recognize Former Executive Director Dan Little for 27 Years of Outstanding Service to SRTA Upon His Retirement**
It is recommended that the board of directors acknowledge former Executive Director Dan Little for 27 years of outstanding service to the agency and wish him well in retirement.

No action taken.

Item #8 **Recognize Senior Transportation Planner Kathy Urlie for 10 Years of Outstanding Service to SRTA Upon Her Retirement**
It is recommended that the board of directors acknowledge Senior Transportation Planner Kathy Urlie for 10 years of outstanding service to the agency and wish her well in retirement.

No action taken.

Item #9 **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**
No conferences/meetings attended.

Item #10 **Receive Comments on Draft 2022 Regional Transportation Plan (RTP) Policies**
It is recommended that the board of directors review and approve draft goals for the 2022 RTP.

Senior Transportation Planner Jennifer Pollom received comments and answered questions from the board. A final draft 2022 Regional Transportation Plan (RTP) is tentatively planned to be presented at the October or December board of directors meeting.

No action taken.

Item #11 **Receive an Update on the Shasta Regional Active Transportation Network Grant Development Effort and Approve a Local Agency Funding Match for ATP Projects**
It is recommended that the board of directors:

1. Receive a presentation on the Shasta Regional Active Transportation Network grant development effort; and
2. Approve a dollar-for-dollar match with local agencies up to a total of 20% of the ATP Cycle 6 projects if awarded.

By motion made and seconded by roll call vote (Schreder/Rickert), the staff recommendation passed unanimously.

Item #12 **Discuss and Provide Direction Regarding Future Board Meetings**
It is recommended that the board of directors consider where and how to conduct future SRTA Board of Directors meetings.

The executive director presented information regarding recent history of SRTA meetings, Brown Act requirements, and exceptions to Brown Act requirements for remote meetings under current state laws. The SRTA Fiscal & Policy Committee's recommendation to continue SRTA Board of Directors meetings at SRTA's office was also presented. The board of directors asked questions regarding technology capabilities at SRTA's office and other county and city council chambers and discussed options to continue meetings that are open to the public with remote participation included for the near future.

By motion made and seconded by roll call vote (Rickert/Mezzano), SRTA Board of Directors meetings will continue to be held at SRTA in the Salmon Room located at 1255 East Street, Suite 202, Redding, CA, for the next year (June 2022 to June 2023). The recommendation passed with five board members in favor (Chimenti, Rickert, Browning, Mezzano, and Schreder); and two board members opposed (Jones and Watkins).

Item #14 **Receive Presentation by Caltrans on Asset Management Projects**
It is recommended that the board of directors receive an update from Steve Rogers, Office Chief of Asset Management for Caltrans District 2, on state asset management project efforts in Shasta County.

At the request of Caltrans' SHOPP and NonSHOPP (STIP) Coordinator Kelly Zolotoff, Executive Director Tiedgen requested that the SRTA Board of Directors postpone this item until October or December.

By motion made and seconded by roll call vote (Chimenti/Mezzano), the recommendation to postpone this item passed unanimously.

Item #15 **Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**
No suggestions were made.

CLOSED SESSION

At 4:55 p.m., the SRTA Board of Directors recessed to a closed session to discuss the following item.

Item #16 Discuss Executive Director Evaluation and Goals
(Government Code Section 54957)

OPEN SESSION

Executive Director goals were discussed and set. No reportable action.

There being no other business to discuss, Chair Browning adjourned the meeting at 5:17 p.m.

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
/acl