APPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
SPECIAL MEETING
Thursday, August 31, 2023, 3:00 p.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**

Chair Mezzano called the meeting to order at 3:00 p.m.

Board members Audette, Crye, Gallagher, Jones, Kelstrom, and Watkins were present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

Item #5 **Presentations** – None

Item #6 **Public Comment Period**

No one wished to speak.

Consent Calendar

Item #7-1 **Approve Action Minutes of the June 22, 2023, SRTA Board of Directors Meeting*****Item Moved to Regular Calendar for Further Discussion*

Item #7-2 **Future Meeting Schedule Through December 2024—Information Item Only**

Item #7-3 **Correspondence—Information Item Only**

Item #7-4 **Receive Update on Regional Early Action Planning (REAP) 2.0 Program and Authorize Executive Director to Execute Agreements with Project Applicants**

Item #7-5 **Approve Project List for Fiscal Year 2023/24 California State of Good Repair (SGR) Program for Public Transit Capital Improvements**

Item #7-6 **Accept SRTA Comprehensive Budget Report for Fiscal Year-End 2022/23*****Item Moved to Regular Calendar for Further Discussion*

By motion made, seconded (Kelstrom/Watkins), and unanimously carried, Consent Calendar Items 7-2, 7-3, 7-4, and 7-5 were approved.

**Items 7-1 and 7-6 were requested to be pulled by Board Member Gallagher for further discussion.

Regular Calendar

Item #7-1 **Approve Action Minutes of the June 22, 2023, SRTA Board of Directors Meeting**
It is recommended that the board of directors approve action minutes of the June 22, 2023, SRTA Board of Directors meeting.

At the request of Board Member Gallagher, Item 7-1 was pulled for further discussion regarding reverse trips. Senior Transportation Planner Jennifer Pollom provided an update to the board.

By motion made, seconded (Gallagher/Kelstrom), and unanimously carried, Item 7-1 passed unanimously.

Item #7-6 **Accept SRTA Comprehensive Budget Report for Fiscal Year-End 2022/23**
It is recommended that the board of directors accept the SRTA Comprehensive Budget Report for the Fiscal Year-End 2022/23 (July 1, 2022, through June 30, 2023).

At the request of Board Member Gallagher, Item No. 7-6 was pulled for further discussion regarding acceptance of the report given that figures have not been audited yet. Chief Fiscal Officer Jessica Carlson provided clarification to the board of directors and answered questions.

By motion made, seconded (Watkins/Audette), six (6) board members were in favor (Audette, Crye, Jones, Kelstrom, Mezzano, and Watkins); and one (1) board member (Gallagher) was opposed. Motion passes with a 6-1 vote.

Item #8 **Executive Director's Report—Information Item Only**
A verbal report was provided as an information item.

Item #9 **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**
No conferences/meetings attended.

Item #10 **Receive Public Comments on the Draft 2022 Regional Transportation Plan (RTP) and Draft Supplemental Environmental Impact Report (SEIR) (Public Hearing)**

It is recommended that the board of directors:

1. Hold a public hearing on the draft 2022 RTP (including the SCS) and the draft SEIR; and
2. Provide feedback to staff on the draft 2022 RTP (including the SCS) and draft SEIR.

Public hearing opened.

One member of the public (Mr. Hoeflich) addressed the board and asked questions. Mr. Hoeflich also asked the board of directors not to accept the Draft 2022 Regional Transportation Plan (RTP) without a rail plan.

Public hearing closed.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions. Board member feedback was provided.

No motion made.

Item #11 **Approve Fiscal Year 2023/24 Comprehensive Budget**

It is recommended that the board of directors approve the FY 2023/24 Comprehensive Budget.

Chief Fiscal Officer Jessica Carlson and Executive Director Sean Tiedgen presented the staff recommendation and answered the board of directors' questions.

By motion made, seconded (Watkins/Audette), and unanimously carried, the staff recommendation passed unanimously.

Item #12 **Receive Update on SRTA Property Maintenance Projects and Authorize Executive Director to Solicit Bids for Work**

It is recommended that the board of directors:

1. Authorize the Fiscal & Policy Committee to review and approve any cost increases resulting from the city of Redding plan/permit review process, or to refer the matter to the full board of directors; and
2. Authorize the executive director to solicit construction bids for construction maintenance work.

Executive Director Sean Tiedgen presented the staff recommendations and answered the board of directors' questions.

By motion made, seconded (Kelstrom/Jones), and unanimously carried, the staff recommendation passed unanimously.

Item #14 **<u>Receive Update on Legislative Matters and Consider Submitting Letter to California Air Resources Board</u>**

It is recommended that the board of directors:

1. Receive an update from the executive director on legislative matters; and
2. Direct the Chair to sign and submit a comment letter to the California Air Resources Board.

Executive Director Sean Tiedgen presented an update on legislative matters, discussed the proposed comment letter, and answered the board of directors' questions.

By motion made, seconded (Watkins/Jones), and unanimously carried, the staff recommendation passed unanimously.

Item #15 **<u>Consider Alternative Funding Approach to Provide Technical Assistance to Local Agencies in Support of Upcoming Active Transportation Grant Cycles</u>**

It is recommended that the board of directors approve $400,000 in SRTA planning funds to hire a consultant to assist local partners with public engagement, preliminary designs, and grant writing to secure competitive capital funding for active transportation projects should SRTA not receive SB 1 competitive planning grant funds.

Senior Transportation Planner Keith Williams presented the staff recommendations and answered board of directors' questions.

City of Shasta Lake Senior Planner Peter Bird, County of Shasta Principal Engineer Shawn Ankeny, City of Redding Transportation Planner Zach Bonnin, and Pit River Land Committee Officer Morning Joy Martinez spoke to the board of directors in favor of the staff recommendation and gave thanks to SRTA staff for all grant application efforts.

By motion made, seconded (Audette/Jones), and unanimously carried, the staff recommendation passed unanimously.

Item #16 **<u>Receive an Update on Activities Related to the CATTLE Project</u>**

It is recommended that the board of directors receive an update from the executive director regarding the history and activities related to the CATTLE project.

Executive Director Sean Tiedgen presented information on the history and activities related to the Cottonwood Active Transportation Trunkline Express (CATTLE) project, clarified how housing was addressed in prior grant application efforts, summarized his review of project efforts including outreach activities, and answered board of directors' questions. No further information was requested.

No motion made.

Item #17 **Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

CLOSED SESSION

Item #18 **Closed Session Pursuant to California Government Code Section 54956.8**

CONFERENCE WITH REAL PROPERTY NEGOTIATOR

Location:	1255 East Street, Suite 201, Redding, CA
Agency Representatives:	Sean Tiedgen, Executive Director Jessica Carlson, Chief Fiscal Officer
Parties:	SRTA and Sierra-Sacramento Valley Emergency Medical Services Agency
Under Negotiation:	Price and Terms

At 5:00 p.m., Chair Mezzano recessed the board to a closed session.

OPEN SESSION

At 5:04 p.m., Chair Mezzano reconvened the Regular meeting to Open Session.

Chair Mezzano reported that the board of directors approved the amended lease agreement between SRTA and Sierra-Sacramento Valley Emergency Medical Services Agency; and authorizes the executive director to execute the agreement and make any minor administrative amendments, if needed.

There being no other business to discuss, Chair Mezzano adjourned the meeting at 5:05 p.m.

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
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