

Meeting Notes

SHASTA REGIONAL TRANSPORTATION AGENCY
SOCIAL SERVICES TRANSPORTATION ADVISORY COUNCIL (SSTAC) Meeting
Thursday, September 12, 2024, 2:30-4:30 p.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

*MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA
TELECONFERENCE*

(Note: The following meeting notes are not intended to serve as a transcript or verbatim record of the proceedings of the SSTAC, but rather as a record of the meeting time, place, attendance, and actions taken, if any.

Item #1 Call to Order, Welcome and Introductions

Chair Geagan called the meeting to order at 2:34 p.m.

SSTAC members Hallie Fonseca, Kary Carbone, Staci Wadley, Brody Wilbourn, Christina Prosperi, and Wendy Longwell, were present. Kristen Schreder arrived at 2:39 p.m., during the transit operations update.

Item #2 Public Comment Period

No one wished to speak.

Item #3 Information Items

a. Receive Updates from Transit Operations and SSTAC Members

Dignity Health Connected Living (DHCL), Director of Transportation, Brody Wilbourn gave an update to the SSTAC members on the status of the Memorandum of Understanding (MOU) agreement between DHCL and Redding Area Bus Authority (RABA) and the transition of Sunday Service, now known as RABA Runabout on Demand Microtransit, to RABA.

Mr. Wilbourn stated the MOU between DHCL and RABA will be helpful to streamline coordination efforts to better utilize the resources that both agencies have from grant funds with regards to vehicle sharing and opportunities to collaborate with maintenance departments and streamlining services.

SSTAC member Wendy Longwell asked for an update on the service to Shingletown. Mr. Wilbourn stated that RABA is working on that.

b. Update on SRTA Staff SSTAC Liaison

Assistant Transportation Planner Laurent Beauregard gave an update on the Need a Ride brochure. SRTA expects the final product shortly and is printing 5,000 copies for distribution.

Item #4

a. Set Dates and Times for Upcoming SSTAC Meetings

Chair Geagan opened discussion about the SSTAC meeting schedule. Assistant Transportation Planner Beauregard stated that the SRTA Bylaws require the Council to meet twice annually. The Council set two meeting dates, January 15, 2025, and April 16, 2025, both at 2:30 p.m.

The Council set the meeting schedule for January, April, June, and September. By motion made, seconded (Longwell/Prosperi), and unanimously carried, motion passed.

b. SSTAC Request to Receive Update on RABA Service Changes (John Andoh)

Transit General Manager John Andoh gave an update to SSTAC on the RABA 2025 service plan, RABA Runabout on Demand Microtransit, and the new express route to Shingletown.

Chair Geagan asked about empty signposts around town. As someone with sight disabilities, he would like to know if they could be removed or wrapped with reflective material. Mr. Andoh suggested that this question be raised at SRTA's Technical Advisory Committee meeting.

Chair Geagan also mentioned the bus stop at Northpoint. He stated that it would be nice to have a concrete area there for ramp access so folks in wheelchairs would not have to enter through mud/grass areas to get onto the bus. Additionally, a covered shelter area would also be nice. Mr. Andoh stated that he would investigate that and report back.

Update only, no motion.

c. Letterhead Designs for the SSTAC (Keith Williams)

Senior Transportation Planner Keith Williams presented three options of new letterhead specifically for SSTAC correspondence.

The Council discussed designs and options. No motion made; Mr. Williams will bring back a final product with suggested edits for approval in January.

d. Review SSTAC Bylaws and Provide Suggestions for Potential Updates (Laurent Beauregard)

Assistant Transportation Planner Laurent Beauregard presented SSTAC Bylaws and asked for potential updates from the Council. Due to time restrictions, the council asked to revisit this item at the January meeting.

By motion made, seconded (Longwell/Wilbourn), and unanimously carried, motion passed.

e. Discuss Membership Continuation, Recruitment, and Anticipated Email Communication (Laurent Beauregard)

Assistant Transportation Planner Laurent Beauregard presented this item. SSTAC memberships are three-year terms. January 2025 the Council will be electing a new Chair and Vice-Chair and recruiting for new memberships. Mr. Beauregard asked if any SSTAC voting members are leaving, please help with recruitment for your position.

SSTAC member Kristen Schreder asked SRTA to create an email with an informative one-page or less fact sheet on what SSTAC is and the type of membership we're looking for, including an application. SSTAC members could help send that out to potential recruits.

SSTAC member Fonseca would like any new members to have Brown Act training.

SRTA staff created a new SSTAC email box. All future communication will be sent from SSTAC@srta.ca.gov.

f. Receive Suggestions from Council Members Relative to Potential Topics for Future Meetings.

The following topics will be discussed in January:

- SSTAC Letterhead;
- SSTAC Bylaws;
- Brown Act Training;
- Watch Raba Videos; and
- Additional efforts to get unmet transit needs survey out to as many folks as possible.

There being no other business to discuss, Chair Geagan adjourned the meeting at 4:33 p.m.

Item #6 Adjourn

Respectfully submitted,


acl/LB