APPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, October 9, 2018, 3:00 p.m.
Shasta County Board Chambers
1450 Court Street, Suite 263, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Baugh, Sullivan, Watkins, Kehoe, Rickert, Moty, and Schreder were present

1. **Call to Order**
   Chair Baugh called the meeting to order at 3:03 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
   There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 Action Minutes – June 19, 2018, SRTA Meeting

5-2 Future Meeting Schedule Through October 2019 – Information Only

5-3 Approve Disbursements

5-4 Approve SRTA Financial Statements

5-5 Correspondence – Information Only

5-6 Authorize Agreement for On-Call Travel Demand Modeling Support Services

5-7 Authorize Executive Director to Execute a Technical Services Agreement for Regional Travel Data Collection

By motion made, seconded (Sullivan/Rickert) and unanimously carried, the consent calendar was approved with Board Member Sullivan abstaining from Item No. 5-1 Action Minutes – June 19, 2018, SRTA Meeting, as she was absent from that meeting.

Regular Calendar

6. **Executive Director's Report**
   Informational item only.

7. **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**
No conference/meetings attended.

8. **Hold a Public Hearing on the 2018 Sustainable Communities Strategy (SCS); Certify Supplemental Environmental Impact Report (SEIR) for the 2018 Regional Transportation Plan (RTP); Adopt the 2018 RTP; and Adopt the Regional Travel Demand Model (ShastaSIM v1.2)**
Staff recommendation: It is recommended that the board of directors:
   1. Hold a public hearing to receive public comments on the 2018 SCS;
   2. Adopt Resolution 18-12, certifying the Final SEIR for the 2018 RTP, accepting the statements of overriding consideration, adopting a mitigation monitoring and reporting program, and approving the 2018 RTP and SCS; and
   3. Adopt Resolution 18-13, adopting ShastaSIM v1.2 as the travel demand model for the Shasta Region.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded (Moty/Rickert), the staff recommendation to adopt Resolution 18-12, certifying the Final SEIR for the 2018 RTP, accepting the statements of overriding consideration, adopting a mitigation monitoring and reporting program, and approving the 2018 RTP and SCS passed unanimously.

By motion made and seconded (Moty/Sullivan), the staff recommendation to adopt Resolution 18-13, adopting ShastaSIM v1.2 as the travel demand model for the Shasta Region passed unanimously.

9. **Review and Approve Amendment #3 to SRTA's Fiscal Year 2018/19 Budget and Overall Work Program**
Staff recommendation: It is recommended that the board of directors approve Amendment #3 to SRTA's FY 2018/19 budget and Overall Work Program pursuant to Resolution 18-14, thereby increasing SRTA's FY 2018/19 budget by $363,305 for a total of $12,454,671.

Board Members Moty and Sullivan made a correction to the staff report clarifying the discussion at the Human Resources Committee meeting on September 13, 2018. The board members were split regarding the staffing recommendation to change the part-time planner position to a full-time planner position. The Human Resources Committee recommended the matter be presented to the SRTA Board of Directors for further discussion.

Board members discussed the staffing recommendation and asked clarifying questions of the Executive Director. By motion made and seconded (Moty/Kehoe), the staff recommendations passed unanimously.

10. Authorize 2018 Regional Non-Motorized Program Funding

Staff recommendation: It is recommended that the board of directors:

1. Award Regional Non-Motorized funds to the city of Redding as follows:
    a. $385,000 as local match toward a Highway Safety Improvement Program (HSIP) grant for bicycle and pedestrian safety improvements on Railroad Avenue; and
    b. $120,000 for local match toward an Active Transportation Program (ATP) grant for bicycle and safety improvements on Victor Avenue and Mistletoe Lane.
2. Earmark $1,000,000 in Regional Non-Motorized Program funds for future award as follows:
    a. Matching funds to city of Redding toward a 2022 cycle ATP grant to connect the Railroad Avenue project to Downtown Redding and South Redding;
    b. Matching funds to city of Shasta Lake toward a 2022 cycle ATP grant for bicycle and pedestrian improvements on Cascade Boulevard; and
    c. Matching funds to the city of Redding to complete the bicycle and pedestrian connection from Turtle Bay to Downtown Redding.
3. Fully allocate FY 2017/18 State Transit Assistance (STA) Spillover (estimated $520,968) to benefit the Regional Non-Motorized Program.

By motion made and seconded (Kehoe/Watkins), the staff recommendation passed unanimously.

11. Approve Project List for Fiscal Year 2018/19 California State of Good Repair Program

Staff recommendation: It is recommended that the board of directors adopt Resolution 18-15 approving the FY 2018/19 SGR project list for improving existing CTSA services in the Shasta Region by purchasing new low- or no-emission vehicles.

Dignity Health Connected Living Executive Director Jennifer Powell answered questions to the board regarding their need for newer modernized vehicles that will replace older/retired vehicles to improve existing transit services they provide.

By motion made and seconded (Kehoe/Moty), the staff recommendation passed unanimously.

12. Approve Additional Regional Transportation Program (RTIP) Funds for the Interstate 5 Redding to Anderson Six-Lane Project (I-5 RASL)

Staff recommendation: It is recommended that the board of directors authorize an additional $5.593 million in regional improvement program shares for the I-5 RASL Project.

By motion made and seconded (Moty/Sullivan), the staff recommendation passed unanimously.

There being no other business to discuss, Chair Baugh adjourned the meeting at 4:20 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
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