APPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, October 10, 2017, 3:00 p.m.
City of Shasta Lake Council Chambers
4488 Red Bluff Avenue, Shasta Lake, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Kehoe, Rickert, Moty, Baugh, Schreder, Sullivan, and Watkins were present.

1. **Call to Order**
Chair Watkins called the meeting to order at 3:03 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Action Minutes – June 27, 2017, SRTA Meeting**

5-2 **Future Meeting Schedule Through October 2018 – Information Only**

5-3 **Approve Disbursements**

5-4 **Approve SRTA Financial Statements**

5-5 **Correspondence – Information Only**

5-6 **Approve Amendment #2 to SRTA's Fiscal Year 2017/18 Budget and Overall Work Program**

5-7 **Approve Memorandum of Understanding with the Redwood Coast Energy Authority for Reimbursement of SRTA's Participation in the North Coast and Upstate Fuel-Cell Electric Vehicle Readiness Project**

By motion made, seconded (Moty/Kehoe) and unanimously carried, the consent calendar was approved.

Regular Calendar

6. **Executive Director's Report** - Informational item only.

7. **Approve Regional Transportation Improvement Program (RTIP) Priorities**
Staff recommendation: It is recommended that the board of directors review and provide guidance on preliminary recommendations for the 2018 RTIP.

By motion made and seconded (Sullivan/Moty), the staff recommendation passed unanimously.

8. **Authorize Distribution of Agency Report**
Staff recommendation: It is recommended that the board of directors authorize distribution of the agency report.

By motion made and seconded (Moty/Baugh), the staff recommendation passed unanimously.

9. **Approve Submittal of a Transit and Intercity Rail Capital Program Grant Application for Bus Service Between Redding and Sacramento and Authorize Solicitation of Project Partnerships**
Staff recommendation:
    1. Authorize the executive director to issue multiple requests for proposals (RFPs) for intercity buses, charging facilities, and passenger and bus parking; and
    2. Approve submittal of a Transit and Intercity Rail Capital Program grant application utilizing results from the RFP process.

Jill Hauser, a member of the public, supports the recommendation, and noted that the proposed public transportation connection between Redding and Sacramento with connectivity to the Capital Corridor is a much needed and long-awaited project. Ms. Hauser also lobbied for rail transit service from Redding to Sacramento with connectivity to the Capital Corridor as a key element for growth and prosperity for the North State regions.

Anne Thomas, Executive Director, Shasta Living Streets, stated that Shasta Living Streets also supports the recommendation, noting that an improved intercity transportation system from Redding to Sacramento with connectivity to the Capital Corridor is an immediate need for individuals traveling to and from the North State regions for business or pleasure.

By motion made and seconded (Schreder/Moty), the staff recommendation passed unanimously.

10. **Amend Scope of Work for 2017 Infill & Redevelopment Incentive Program**
Staff recommendation: It is recommended that the board of directors authorize the executive director to obtain technical consultant services, through procurement and/or by sub-recipient agreement to the city of Redding, for: 1) a Parking Gap Study and Structure Financing Plan; and 2) other technical work tasks that support city participation in an AHSC Program grant application, not to exceed a combined total of $75,000.

By motion made and seconded (Sullivan/Rickert), the staff recommendation passed unanimously.

11. **Accept Agricultural Cluster Assessment Study for Shasta, Tehama, and Butte Counties**
Staff recommendation: It is recommended that the board of directors accept the final report for the Agricultural Cluster Assessment Study for Shasta, Tehama, and Butte Counties.

Project partner, Fred Schluep with Growing Local, answered board member questions regarding the project.

By motion made and seconded (Moty/Kehoe), the staff recommendation passed unanimously.

12. Receive Presentation from Caltrans Regarding the 2018 State Highway Operation and Protection Program (SHOPP)

Staff recommendation: It is recommended that the board of directors receive a presentation from Caltrans, regarding the proposed 2018 State Highway Operation and Protection Program (SHOPP).

Kristen Kingsley, SHOPP Coordinator for Caltrans District 2, gave a presentation on the proposed 2018 State Highway Operation and Protection Program (SHOPP).

14. Discuss SRTA Board Meetings to be Held in One Location

Staff recommendation: It is recommended that the board of directors consider holding all SRTA board meetings at the Shasta County Board of Supervisors Chambers. Exceptions would be made where agenda items are of particular interest to a local jurisdiction.

By motion made and seconded (Kehoe/Sullivan) the staff recommendation passed with four board members in favor (Kehoe, Rickert, Moty, and Sullivan); and three board members opposed (Baugh, Schreder, and Watkins). The December 12, 2017, meeting will be held as previously scheduled at the City of Anderson Council Chambers, 1887 Howard Street, Anderson. The new board meeting location (Shasta County Board of Supervisors Chambers) will start with the board of directors meeting scheduled on February, 27, 2017.

15. Renew Executive Director Employment Agreement

Staff recommendation: It is recommended that the board of directors authorize the chair to sign an employment agreement with the executive director which maintains the same salary and benefits, and extends the term for five years ending July 1, 2023.

By motion made and seconded (Moty/Kehoe), the staff recommendation passed unanimously.

There being no other business to discuss, Chair Watkins adjourned the meeting at 4:45 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director
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