APPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY

Thursday, October 26, 2023, 2:30 p.m.

Salmon Room

1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**

Chair Mezzano called the meeting to order at 2:31 p.m.

Board members Audette, Crye, Neutze, Jones, and Watkins were present. Board member Rickert joined the meeting at 3:33 p.m.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop – Presentation Regarding SRTA Programming Activities – No Action will be taken**

Executive Director Sean Tiedgen gave a presentation on SRTA Federal Transportation Improvement Program (FTIP) and State Transportation Improvement Program/Regional Transportation Improvement Program (STIP/RTIP) activities.

Item #5 **Presentations** – None

Item #6 **Public Comment Period**

No one wished to speak.

Consent Calendar

Item #7-1 **Approve Action Minutes of the August 31, 2023, Special SRTA Board of Directors Meeting**

Item #7-2 **Future Meeting Schedule Through December 2024—Information Item Only**

Item #7-3 **Correspondence—Information Item Only**

Item #7-3 **Correspondence—Information Item Only**

Item #7-4 **Approve Cash Disbursements for June through August 2023**

Item #7-5 **Accept Financial Statements and Fiscal and Compliance Audit for Fiscal Year 2021/22**

Item #7-6 **Approve Redding Area Bus Authority State Transit Assistance Reserve Request of up to $200,000 to Fund RABA Vanpool, First Mile-Last Mile Connection with Redding Bikeshare, and Marketing**

By motion made, seconded (Watkins/Audette), and unanimously carried, Consent Calendar passed unanimously.

Regular Calendar

Item #8 **Executive Director's Report—Information Item Only**

A verbal report was provided as an information item.

Item #9 **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**

No conferences/meetings attended.

Item #10 **Receive a 2022 Regional Transportation Plan Schedule Update and Authorize Executive Director to Amend the Contract with DKS Associates for On-Call Travel Demand Modeling Support Services (Contract #2018-07) Increasing Compensation by $25,000**

It is recommended that the board of directors:

1. Receive an update on the 2022 Regional Transportation Plan (RTP) schedule; and
2. Authorize the executive director to execute Amendment #4 to the contract with DKS Associates for travel model support services (#2018-07) increasing contract compensation by $25,000, for a total of $175,000 and extending the contract until June 30, 2024.

Associate Transportation Planner Mehdi Moeinaddini presented the staff recommendations and answered board of directors' questions.

By motion made, seconded (Jones/Watkins), and unanimously carried, the staff recommendation passed unanimously.

Item #11 **Adopt Resolution 23-11 Certifying Federal Transit Administration Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) Applications**

It is recommended that the board of directors:

1. Adopt Resolution 23-11, certifying the FTA Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) applications; and

2. Authorize the executive director to provide any other needed information for the grant applications to proceed.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions.

By motion made, seconded (Audette/Jones), and unanimously carried, the staff recommendation passed unanimously.

Item #12 **Approve Preliminary 2024 Regional Transportation Improvement Program (RTIP) Recommendations**

It is recommended that the board of directors' review and provide feedback on preliminary project recommendations for the 2024 RTIP.

Executive Director Sean Tiedgen presented the staff recommendations and answered the board of directors' questions. Board member feedback was provided.

By motion made, seconded (Audette/Jones), and unanimously carried, the staff recommendation passed unanimously.

Item #14 **Receive Update on Beach Bus Transit Service**

It is recommended that the board of directors receive an update on the Beach Bus transit service.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions.

RABA Transit Manager John Andoh gave an update and answered board of directors' questions.

Update only, no action.

Item #15 **Approve Awarding $657,005 in Carbon Reduction Program (CRP) Funding for Fiscal Years 2022/23 and 2023/24 Toward Regional Projects**

It is recommended that the board of directors:

1. Approve providing $325,250 in FY 2022/23 Carbon Reduction Program (CRP) funds and $174,750 in FY 2023/24 CRP Funds toward the recommended California Street Bikeway project; and
2. Approve providing $157,005 in FY 2023/24 Carbon Reduction Program (CRP) funds toward the Micro-Transit Service project; and
3. Authorize the executive director to initiate an eligibility review process with the Federal Highway Administration (FHWA) and Caltrans, make any administrative amendments necessary to meet the requirements, and

prepare the corresponding amendments to the Transportation Improvement Program (TIP) once the eligibility review is confirmed.

Associate Transportation Planner Mehdi Moeinaddini presented the staff recommendations and answered board of directors' questions.

By motion made, seconded (Rickert/Audette), and unanimously carried, the staff recommendation passed unanimously.

Item #16 <u>**Receive Update on California Senate Bill 125 Formula-Based Transit and Intercity Rail Capital Program (TIRCP), Zero-Emission Transit Capital Program (ZETCP), and Hydrogen Fueling Station for Intercity Bus Service**</u>

It is recommended that the board of directors:

1. Receive an update on Senate Bill (SB) 125 formula based TIRCP and ZETCP funding, and the hydrogen refueling station; and
2. Provide suggestions to staff regarding capital or operational projects to explore with regional transit partners.

Associate Transportation Planner Mehdi Moeinaddini presented the staff recommendations and answered board of directors' questions. Board member feedback was provided.

One member of the public (Mr. Marek) addressed the board. Mr. Marek asked the board to reject hydrogen development.

Update only, no action.

Item #17 <u>**Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**</u>

Board member Watkins spoke about recently learning about CalPortland cement plant working on a pilot project with Fortera aimed at producing cement that has lower CO_2 emissions. Mr. Watkins would like to know if they could help with our regional CO_2 reduction goals.

Executive Director Sean Tiedgen addressed the board. Mr. Tiedgen will look into whether or not this could be directly tied to transportation planning. Mr. Tiedgen will address this in the Executive Director Report in December.

Item #18 <u>**Adopt Resolution 23-10 Delegating Authority to the Executive Director to Accept and Execute Agreements Related to Caltrans Sustainable Transportation Planning Grants and Adopt Resolution 23-14 to Approve Formal Amendment 1 of Fiscal Year (FY) 2023/24 Overall Work Program**</u>

It is recommended that the board of directors:

1. Adopt Resolution 23-10, delegating authority to the executive director to accept and execute agreements related to competitive Caltrans Sustainable Transportation Planning Grants;
2. Adopt Resolution 23-14, approving Formal Amendment #1 of FY 2023/24 Overall Work Program (OWP), thereby decreasing SRTA's planning revenues and expenditures by $108,394; and
3. Authorize the executive director to make minor administrative corrections as needed in response to the Caltrans review and approval process.

Staff recommendation #1 - By motion made, seconded (Jones/Crye), and unanimously carried, the staff recommendation passed unanimously. Staff recommendation #2 - By motion made, seconded (Audette/Rickert), and unanimously carried, the staff recommendation passed unanimously. Staff recommendation #3 - By motion made, seconded (Jones/Audette), and unanimously carried, the staff recommendation passed unanimously.

There being no other business to discuss, Chair Mezzano adjourned the meeting at 4:36 p.m.

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
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