**APPROVED MINUTES**

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, December 13, 2016, 3:00 p.m.
City of Anderson Council Chambers
1887 Howard Street, Anderson, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Kehoe, Giacomini, Moty, Baugh, Schreder, Sullivan, and Watkins were present.

1. **Call to Order**
   Chair Moty called the meeting to order at 3:08 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**
   There was no one who wished to speak during the public comment period.

## Consent Calendar

5-1 **Action Minutes – September 13, 2016, SRTA Meeting**

5-2 **Future Meeting Schedule Through December 2017 – Information Only**

5-3 **Approve Disbursements**

5-4 **Approve SRTA Financial Statements**

5-5 **Correspondence – Information Only**

5-6 **Accept Fiscal Year 2015/16 Fiscal and Compliance Audit**

5-7 **Update on 2016 Digital Orthoimagery Collection Project – Information Only**

5-8 **Authorize the Executive Director to Issue a Request for Proposals for Public Transit Services Related to the Consolidated Transportation Services Agency**

By motion made, seconded (Sullivan/Baugh) and unanimously carried, the consent calendar was approved.

## Regular Calendar

6. **Executive Director's Report**
Informational item only.

7. **Receive Update on the 1551 Market Street Redevelopment Project**
Staff recommendation: It is recommended that the board of directors receive an update on the 1551 Market Street redevelopment project.

Daniel Knott of K2 Development and Chuck Aukland, City of Redding Assistant City Engineer/Assistant Director of Public Works, gave updates on their area of involvement.

8. **Approve Preliminary Regional Planning Priorities for the Fiscal Year (FY) 2017/18 Overall Work Program (OWP)**
Staff recommendation: It is recommended that the board of directors approve the preliminary regional planning priorities for the FY 2017/18 OWP.

By motion made and seconded (Giacomini/Sullivan), the staff recommendation passed unanimously.

9. **Accept Shasta Intercity Transportation to Sacramento and the Bay Area Study Final Report**
Staff recommendation: It is recommended that the board of directors accept the Shasta Intercity Transportation to Sacramento and the Bay Area Study final report.

Thomas Pogue, Associate Director, from the Center for Business and Policy Research, Eberhardt School of Business, McGeorge School of Law, University of the Pacific presented the final report and findings to the board of directors.

By motion made and seconded (Baugh/Schreder), the staff recommendation passed unanimously.

10. **Adopt 2016 Shasta Participation and Partnership Plan (Title VI)**
Staff recommendation: It is recommended that the board of directors open this item to any further public comments and approve the agency's 2016 Shasta Participation and Partnership Plan (Title VI) pursuant to Resolution 16-13.

Public comment opened.

There was no one who wished to speak.

By motion made and seconded (Schreder/Sullivan), the staff recommendation passed unanimously.

11. **Amend Reasonable to Meet Definition for Which Transit Services to Fund**

Staff recommendation: It is recommended that the board of directors amend the agency's "reasonable to meet" definition pursuant to Resolution 16-14.

By motion made and seconded (Kehoe/Giacomini), the staff recommendation passed unanimously.

**12. Authorize Request for Proposals for Physical Design of a Sunday Transit Service Demonstration Project and On-Demand Transit Feasibility Study**

Staff recommendation: It is recommended that the board of directors authorize the executive director to issue a request for proposals (RFP) for the Phase 1 design of a Sunday transit service demonstration project and the city of Shasta Lake's on-demand transit feasibility study.

By motion made and seconded (Watkins/Kehoe), the staff recommendation passed unanimously.

**13. Appoint Members to GoShasta Steering Committee**

Staff recommendation: It is recommended that the board of directors appoint two to three board members to serve on the GoShasta Steering Committee.

The board of directors recommended this item be moved to the February 28, 2017, meeting for further discussion.

**14. Approve Amendment #2 to SRTA's Fiscal Year 2016/17 Budget**

Staff recommendation: It is recommended that the board of directors approve Amendment #2 to SRTA's FY 2016/17 budget pursuant to Resolution 16-12, increasing both budget revenues and expenditures by $287.

By motion made and seconded (Schreder/Baugh), the staff recommendation passed unanimously.

## Closed Session

**15. Executive Director's Evaluation**

At 4:45 p.m., Chair Moty recessed the board to a closed session to perform the executive director's evaluation.

## Open Session

At 5:10 p.m., Chair Moty reconvened the Regular Meeting to Open Session.

Chair Moty reported that the executive director evaluation was completed.

There being no other business to discuss, Chair Moty adjourned the meeting at 5:12 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

/acl