APPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Monday, December 13, 2021, 3:00 p.m.
Zoom Meeting

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Item #1 **Call to Order/Roll Call**
Chair Watkins called the meeting to order at 3:02 p.m.

Board members Chimenti, Moty, Browning, Schreder, Rickert, Mezzano, and Watkins were present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Public Comment Period**
No one wished to speak.

Consent Calendar

Item #5-1 **Approve Action Minutes of the October 21, 2021, SRTA Board of Directors Meeting**

Item #5-2 **Future Meeting Schedule Through February 2023—Information Only**

Item #5-3 **Approve Cash Disbursements for October through November 2021**

Item #5-4 **Correspondence—Information Only**

Item #5-5 **Receive Update on ShastaConnect Transit Services**

Item #5-6 **Approve Updates to SRTA Procurement Policies**

Item #5-7 **Receive Update on Joint-MPO Land Use Model Project and Authorize Executive Director to Sign Agreements with Agencies**

Item #5-8 **Accept SRTA First Quarter Comprehensive Budget Report for Fiscal Year (FY) 2021/22**

Board Member Rickert asked for more information on Item No. 5-5. Board member Rickert asked when the weekday on-demand rideshare service for intermountain areas (Burney, Cassel, Fall River, and McArthur) would start? Senior Transportation Planner Sean Tiedgen said it's projected to launch in January or February, times to be determined. Board member Rickert suggested posting flyers at the post office for each town.

By motion made, seconded (Browning/Rickert), and unanimously carried by roll call vote, the consent calendar was approved.

Regular Calendar

Item #6 **Executive Director's Report**

A verbal report was provided as an information item. Of special note, Executive Director Dan Little announced his retirement projected for Spring of 2022.

Item #7 **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)**

No conferences/meetings attended.

Item #8 **Approve Shasta 2022 Regional Transportation Improvement Program (RTIP) and Update Project Selection Priorities – Public Hearing**

Staff recommendation: It is recommended that the board of directors:

1. Conduct a public hearing;
2. Approve the updated RTIP Project Selection Priorities;
3. Approve the 2022 Shasta RTIP, pursuant to Resolution 21-17; and
4. Authorize the executive director to make any necessary modifications in response to CTC review.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made and seconded by roll call vote (Schreder/Rickert), staff recommendation Nos. 2, 3, and 4 passed unanimously.

Item #9 **Approve Preliminary Regional Planning Priorities for Fiscal Year (FY) 2022/23**

It is recommended that the board of directors approve preliminary regional planning priorities for FY 2022/23.

By motion made and seconded by roll call vote (Schreder/Moty), the board recommendation passed unanimously.

Item #10 **Receive Presentation on the ResilientShasta Extreme Climate Event Adaptation Plan and Provide Comment**

It is recommended that the board of directors:

1. Receive a presentation on the adaptation strategy for ResilientShasta; and
2. Provide comments to staff for incorporation into the final plan.

Energetics Project Manager Chris Gillespie and Associate Transportation Planner Michael Kuker gave a presentation on the adaptation strategy for ResilientShasta to the board of directors and answered questions. The board unanimously echoed the need for all agencies to provide feedback and work together on this plan.

Presentation only, no action taken.

Item #11 **<u>Approve Agreement with Member Agencies Formalizing Participation in SRTA and Consider Member Agency Representation</u>**

It is recommended that the board of directors:

1. Amend the SRTA Bylaws as attached to broaden both RABA and Redding representation by recognizing the dual SRTA/RABA roles that Redding board members possess;
2. Amend the SRTA Bylaws as attached to combine the SRTA Boards Fiscal Committee and the Human Resources Committee into a single "Fiscal and Policy Committee";
3. Approve and authorize the Chair to sign the attached cooperative agreement with the cities and county, which recognizes SRTA's current responsibilities under state and federal laws; and
4. Authorize the executive director to make any clarifying changes to the agreement prior to execution in response to member agency approval.

By motion made and seconded by roll call vote (Schreder/Mezzano), staff recommendation No. 1 was pulled and continued indefinitely and staff recommendation Nos. 2, 3, and 4 passed unanimously.

Item #12 **<u>Discuss Efforts to Move to a Zero-Emission Vehicle Fleet in California and SRTA's Role Going Forward</u>**

It is recommended that the board of directors receive a presentation regarding California's effort to move all vehicles to being zero-emission, its impact on the region, and discuss SRTA's role.

Senior Transportation Planner Sean Tiedgen gave a presentation to the board to discuss efforts to move to a zero-emission vehicle fleet in California and SRTA's role going forward.

SRTA's roles going forward could be 1) information sharing, such as ZEV resource webpage; 2) planning, such as targeted ZEV studies (i.e., ZEV transit fleet rollout plans, gap analysis, etc.); 3) capital support, such as pursing capital grants with interested partners; transit fleet transition to ZEV's; and Salmon Runner service.

Member of the public Ed Marek provided information on the Northern California Incentive Project (CALeVIP). CALeVIP is funded by the California Energy Commission and implemented by the Center for Sustainable Energy. CALeVIP promotes access to electric vehicle (EV) charging infrastructure. Mr. Marek shared information that he believes could get the Salmon Runner up and running sooner using current technology.

Presentation only, no action taken.

Item #14 **Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

Chair Watkins would like to have Economic Development Corporation President Todd Jones give a presentation to the board about the proposed Renewable Hydrogen Plant in Stillwater Business Park.

CLOSED SESSION

Item #15 **Executive Director's Evaluation**

(Government Code Section 54957)

At 4:54 p.m., Chair Watkins recessed the board to a closed session to perform the executive director's evaluation.

OPEN SESSION

At 5:10 p.m., Chair Watkins reconvened the Regular Meeting to Open Session.

Chair Watkins reported that in response to Executive Director Dan Little's retirement announcement, an ad-hoc recruiting committee for Mr. Little's replacement was formed. The committee will consist of board members Moty, Browning, and Schreder.

No action taken.

Item #16 **Authorize Executive Director to Hire an Assistant Transportation Planner at Step F ($33.58 Hourly)**

It is recommended that the board of directors authorize the executive director to hire an assistant transportation planner candidate at step F ($33.58 hourly) of SRTA's compensation plan.

By motion made and seconded by roll call vote (Rickert/Browning), the staff recommendation passed unanimously. It was suggested that an item be brought back to the board at the February meeting to permanently allow the executive director to hire at any step.

There being no other business to discuss, Chair Watkins adjourned the meeting at 5:20 p.m.

Respectfully submitted,

Dan Little

Daniel S. Little, AICP, Executive Director
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