APPROVED ACTION MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
REGULAR MEETING
Thursday, December 14, 2023, 2:30 p.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**
Chair Mezzano called the meeting to order at 2:30 p.m.

Board members Audette, Crye, Gallagher, Jones, Kelstrom, and Watkins were present.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop** – None

Item #5 **Presentations – Receive Presentation from Redding Area Bus Authority (RABA) on Draft Short-Range Transit Plan**

LSC Transportation Consultant Claire Hutchinson and RABA Transit Manager John Andoh gave a presentation on the Redding Area Bus Authority's Short Range Transit Plan and answered board of directors' questions.

Item #6 **Public Comment Period**
No one wished to speak.

Consent Calendar

Item #7-1 **Approve Action Minutes of the October 26, 2023, SRTA Board of Directors Meeting**

Item #7-2 **Future Meeting Schedule Through February 2025—Information Item Only**

Item #7-3 **Correspondence—Information Item Only**

Item #7-4 **Approve Cash Disbursements for September through October 2023**

Item #7-5 **Receive Update on ShastaConnect Transit Service for Fiscal Year 2022/23**

Item #7-6 **Receive Update on ShastaConnect Transit Service for Fiscal Year 2023/24**

Item #7-7 **Receive Update on Safety, Pavement and Bridge Condition, and System Performance Targets for the Shasta Region**

By motion made, seconded (Jones/Audette), and unanimously carried, Consent Calendar passed unanimously.

Regular Calendar

Item #8 **Executive Director's Report—Information Item Only**

A verbal report was provided as an information item.

Item #9 **SRTA Board Members Report on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)—Information Item Only**

No conferences/meetings attended.

Item #10 **Conduct a Public Hearing on the 2022 Sustainable Communities Strategy (SCS); Certify Supplemental Environmental Impact Report (SEIR) for the 2022 Regional Transportation Plan (RTP); Adopt the 2022 RTP; and Adopt the Regional Travel Demand Model (ShastaSIM v2.0)**

It is recommended that the board of directors:

1. Conduct a public hearing to receive public comments on the 2022 SCS portion of the 2022 RTP;
2. Adopt Resolution 23-15, certifying the Final SEIR for the 2022 RTP, accepting the statements of overriding consideration, adopting a mitigation, monitoring, and reporting program, and approving the 2022 RTP and SCS;
3. Adopt Resolution 23-16, adopting ShastaSIM v2.0 as the travel demand model for the Shasta Region; and
4. Authorize the executive director to make any minor modifications to the documents in response to federal or state agency review.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board of directors' questions.

Public hearing opened.

No one spoke.

Public hearing closed.

By motion made, seconded (Audette/Kelstrom), and unanimously carried, the staff recommendation passed unanimously.

Item #11 **Conduct a Public Hearing and Approve the Shasta 2024 Regional Transportation Improvement Program (RTIP)**

It is recommended that the board of directors:

1. Conduct a public hearing;
2. Approve the 2024 Shasta RTIP, pursuant to Resolution 23-17 (attached);
3. Authorize the executive director to make any necessary modifications to the 2024 RTIP documents in response to CTC review; and
4. Authorize the executive director to execute an interagency agreement with Caltrans District 2 for the Fix 5 Cascade Gateway Project.

Executive Director Sean Tiedgen presented the staff recommendations and answered board of directors' questions.

Public hearing opened.

One member of the public (Mr. Marek) addressed the board. Mr. Marek asked for a transit program update and asked what funds are still available for the Salmon Runner. Executive Director Sean Tiedgen briefly addressed the question at the request of the board.

Public hearing closed.

By motion made, seconded (Jones/Kelstrom), and unanimously carried, the staff recommendation passed unanimously.

Item #12 **Approve Senate Bill (SB) 125 Short-Term Capital Program and SRTA-RABA Interagency Agreement**

It is recommended that the board of directors:

1. Approve and authorize the executive director to submit the Senate Bill 125 Short-Term Capital Program initial allocation package of projects totaling $17,505,155;
2. Authorize the executive director to make minor administrative amendments, as appropriate, in response to CalSTA comments or provide any other necessary information in support of the initial allocation package;
3. Delegate the executive director to execute the necessary agreements with CalSTA to receive funds; and

4. Approve and authorize the executive director to execute an interagency agreement (Attachment B) between SRTA and RABA for the purpose of jointly developing and building a hydrogen station on property owned by RABA.

Assistant Transportation Planner Laurent Beauregard presented the staff recommendations. Executive Director Sean Tiedgen and RABA Transit Manager John Andoh answered board of directors' questions.

One member of the public (Mr. Marek) addressed the board and asked questions. Mr. Marek spoke against hydrogen fueled buses.

By motion made and seconded (Watkins/Audette) and passed unanimously, the board of directors took the following actions:

1. Staff recommendation Nos. 1, 2, and 3 were approved minus the $2,129,607 for the "Expansion of Cycle 3 TIRCP for North State Intercity Bus to Rail" project, therefore, only $15,375,548 in SB 125 funding allocations were approved, leaving $6,159,265 for allocation at a future date; and
2. Staff recommendation No. 4 was pulled for more information and continued to a future meeting.

Item #13 **<u>Review and Approve Preliminary Regional Planning Priorities for Fiscal Year (FY) 2024/25</u>**

It is recommended that the board of directors' review and approve preliminary regional planning priorities for FY 2024/25.

Associate Transportation Planner Michael Kuker presented the staff recommendation and answered board of directors' questions.

By motion made, seconded (Jones/Kelstrom), and unanimously carried, the staff recommendation passed unanimously.

Item #14 **<u>Authorize Staff to Apply for a $700,000 Caltrans Grant and the Executive Director to Execute a Technical Services Agreement for the 2024 Regional Active Transportation Assistance Program</u>**

It is recommended that the board of directors:

1. Authorize the executive director to enter into a technical services agreement with Kittelson & Associates to carry out Low Stress Shasta for a term ending June 30, 2027, not exceeding $400,000, or $1,100,000 pending a grant award; and
2. Authorize staff to apply for a $700,000 Caltrans Sustainable Transportation Planning grant to augment Low Stress Shasta, SRTA's 2024 Regional Active Transportation Assistance Program.

Senior Transportation Planner Keith Williams presented the staff recommendations and answered board of directors' questions.

By motion made, seconded (Watkins/Jones), six (6) board members were in favor (Audette, Crye, Gallagher, Jones, Mezzano, and Watkins); and one (1) board member (Kelstrom) was opposed. Motion passes with a 6-1 vote.

Item #15 **Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

Per board member Kelstrom's request the board asked that Executive Director Sean Tiedgen reach out to the Redding Rancheria Economic Development Corporation for a possible presentation regarding their plans to utilize a $500,000 grant from the California Department of Conservation to develop a new hydrogen production facility in Tehama County.

CLOSED SESSION

Item #16 **Executive Director's Evaluation**
(Government Code Section 54957)

At 4:53 p.m., Chair Mezzano recessed the board to a closed session to perform the executive director's evaluation.

OPEN SESSION

At 5:24 p.m., Chair Mezzano reconvened the Regular meeting to Open Session.

Chair Mezzano reported that the executive director evaluation was completed.

No reportable action.

There being no other business to discuss, Chair Mezzano adjourned the meeting at 5:25 p.m.

Item #17 **Adjourn**

Respectfully submitted,

Sean Tiedgen, AICP, Executive Director
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