

Request for Qualifications: Shasta County Regional Travel Data Collection Program

Minutes of 8/27/2018 Pre-Submittal Conference

- I. A summary of the contents of the RFQ were provided.
- II. Questions and answers:
 - The RFP states that collections will take place during the calendar year of 2019, 2020 and 2021. Is there a specific timeframe within each year the counts must be collected? In other words, will the scope of work be requested in piecemeal fashion at specific locations, or is it considered one task order spread out over three years?

The 215 HPMS data counts need to be collected once every three years. Typically, 1/3 third of the data is collected annually, culminating in one complete data set every on the third year. Under this procurement, the exact timing and schedule of the data collection will be up to the vendor. An alternative schedule that produces the desired deliverables and adheres to HPMS data collection standards is acceptable. A work plan and schedule must be presented and approved by SRTA.

- Will the vendor have the ability to collect each location on their own schedule as long as the schedule is approved by SRTA and occurs within the SRTA specified timeframe(s)?

Yes, so long as the data is collected in accordance with established standards and typical travel days (e.g. school in session, not a holiday, etc).

- Will SRTA provide any support in obtaining permits from Caltrans (and other jurisdictions involved)?

SRTA will facilitate communications with Caltrans and local jurisdictions. Obtaining permits and other permissions shall be the responsibility of the vendor. All associated time and direct costs should be included in your fee schedule. The fee schedule may include different costs based on facility ownership if necessary.

- The RFQ asks the vendor to share their knowledge and expertise regarding how the data is used and analyzed versus just the collection and reporting of raw count data. Can you explain what you're looking for?

We're looking for raw counts without analyses, however, we are also interested in the potential use of 'big data' (or other such means) to more efficiently and effectively acquire data that meets HPMS standards. We want to know if you have experience and any recommendations that would help SRTA meet its needs through non-conventional means.

- Does SRTA need real time counts?

SRTA does not need real time count data. With regard to the optional bicycle and pedestrian count data, SRTA is interested in a small number of fixed permanent counters and a small number of movable count stations. Reporting of data does not need to be in real time for vehicle or bicycle and pedestrian data.

- Who would be obtaining the hardware for active transportation counts?

SRTA is not interested in owning or maintaining bike and pedestrian counting hardware. Vendors who are interested in and able to provide such data should assume hardware acquisition (through lease, ownership, or otherwise) as part of their fee schedule.