

SRTA Regional Active Transportation Program

Minutes from pre-proposal conference for non-infrastructure applications

Held July 18, 2018, 4pm

A brief presentation of the published guidelines was provided.

Questions and answers:

- Would bike share 'bike stations' be considered infrastructure or non-infrastructure?
 - Non-infrastructure. If the bike station will be installed in the public space, the applicant would need to either demonstrate approval by the applicable jurisdiction or have the applicable jurisdiction accept the lead agency role for this portion of the scope – meaning that SRTA would award funds to the jurisdiction through an existing sub-recipient cooperative agreement and they would be in charge of acquisition and installation.
- Are 'key cards' like they use in Sacramento bike lockers eligible and considered non-infrastructure?
 - This would be an eligible non-infrastructure activity. Would need to coordinate with the city of Redding and RABA regarding integration with bike lockers awarded through the AHSC program for installation at the RABA transit station.
- Can funds be requested for a general activity/outcome without committing to a specific task/product detailed out?
 - Applicants should provide specific tasks and products; however the applicant may use language such as "...or equivalent" to allow some flexibility in achieving the desired outcome.
- Can a project be phased?
 - Projects can be phased over a maximum three-year period. The SRTA Board of Directors may award funds for each phase as an individual project, or award the entire project and approve funds corresponding to each phase as the project moves forward successfully. The latter is a good approach – i.e. presenting the full project but breaking it up into components or phases that are more manageable and where interim success can be documented. Approval of phased projects will include 'off-ramps' should early phases be unsuccessful or no longer be in the best interest of the agency or community.
- Does a program have to be self-sustaining after the three-year period?
 - No, but a new call for projects and a new application would need to be submitted and awarded by SRTA to continue a program.