

Request for Proposals: Shasta County Regional Travel Data Collection Program

Solicitation Number: S-00030

Questions and Answers

1. If a proposal does not meet the DBE goal, is it considered to be non-responsive or just lose 5 points?

The proposal will only lose 5 points, but you must provide information to clarify your DBE status, whether DBE or non-DBE. Failure to provide your DBE status may result in your proposal being considered non-responsive.

2. Will the ped and bike counts be at the midblock level or at the intersections?

Both midblock and intersection locations may be considered for the to-be-determined sites. Such determination is subject to future discussion for each scope request by SRTA.

3. What are the time periods you want to collect?

The schedule for the desired timeframe to collect counts can be found in Attachment C. According to Attachment C, each cycle includes the following timeline: Initial required meetings take place in October and November, initial arrangements at the locations occur in December and January, data collection is conducted between February and May, data preparation happens in June and July, and final deliverables are prepared in August and September. Information about the desired count periods is described under the "Project Scope of Work" section of the RFP.

4. Is the estimated budget per year or for the full contract?

The estimated budget for the contract award is between \$120,000 and \$140,000. This budget covers two cycles of data collection outlined in the scope of work, following the schedule provided in Attachment C. The contract will be paid on a fixed-price basis. Consultants should provide an accurate cost estimate to conduct the requested scope of work in their proposal, regardless of whether the consultant's estimate is within SRTA's estimated budget.

5. We have a team setup with a firm as a sub to us. Since that firm has submitted a proposal to SRTA already, can we (as the prime consultant) submit a proposal with the other firm as sub on our proposal?

No consultant should be a primary consultant on more than one proposal. As long as the prime consultant is different for a second proposal, staff sees no issue as long as the second proposal is different and is not an exact copy of the other proposal. If SRTA receives more than one proposal with the same primary consultant, SRTA will only accept the first proposal submitted (unless it was clearly identified as a revised submission from a proposal submitted at the first deadline).