

Shasta Regional Transportation Agency
Addendum #1 for
Request for Proposals (RFP) for Information Technology (IT) Support Services

The Request for Proposals (RFP) for Information Technology (IT) Support Services dated January 22, 2020 has been modified. A new section, Pre-Proposal Meeting, has been added. Additionally, the Procurement Schedule section has been modified to allow for the pre-proposal meeting. The changes are as follows:

New Section:

Pre-Proposal Meeting

An optional pre-proposal meeting will be held on February 11, 2020, at 1:00 p.m. PST at the SRTA building located at 1255 East Street in Redding, California. This meeting will include a walk-through of the premises. Proposers are encouraged, but not required, to attend. Nonattendance will not count against a vendor's proposal. Question-and-answer notes from the meeting will be posted on the SRTA website by 5:00 p.m. PST Friday, February 14. If a modification is proposed as a result of the pre-proposal meeting, such modifications will be made through an additional formal addendum to the RFP.

Modified Section:

Schedule

The RFP schedule is as follows.

Tasks	Deadline
Release RFP	January 22, 2020
Interested Vendor Questions Due	5:00 p.m. PST, February 3, 2020
SRTA Response to Vendor Questions	No later than 5 p.m. PST, February 6
Pre-Proposal Meeting	1:00 p.m., PST, February 11, 2020
Vendor Proposals Due	3:00 p.m. PST, February 26, 2020 (no postmarks accepted)
Evaluation and Ranking of Proposals	February 26–28, 2020
Interviews (if necessary)	March 2–6, 2020
Consultant-SRTA Contract, including Budget and Scope of Work	March 2–27, 2020
SRTA Board of Directors Approval	April 21, 2020
Contract Start	June 1, 2020