

STAFF REPORT



MEETING DATE:	April 25, 2017
SUBJECT:	Authorize Request for Proposals for Sustainable Shasta: A Walk and Bike Network for Downtowns
AGENDA ITEM:	#12
STAFF CONTACT:	Jennifer Pollom, Senior Transportation Planner

SUMMARY:

SRTA anticipates a \$447,890 award through the Caltrans Sustainable Transportation Planning Grant Program to develop a new generation walk and bike network for downtowns. A request for proposals (RFP) for consultant services to complete the project has been prepared for board of directors' consideration and, pending approval of a grant award announcement (April 2017). Results will be used to attract competitive capital grants and direct regional funds.

STAFF RECOMMENDATION:

It is recommended that the board of directors authorize the executive director to issue an RFP for *Sustainable Shasta: A Walk and Bike Network for Downtowns* (attached), pending award of a Caltrans Sustainable Transportation Planning Grant.

DISCUSSION:

The Shasta Region requires a new generation walk and bike network to meet objectives and performance metrics described in the 2015 Regional Transportation Plan for Shasta County. However, the region lacks a shelf of well-developed non-motorized projects, making it difficult and more costly to pursue capital grant funding. To address this issue, SRTA is seeking to bridge the gap between project concepts found in high-level plans (e.g. GoShasta) and the level of detail required to seek construction funding. More specifically, the details needed are:

- Alignment, design plans, and cost estimates for 15-20 new generation walk and bike paths into the region's downtowns, as well as illustrations for downtown destination streets and blocks.
- A procurement program for non-motorized amenities.
- Policies needed for the prioritization of SRTA's Non-motorized Program funds.

In November 2016, SRTA submitted a grant application under the Caltrans Sustainable Transportation Planning Grant Program entitled *Sustainable Shasta: A Walk and Bike Network for Downtowns*. In anticipation of a grant award this month (April 2017), the attached draft RFP for consultant services is provided for consideration by the board of directors. Results from *Sustainable Shasta* will be used to systematically implement regional active transportation projects using regional, local and grant funds.

If the grant is successful and the board approves distribution of the attached RFP, staff will present a *Sustainable Shasta* consultant services agreement at the June board meeting.

ALTERNATIVES:

The board of directors may modify the RFP or defer the item to the June meeting to request additional information.

OTHER AGENCY INVOLVEMENT:

Caltrans administers Sustainable Transportation Planning Program grants. During the project, SRTA will work with local agency partners to develop the necessary details for a new generation of non-motorized projects. \\\The Technical Advisory Committee (TAC) concurs with the staff recommendation.\\\

FINANCING:

Consultant costs (up to \$447,890) will be funded through the grant. Planning, Programing and Monitoring funds will cover the 11.47% required local (non-federal) match (\$66,142) of the total project cost (\$576,642). SRTA will over match 10.86% (\$62,610) with Federal Metropolitan Planning (PL) Funds for a total agency contribution of 22.33% (\$128,752).

Daniel S. Little, AICP, Executive Director

Attachments:

Draft RFP for *Sustainable Shasta: A Walk and Bike Network for Downtowns* (Attachment not available for TAC)