

STAFF REPORT



MEETING DATE:	June 27, 2017
SUBJECT:	Authorize Technical Services Agreement for Sustainable Shasta: A Walk and Bike Network for Downtowns to Develop Grant-Ready Non-motorized Projects
AGENDA ITEM:	12
STAFF CONTACT:	Jennifer Pollom, Senior Transportation Planner

SUMMARY:

SRTA circulated a request for proposals (RFP) to complete *Sustainable Shasta: A Walk and Bike Network for Downtowns* to develop grant-ready non-motorized projects. Three proposals were received and evaluated. Staff recommends entering into an agreement with **///Consultant///** for **####,###**. Consensus results are provided for consideration by the board of directors.

STAFF RECOMMENDATION:

It is recommended that the board of directors authorize the executive director to enter into a standard technical services agreement (TSA) with **///Consultant///** to carry out *Sustainable Shasta: A Walk and Bike Network for Downtowns*, for a term ending June 30, 2020, not to exceed **####,###**.

DISCUSSION:

Increased usage of alternative travel modes (i.e. bicycling, walking, and transit) is necessary to realize the vision and performance targets found in the adopted 2015 Regional Transportation Plan. A new generation of safe and appealing bikeways and trails connected to common trip destinations and public transit is needed to entice drivers out of their vehicles.

SRTA was successful in obtaining a Caltrans Sustainable Transportation Planning Grant (\$447,890) to bridge the gap between conceptual projects found in the upcoming GoShasta Regional Active Transportation Plan and the detailed designs required to compete for construction grants. Known as *Sustainable Shasta*, the grant-funded project will result in:

- A shelf of biking and walking projects ready for grant applications;
- A procurement program for non-motorized amenities such as bike racks and street furniture; and
- Policy amendments to SRTA's Non-motorized Program for the prioritization of funds.

At the April meeting, the board of directors authorized an RFP for consultant services to complete the project. Three proposals were received and evaluated by a panel of staff and external stakeholders. Consensus results of the evaluation are summarized below:

Lead Consultant	Budget	Consensus Score (out of 100)
TJKM	\$447,890	TDB
Nelson Nygaard Consulting Associates	\$447,719	TDB
Alta Planning and Design	\$447,198	TBD

///Consultant's/// proposal was ranked highest. Deciding factors include the following:
///insert findings///.

Consultant efforts will first be focused on developing the active transportation component of the city of Redding's next Affordable Housing and Sustainable Communities (AHSC) program grant application, which is due in late 2017 (exact schedule has not yet been announced). Once the AHSC grant application has been submitted and the GoShasta Regional Active Transportation Plan has been completed and approved by the board of directors (anticipated for the December 2017 agenda), the consultant will work with partner agencies to develop the highest priority projects. It is anticipated that all deliverables will be completed and presented to the board of directors in early 2019.

ALTERNATIVES:

The board of directors may select another proposer or direct staff to recirculate the RFP.

OTHER AGENCY INVOLVEMENT:

The cities of Anderson, Redding and Shasta Lake; the county; and Caltrans District 2 are project partners. Staff from the city of Redding and Caltrans District 2 participated in the review of consultant proposals.

FINANCING:

The total project cost is ///\$###,###///. Consultant costs (up to ///\$###,###///) will be funded through the Caltrans Sustainable Transportation Planning Program grant. An additional \$128,752 in regional planning funds is committed to the project to cover staff time. Project funds are budgeted in the fiscal year 2017/18 Overall Work Program under Work Element 703.05 (Sustainable Shasta).

Daniel S. Little, AICP, Executive Director