

STAFF REPORT



MEETING DATE:	September 13, 2016
SUBJECT:	Action Minutes of the June 28, 2016, SRTA Meeting
AGENDA ITEM:	5-1
STAFF CONTACT:	Janie Coffman, Executive Assistant

STAFF RECOMMENDATION:

It is recommended that the board of directors approve the action minutes of the June 28, 2016, SRTA meeting.

Daniel S. Little, AICP, Executive Director

Attachment: Action Minutes of the June 28, 2016, SRTA Meeting

UNAPPROVED MINUTES

SHASTA REGIONAL TRANSPORTATION AGENCY
Tuesday, June 28, 2016, 3:00 p.m.
Shasta County Board of Supervisors Chambers
1450 Court Street, Suite 263, Redding, California

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any.)

Board members Moty, Giacomini, Watkins, Kehoe, Sullivan, Schreder and Hunt (alternate) were present.

1. **Call to Order**

Chair Moty called the meeting to order at 3:02 p.m.

2. **Pledge of Allegiance**

3. **Staff Introductions**

4. **Public Comment Period**

There was no one who wished to speak during the public comment period.

Consent Calendar

5-1 **Action Minutes – April 26, 2016, SRTA Meeting**

5-2 **Future Meeting Schedule Through June 2017 – Information Only**

5-3 **Approve Disbursements**

5-4 **Approve SRTA Financial Statements**

5-5 **Correspondence – Information Only**

5-6 **Adopt Regional Surface Transportation Program (RSTP) Fiscal Year 2015/16 Budget**

5-7 **Authorize the Executive Director to Enter Into an Agreement to Lease Suite 201 of the SRTA Building to the Shasta Local Agency Formation Commission (LAFCO)**

5-8 **Authorize the Executive Director to Issue a Request for Proposals for the GoShasta Regional Active Transportation Plan**

5-9 Amend 2015 Regional Transportation Plan to Add Non-Motorized Projects

5-10 Authorize the Executive Director to Re-Enter into a Technical Service Agreement with Kenny, Snowden & Norine for Legal Services

By motion made, seconded (Watkins/Giacomini) and unanimously carried, the consent calendar was approved with board alternate Hunt abstaining from item 5-1.

Regular Calendar

6. Executive Director's Report

Informational item only.

7. Approve FY 2016/17 Unmet Transit Needs Findings and Transportation Development Act Budget

Staff recommendations:

1. Consider FY 2016/17 Unmet Transit Needs public comments and staff responses (Attachment A, Appendix 8);
2. Approve the Final FY 2016/17 Transit Needs Assessment (Attachment A);
3. Approve Resolution Number 16-09 (Attachment B), finding that expanded transit service is reasonable to meet for FY 2016/17;
4. Approve the FY 2016/17 TDA Budget of Apportionments and Transit Obligations (Attachment C); and
5. Approve payment instructions to the county auditor (Attachment D).

By motion made and seconded (Giacomini/Kehoe), the staff recommendations passed unanimously.

8. Approve Submitting a 2016 Federal Transit Administration Mobility On Demand Sandbox Demonstration Program Grant Application for a Pilot Sunday Transit Service

Staff recommendation: The board of directors authorize the executive director to submit a 2016 FTA Sandbox Program grant application, in partnership with SSNP and DoubleMap, to plan and implement an on-demand Sunday transit service demonstration project.

By motion made and seconded (Sullivan/Schreder), the staff recommendation passed unanimously.

9. **Recommend Year 2035 Greenhouse Gas Emission Reduction Target for Consideration by the California Air Resources Board**

Staff recommendation: The board of directors propose a per-capita greenhouse gas emission reduction target of -6% for the year 2035.

Brian Crane, City of Redding Director of Public Works, stated that the City of Redding supports the recommended target, and noted that the proposal is better than what CARB would impose.

Anne Thomas, Executive Director, Shasta Living Streets, stated that Shasta Living Streets also supports the recommendation, noting that not just millennials, but retirees as well, are living more active lifestyles.

By motion made and seconded (Schreder/Sullivan), the staff recommendation passed unanimously.

10. **Approve Update to SRTA Human Resources Policies and Procedures**

Staff recommendation: The board of directors approve the attached update to SRTA Human Resources Policies and Procedures Manual.

By motion made and seconded (Sullivan/Schreder), the staff recommendation passed unanimously.

11. **Presentation of City of Redding Transportation Projects**

Informational item only.

There being no other business to discuss, Chair Moty adjourned the meeting at 4:30 p.m.

Respectfully submitted,

Daniel S. Little, AICP, Executive Director

/jac