

STAFF REPORT



MEETING DATE:	December 18, 2018
SUBJECT:	Appoint Social Services Transportation Advisory Council (SSTAC) Members
AGENDA ITEM:	5-7
STAFF CONTACT:	Kathy Urlie, Senior Transportation Planner

SUMMARY:

Transportation Development Act (TDA) statute requires the Shasta Regional Transportation Agency (SRTA) have a Social Services Transportation Advisory Council (SSTAC) to inform and advocate for the needs of the elderly, disabled, and transit-dependent populations. The SSTAC serves in an advisory capacity to the SRTA Board of Directors. The terms for all SSTAC members expire December 31, 2018. Current members willing to continue service, and new members, must be appointed to new three-year terms.

STAFF RECOMMENDATION:

It is recommended that the board of directors appoint sixteen representatives to the SSTAC for three-year terms, from January 2019 to December 2021 per Attachment B.

DISCUSSION:

As a recipient of TDA funds, SRTA is required to have an SSTAC. The SSTAC advises the board on the annual Unmet Transit Needs Process, helps facilitate coordination and consolidation of specialized transit service providers in the region, provides input on non-motorized connections to transit, and participates in other related matters. SSTAC meetings are held at least twice per year and are open to the public.

Representation on the SSTAC requires approval by the board of directors. Per TDA statute and the SSTAC Bylaws, the SSTAC must have at least nine members representing six categories (shown in Attachment B) covering the interests of citizens who are most likely to depend on public transit. Up to nine additional members are optional and may include representatives of walking/biking to transit. The purpose of the nine additional members includes:

- participating in the meetings and discussions to provide other perspectives;
- serving as alternates for those statutory members unable to attend a meeting, in order to achieve a quorum; and
- providing a candidate pool from which SSTAC vacancies may be filled during the three-year term of appointments.

SRTA solicited for SSTAC volunteers on SRTA's website and social media, in the newspaper, and at the September 2018 SSTAC meeting. This attracted sixteen volunteers interested in serving. The SSTAC

provides valuable input and SRTA staff appreciates the SSTAC representatives' service, as well as the willingness of existing representatives to continue to volunteer.

The sixteen candidates highlighted in Attachment B are recommended for appointment to three-year terms, from January 2019 to December 2021. To date, this includes nine voting members and seven additional non-voting members who can be appointed as voting members by the executive director if vacancies arise in the TDA-mandated categories. This distinction is immaterial in terms of participation since the need to vote is infrequent and all consensus votes are customary.

ALTERNATIVES:

The board of directors may approve an SSTAC with a different number of members. However, a minimum of nine members must be maintained in the six TDA-mandated categories shown in Attachment B. The board may also modify representation on the recommended appointment list.

OTHER AGENCY INVOLVEMENT:

Various social service organizations were provided the solicitation for SSTAC membership. *///The Technical Advisory Committee (TAC) has reviewed this item and concurs.///*

FISCAL IMPACT:

SRTA staff maintains the SSTAC through use of TDA funds under Work Element 708.03 Transportation Development Act. SSTAC members are non-paid volunteers.

Daniel S. Little, AICP, Executive Director

Attachments: A - SSTAC Fact Sheet
 B - SSTAC Membership Appointment Recommendation



Fact Sheet: Social Services Transportation Advisory Council (SSTAC)



Summary

The SSTAC meets at least twice per year to discuss, and advise, the Shasta Regional Transportation Agency (SRTA) on transit needs and major transit issues in the Shasta Region. The meetings consist of members from the public at large and nine to thirteen voting members appointed by SRTA. Anyone may participate at SSTAC meetings, and voting members mostly represent various groups of under-served transit users, as mandated by [Public Utilities Code §99238](#). The [current meeting agenda](#) may be downloaded one week prior to the meeting.

Mission

Review, recommend, and promote the development and use of accessible transportation services within the Shasta Region.

Overview of SSTAC Participation

1. Advise on needs of transit dependent and transit disadvantaged persons (see categories below)
2. Identify unmet transit needs
3. Review and recommend SRTA action on unmet transit needs
4. Advise on major transportation issues, including coordination and consolidation of transit

SSTAC composition and conduct are subject to the provisions of [Public Utilities Code §99238](#) and SRTA's [SSTAC Bylaws](#).

Voting Members

SRTA strives to attain geographic and minority representation among the SSTAC membership from a broad representation of providers and the public. Voting members serve three-year terms and may be reappointed. SSTAC representatives consist of the categories listed below.

Categories of SSTAC Voting Membership

- (1) One representative of existing transit users who is 60 years of age or older.
- (2) One representative of existing transit users who is disabled.
- (3) Two representatives of the local social service providers for seniors, including one representative of a social service transportation provider, if one exists.
- (4) Two representatives of local social service providers for the disabled, including one representative of a social service transportation provider, if one exists.
- (5) One representative of a local social service provider for persons of limited means.
- (6) Two representatives from the local consolidated transportation service agency, if one exists, including one representative from an operator, if one exists.
- (7) The transportation planning agency may appoint up to nine additional representatives, including representatives of residents walking and cycling to/from transit, to participate at SSTAC meetings and serve as an alternate for any of the nine statutory members, if needed.

Attachment B

Six Categories of TDA-Mandated Representation (9 Requisite Members) Category 7 for Additional Representation

Category 1	Category 2	Category 3	Category 4	Category 5	Category 6	Category 7
(1) Potential transit user who is 60 years of age or older	(1) Potential transit user who is disabled	(2) Representatives of local social service providers for seniors	(2) Representatives of local social service providers for the disabled	(1) Representative of social service provider for persons of limited means	(2) Representative from the local consolidated transportation service agency	Additional members (up to 9)
Sharon Gatt (Citizen)	Patrick Geagan (Citizen)	Transportation Provider	Transportation Provider	Cindy Dodds* (Tri-County Community Network - Burney)	Administrator	Steve Smith* (Help, Inc.)
		Hallie Fonseca* (TransDev)	Kao Saechao* (Far Northern Regional Center - FNRC)		Fred Clough (DHCL)	Robert Hale* (Citizen)
		Non-Transportation Provider	Non-Transportation Provider		Operator	Sou Saechao (FNRC)
		Larry Olmstead (United Way)	Del Lockwood * (Shasta County Opportunity Center)		Elizabeth Duarte (DHCL)	Holly Leaf (Shasta County Opp. Center)
KEY:						
Recommended SSTAC Appointments (16)						
						Anne Thomas* (Shasta Living Streets)
						Susan Morris Wilson* (Citizen)
						Christina Prosperi (Citizen)
* Denotes Current or Former SSTAC Members						