

STAFF REPORT



MEETING DATE:	October 10, 2017
SUBJECT:	Authorize Distribution of Agency Report
AGENDA ITEM:	8
STAFF CONTACT:	Daniel Wayne, Senior Transportation Planner

STAFF RECOMMENDATION:

It is recommended that the board of directors authorize distribution of the attached agency report.

DISCUSSION

The attached agency report has been developed to increase public awareness and participation in regional transportation planning and decision making. The report highlights recent accomplishments, introduces current and upcoming planning initiatives, and outlines the many ways that the public may engage with SRTA.

The timing of the report corresponds to SRTA's regional transportation plan (RTP) planning cycle, serving as both a progress report on implementation of the current RTP and a prelude to the forthcoming RTP update process. If determined to be an effective outreach tool, and if desired by the board of directors, the report may be refreshed every four years preceding each RTP update.

The draft report was presented at the June board of directors meeting for feedback and direction. It is recommended that the board of directors authorize staff to distribute the final report to the agency's contacts, post it online, and offer presentations to interested community groups.

ALTERNATIVES:

The board of directors may request additional changes.

OTHER AGENCY INVOLVEMENT:

The report highlights SRTA's partnerships with other agencies. Input from the Technical Advisory Committee has been incorporated into the draft report.

FINANCING:

Staff time and graphic design contract work was budgeted in the FY 2016/17 and FY 2017/18 Overall Work Program under Work Element 704.01 (Public Information and Participation). Total project cost was approximately \$10,000, using Local Transportation Fund and Federal Planning dollars. Distribution of the report will largely be through electronic means at no additional cost to the agency. A small run of print copies may be produced and charged against the existing services and supplies budget in the same work element.

Daniel S. Little, AICP, Executive Director

Attachments: Agency Report, Summer 2017, Final Draft (to be provided at TAC)