STAFF REPORT

MEETING DATE:	**June 24, 2026**
SUBJECT:	**Approve Action Minutes of the April 30, 2026, SRTA Board of Directors Meeting**
AGENDA ITEM:	**7-1**
STAFF CONTACT:	**Amy Lindsey, Executive Assistant**

STAFF RECOMMENDATION:

It is recommended that the board of directors approve action minutes of the April 30, 2026, SRTA Board of Directors meeting.

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Sean Tiedgen, AICP, Executive Director

Attachment: Action Minutes of the April 30, 2026, SRTA Board of Directors Meeting

UNAPPROVED ACTION MINUTES
SHASTA REGIONAL TRANSPORTATION AGENCY
Thursday, April 30, 2026, 9:00 a.m.
Salmon Room
1255 East Street, Suite 202, Redding, California

MEETING WAS HELD IN-PERSON WITH REMOTE PUBLIC PARTICIPATION AVAILABLE VIA TELECONFERENCE

(Note: The following minutes are not intended to serve as a transcript or verbatim record of the proceedings of the Shasta Regional Transportation Agency, but rather as a record of the meeting time, place, attendance, and actions taken, if any. A video recording of the meeting is available on SRTA's agenda website, https://www.srta.ca.gov/AgendaCenter.

Item #1 **Call to Order/Roll Call**

Chair Crye called the meeting to order at 9:01 a.m.

Board members Gallagher, Harmon, Kelstrom, Resner and Watkins were present. Board member Audette was absent.

Item #2 **Pledge of Allegiance**

Item #3 **Staff Introductions**

Item #4 **Workshop – Hold Workshop on the Regional Transportation Plan (RTP) and Sustainable Communities Strategies (SCS)**

It is recommended that the SRTA Board of Directors hold a workshop and receive a presentation from Senior Transportation Planner Michael Kuker, CNU-A, regarding the next update of the Regional Transportation Plan (RTP) and Sustainable Communities Strategies (SCS) planning effort.

Senior Transportation Planner Michael Kuker held a workshop, gave a presentation regarding the next update of the RTP and SCS planning effort, and answered board questions.

Item #5 **Presentation – Receive Presentation from Caltrans District 2 on Projects and Upcoming 2026 Construction Schedule**

It is recommended that the board of directors receive an update from Caltrans District 2 Project Manager, Alyson Sinclair, on Caltrans' projects and the upcoming 2026 project construction schedule for the Shasta Region.

Caltrans District 2 Project Manager, Alyson Sinclair gave a presentation on Caltrans' projects and the upcoming 2026 project construction schedule for the Shasta Region and answered board questions. Ms. Sinclair also shared Caltrans' new publicly available project portal website which shows the location and status of projects Caltrans is working on in each district and is searchable by county. Projects can be viewed by various phases and status. A 'Caltrans North Region Projects Viewer' shows projects for Caltrans Districts 1, 2, and 3:
https://caltrans.maps.arcgis.com/apps/dashboards/239772ff383d416483addc029ae9c6fa.

Item #6 **Public Comment Period**
No public comments were made.

Consent Calendar

Item #7-1 Approve Action Minutes of the February 26, 2026, SRTA Board of Directors Meeting

Item #7-2 Receive Future Meeting Schedule Through April 2027—Information Item Only

Item #7-3 Receive Correspondence—Information Item Only

Item #7-4 Receive Cash Disbursements Report for February and March 2026

Item #7-5 Receive Performance Update on Investments for February 2026 and March 2026

Item #7-6 Receive Preliminary Findings of Apportionment Report for the Fiscal Year 2026/27 Local Transportation Fund (LTF)

Item #7-7 Adopt Resolution 26-03 to Approve Amendment 4 (Formal) to the Fiscal Year 2025/26 Overall Work Program (OWP)

Item #7-8 Receive Final Fiscal Year 2023/24 Single Audit of Federal Awards Report from Eide Bailly

Item #7-9 Adopt Resolution 26-03 Proclaiming May 2026 as "Bike Month" in the Shasta Region

Item #7-10 Approve a Technical Services Agreement with MPISoft LLC for SRTA's Website Hosting Service

Item #7-11 Approve Technical Services Agreement with Davis Farr LLP for Annual Fiscal, Compliance, and Single Audits

Item #7-12 Approve Amendments to Regional Surface Transportation Program Policy

By motion made, seconded (Kelstrom/Resner) and unanimously carried, the Consent Calendar passed.

Regular Calendar

Item #8 **Executive Director's Report—Information Item Only**
A verbal report was provided regarding: SRTA staff updates: Congratulations to Associate Transportation Planner Moein Khaloei for successfully completing his first year at SRTA. State Updates: Executive Director and SRTA Vice-Chair Audette will attend CalCOG's Legislative Day and Board of Directors meeting on June 3, 2026. Updates will be shared at the June SRTA board meeting. California State Transportation Agency (CalSTA) statewide Sustainable Communities Task Force has not met since February. They will host virtual one-on-one sessions with task force members through August to receive more input. Executive

Director recent participation in Regions Rise Up Workshop to collaborate on economic development to better support regional and state economies to be resilient, sustainable, and inclusive.

Item #9 **Receive SRTA Board Members Reports on Attendance at Conference/Meetings Reimbursed at SRTA Expense (Requirement of Assembly Bill 1234)— Information Item Only**

No conferences/meetings attended.

Item #10 **Receive Presentation on Unmet Transit Needs Process, Hold Fiscal Year 2026/27 Unmet Transit Needs Public Hearing, and Review Draft Transit Needs Assessment**

It is recommended that the SRTA Board of Directors:

1. Receive a presentation on the Unmet Transit Needs process;
2. Hold a public hearing to receive public comments on unmet transit needs;
3. Provide direction to staff regarding the preliminary Fiscal Year (FY) 2026/27 Unmet Transit Needs recommendation; and
4. Direct staff to prepare responses to any comments provided during the public hearing or additional comments received by the May 18, 2026, deadline.

Senior Transportation Planner Jennifer Pollom presented the staff recommendations and answered board questions.

Public hearing was opened.

No one wished to speak.

Public hearing was closed.

Board member Resner made a motion to approve staff recommendations 1, 2, 3, and 4 and that there are no new unmet transit needs. By motion made, seconded (Resner/Kelstrom) and unanimously carried, staff recommendations passed.

Item #11 **Adopt Fiscal Year 2026/27 Overall Work Program**

It is recommended that the board of directors:

1. Approve the FY 2026/27 Overall Work Program, pursuant to Resolution 26-02 (Attachment A) including a cost-of-living adjustment of two percent for all job classifications, effective July 1, 2026;
2. Authorize the executive director to sign the FY 2026/27 Overall Work Program Agreement and certifications and assurances that all requirements have been met, including future amendments to these documents as needed;
3. Authorize the executive director to make administrative edits to the OWP to correct errors and address further comments from state and federal partners as part of the approval process; and
4. Authorize the executive director to sign the FY 2026/27 Indirect Cost Allocation Plan (ICAP) submission certification.

Senior Transportation Planner Michael Kuker presented the staff recommendations.

By motion made, seconded (Crye/Kelstrom) and unanimously carried, staff recommendations 1, 2, 3, and 4 passed.

Item #12 **Receive Update on Local Agencies' Active Transportation Program Cycle 8 Projects and Reconfirm SRTA Match Commitments**

It is recommended that the board of directors:

1. Receive an update on local agencies' Active Transportation Program Cycle 8 projects; and
2. Reconfirm SRTA's match commitments.

Senior Transportation Planner Keith Williams presented the staff recommendations. Executive Director Tiedgen answered board questions.

By motion made, seconded (Gallagher/Resner) and unanimously carried, the staff recommendations passed.

Item #13 **Consider Appointing SRTA Board Members to Serve on a GoShasta Regional Active Transportation Plan Update Steering Committee**

It is recommended that the board of directors consider appointing three board members to serve on a GoShasta steering committee.

Assistant Planner Laurent Beauregard presented the staff recommendation. Executive Director Tiedgen answered board questions. Board members discussed the topic.

Chair Crye made a motion to take no action in creating an ad-hoc GoShasta Steering Committee of board members. By motion made, seconded (Crye/Kelstrom) and unanimously carried, the motion passed.

Item #14 **Receive a Legislative Update and Consider Taking Positions on Specific Legislation**

It is recommended that the board of directors receive a legislative update and consider taking the following actions and positions on specific legislation:

1. Authorize the Chair to sign a "support" letter for Assembly Concurrent Resolution 162 (Gallagher) to support designation of a portion of highway in Butte County as the "Doug LaMalfa Memorial Highway;"
2. Authorize the Chair to sign a "oppose" letter on the proposed Sustainable Aviation Fuel Tax Credit;
3. Take a "Support if Amended" position on Senate Bill (SB) 1087 (Cabaldon) and direct the Executive Director and board member Audette to work with CalCOG members and other agencies on submitting comments or letters, as necessary, based on agreed principles outlined below; and
4. Authorize the executive director to take any other necessary action in support of the above recommendations and report back to the board of directors at the June meeting.

Executive Director Tiedgen presented the staff recommendations and answered board questions.

By motion made, seconded (Kelstrom/Harmon) and unanimously carried, staff recommendations 1, 2, 3, and 4 passed.

Item #15 **Receive Suggestions from Board Members Relative to Potential Topics for Future Board of Directors Meetings**

It is recommended that the SRTA Chair inquire if any board of directors' members would like to suggest items or topics for discussion at a future meeting.

Supervisor Crye commended staff on the quality of their staff reports and expressed a desire to see future presentations shortened where possible.

Supervisor Crye spoke on bringing an item for future discussion regarding downtown Redding traffic and a future Buenaventura Bridge.

Item #16 **Adjourn**

There being no other business to discuss, Chair Crye adjourned the meeting at 10:42 a.m.

Respectfully submitted,

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Sean Tiedgen, AICP, Executive Director

SMT/acl